VET FEE-HELP - Academic Grievance and Appeal Form FR050



This form must be lodged within 20 business days of receiving notification of the decision that you are appealing. You must outline the grounds for your appeal, and attach supporting documentation (original documents or certified copies only) as evidence.

Date Lodged:	Reference Number:					
Student to complete:						
Student Details						
Student No:	Date of Birth: (dd/mm/yy)					
First Name:	Family Name:					
Address:						
Home Phone:	Mobile Phone:					
Email:	Program:					
Appeals Details						
Evidence attached	No evidence attached					
For information on Academic Appeals refer to the VET FEE-HELP Academic Grievance and Appeals Policy						
Lodging an appeal?						
Mail to: General Manager, TAFE Queensland South West, PO Box 80, Toowoomba Qld 4350						
Or lodge in person to:						
Customer Service Centre, TAFE Queensland South West						
100 Bridge Street, Toowoomba Qld 4350 or						
Mary Street, Bundamba, Qld 4304						

Do I still attend classes?								
V	Whilst your appeal is being heard you must remain enrolled at TAFE Queensland South West and attend classes unless otherwise advised.							
Appo	eal Committee to complete							
	se provide details of the A lation to support decision	ppeal Committee's deci	sion including	reasons and	relevant	rules or		
Nam	e:	Name:		Name:				
Posit	tion:	Position:		Position:				
Date	 :	Date:	· -	Date:				