

Assessment Rubric – Report Writing

Date: _____ Class: _____ Teacher: _____

Student Name: _____

| | <i>Early Writers (Pre-Level 2)</i> | <i>Developing Writers (Level 2)</i> | <i>Fluent Writers (Beyond Level 2)</i> |
|--|--|---|---|
| Sentence beginnings | Uses the same sentence beginnings all the time. | Uses a couple of different sentence beginnings. | Uses a range of different sentence beginnings that add interest. |
| Handwriting | Letter sometimes formed correctly. Often incorrectly interchanges upper case and lower case letter in writing. | Writing is generally readable and positioned correctly on the lines. | Writing is neat and readable with consistent slopes and formation. |
| Vocabulary | Uses simple vocabulary that is not necessarily specific to the topic. | Uses some vocabulary that is specific to the topic. Attempts to understand difficult words and put them into own words. | Appropriately uses a range of vocabulary specific to the topic. Only writes words that are understood and re-writes difficult words into own language. |
| Punctuation and general writing structures | Uses capitals and full stops at the beginning and end of a section of writing without reference to sentences. | Uses capitals and full stops correctly sometimes. | Uses capitals, full stops and question marks correctly. Beginning to experiment with less familiar forms of punctuation such as exclamation marks and apostrophes for contractions. |
| Spelling | Accurately spells some frequently used words. | Accurately spells most frequently use words (including most words of one syllable with regular spelling and some two-syllable words with regular spelling.) | Accurately spells frequently uses words and some words with irregular spelling. |
| Report writing features <ul style="list-style-type: none"> • Title & sub-headings • Picture • Description of what it is • Where it is • Function • Interesting facts | Writes a title and one or two short sentences. | Attempts to include at least 3 or 4 report features. | Writes a report including all features. |
| Supporting detail (Who, what, when where, why & how.) | Writes a text including no supporting detail. | Writes a text including some supporting detail. | Includes lots of supporting detail and statements of emotion. |
| Presentation (Attractive, neat and includes a border & picture.) | Attempts to present attractively and neatly. | Presentation is generally attractive and neat. Includes a border and picture. | Presentation is a high quality showing awareness of the importance of presentation. The border and picture improve the overall presentation. |

The ratings given above, are based on what the student demonstrated on the day of the assessment.