

Altona Green Primary School No.5287
Bring Your Own Device to School Policy
Apple iPad

RATIONALE

Altona Green PS is committed to maintaining excellent outcomes in teaching and learning. Portable ICT devices enhance teaching and learning. Placing the technology of choice into the hands of our students provides opportunity for individualised learning, increases independence and promotes self initiated learning within and beyond the classroom.

As we prepare students for life in the 21st century we must equip them with the skills to utilise technology responsibly and empower them for lifelong learning.

We hope to provide students with ease of access to the internet and an ever expanding range of learning technologies available through apps and other programs.

GUIDELINES FOR IMPLEMENTATION

- The use of **iPad 2 and above** during the school day is at the discretion of teachers and staff. Students must use these devices as directed by their teacher.
- The primary purpose of the use of personal devices at school is educational.
- Communication with parents regarding the implementation of iPads in the classroom, e.g., through curriculum newsletter, Konnective app and parent information sessions.
- The use of a personal device is not to be a distraction in any way to teachers or students. The use of personal devices must not disrupt class in any way.
- The use of personal devices is covered by the AGPS eSmart Policy at all times.
- Students will be responsible for their own device and will place it inside their classroom at the start of each day and leave it there. The device will return home and be charged at the end of each day. Students are not permitted to use personal devices outside scheduled classroom times (i.e., before and afterschool, recess or lunch, including sweat/wet weather timetables).
- Teachers will ensure the classroom is locked whenever it is vacant.
- Students must bring their device to school fully charged and in a protective case.
- Students are not permitted to charge their device at school using their own personal charger.
- All devices must be clearly labelled with the child's name and student photo set as the lock screen image. It is suggested to have the device engraved with the child's name (Apple provide this service).
- Students will be responsible for their device and will be able to collaborate with others during multiplayer games and group work, although the use of their device will not be shared whilst they are not present.
- Students will be responsible for their device and all costs associated with repair and App purchases.
- Students agree not to attempt to circumvent the school's network security and/or filtering policies. This includes setting up proxies and downloading programs to bypass security.
- Students shall not take, distribute or post pictures or video of students or staff without permission from staff.
- Headphones and other accessories that can be used with the device come at a cost to parents/guardians. They will not be provided by the school.
- All recommended Apps (free or purchased) are to be installed at home.

Consequences for Misuse/Disruption may include:

- The device is taken away for the rest of the school day.
- The device will be taken away to be kept with the classroom teacher until the parent picks it up from the teacher.
- The device is taken away and kept with the Principal/Assistant Principal until a parent/guardian picks it up.
- The student is refused permission to use personal devices at school.
- Disciplinary action including suspension / exclusion from school may be imposed.

School Liability Statement

Students bring their own personal devices to use at Altona Green Primary School at their own risk. It is their duty to be responsible in the upkeep and protection (anti-virus software / security settings/updates) of their devices.

Altona Green Primary School will NOT be responsible for:

- Personal devices that are broken/damaged while at school or during school-related activities, and during travel to and from school.
- Personal devices that are lost or stolen at school or during school-related activities.
- Maintenance or upkeep of any personal device (keeping it charged, installing updates or upgrades, fixing any software or hardware issues). School licensed software will not be installed on student personal devices.

Student Declaration:

I have read and understood the contents of this BYOD policy and agree to follow the rules that have been stated in relation to the use of digital technologies at Altona Green Primary School and that breaches of this may result in a loss of access to digital technologies.

Student Name:

Date: _____

Student Signature:

Parent/Carer Declaration:

I have read and understand the contents of this BYOD policy and discussed its contents with my child. We understand the responsibilities that are expected in relation to the use of digital technologies at Altona Green Primary School and that breaches of this may result in a loss of access to digital technologies.

Parent/Carer Name:

Date: _____

Parent/Carer Signature:

This form needs to be completed and returned to school before the BYOD program can be implemented.