

BUSINESS CASE TEMPLATE RSA

PART 1: GENERAL INFORMATION

1. Name of Allowance: Bus Allowance
2. Description: _____

3. Number on Spreadsheet 3

PART 2 BUSINESS CASE PROPOSAL

Please tick relevant box:

Maintain
Modify

In both instances, please provide a thorough and considered business case for maintaining the allowance either as is or in modified format. The modifications should also be detailed, and include information on any revisions of the headings outlined in the Allowances Template.

The Department should confirm that the allowances represent value for money and provide additional or higher value work which can not be considered as part of the normal responsibilities, flexibilities or duties expected of a person in such a post.

This information should be returned to Sighle.de.barra@per.gov.ie by 31 January, 2012.

SECTION (a) BUSINESS CASE FOR RETAINING ALLOWANCE

(Please complete headings below)

(1) What does the employer receive in return for the allowance?

(2) Is the allowance cost effective/represent value for money?

(3) Other Pertinent Issues (e.g. why duties cannot form part of grade/post; impacts/risks if duties/responsibilities not undertaken)

SECTION (b) BUSINESS CASE FOR RETAINING ALLOWANCE ON MODIFIED BASIS

(1) What does the employer receive in return for the allowance?

The Bus Allowance being paid to the 3 Dublin based Service Officers should be terminated. This a legacy arrangement from the time Driver Testing was part of the Department of the Environment (and latterly the Department of Transport) and the service officers in the Dublin test centres were required to bring post from the test centres to the Custom House. In addition, the service officers in the test centres were included on overtime rotas in the Departments' main office buildings. These requirements no longer exist and there is no other justification for the continued payment of bus allowance.

(2) Is the allowance cost effective/represent value for money?

No

(3) What type of modification is proposed – e.g. change in rate; change in method of payment; change basis on which allowance is paid; reduce number of persons in receipt of allowance; other?

Termination of payment

(4) What would be the estimated total savings derived from the modification?

€1760 per annum

(5) Other Pertinent Issues (e.g. why duties cannot form part of grade/post; impacts/risks if duties/responsibilities not undertaken)

Purpose for paying the allowance no longer exists
