

NATIONAL RURAL TOURING FORUM
(A company limited by guarantee)

REPORT AND FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015

Charity Number: 1062366
Company Number: 03319947

NATIONAL RURAL TOURING FORUM
(A company limited by guarantee)

FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015

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NATIONAL RURAL TOURING FORUM
REPORT OF THE MANAGEMENT COMMITTEE
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The Management Committee, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31 March 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in 2005 in preparing the annual report and financial statements of the charity.

Reference and Administrative Information

Charity Name:	National Rural Touring Forum
Other names the charity is known by:	NRTF
Charity registration number:	1062366
Company registration number:	03319947
Registered Office and Operational address:	28, Sycamore Terrace, York YO30 7DN

Management Committee

John Laidlaw	Chair
Sue Robinson	Resigned during the period
Gillian Vickers	Resigned during the period
Dawn Badland	
Claire Smith	
Caroline Aston	
Barbara Tremewan	
Natalie Jode	
Sally Anne Tye	Elected during the period
Ed O'Driscoll	Elected during the period
Emyr Bell	Elected during the period
Janet Ollier	Co-opted
Alex Murdoch	Co-opted

Secretary D Porter

Names of observers

Jessica Farmer - Arts Council England, Yorkshire
 Peter Gregory - Arts Council Wales

Independent Examiner

Mrs M Hutchings, Apsleys, 21 Bampton Street, Tiverton, Devon, EX16 6AA

Bankers

Barclays Bank plc, 1-3 Broad Street, Hereford, HR4 9BH

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Structure, Governance and Management

Governing document:

The organisation is a charitable company limited by guarantee, incorporated on 18 February 1997 and registered as a charity on 14 May 1997. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association.

Trustee selection methods:

Trustees are elected from and by the full members at the Annual General Meeting. No more than 10 and not less than 3 persons may be elected. One third of the trustees must retire from office. The members to retire shall be those longest in office since their last election. These members are eligible for re-election.

Additional governance issues:

The Charity is governed by a board of management who are elected to office by the membership of the NRTF at the AGM in accordance with the terms laid down in its Memorandum and Articles of Association. This board of management are the trustees of the Charity. In addition the board may co-opt up to three persons who need not be members of the company but are deemed to have specialist skills. These co-opted members are not trustees of the Charity. Decisions are made by the board of management at quarterly meetings. The board of management reports on work undertaken, future plans and present financial accounts to the membership at the Annual General Meeting. A management company is employed on a freelance basis reporting to the board, to implement decisions made by the board and to manage the day to day business of the Charity.

Objectives and Activities:

Summary of the objects of the charity

The charity is a charitable company limited by guarantee and was set up on 18 February 1997. It is governed by a memorandum and articles of association. Its objects are to foster and promote public education in the arts through the maintenance, improvement and development of knowledge, understanding, appreciation of, and participation in, the arts, in particular at rural and local neighbourhood levels through the United Kingdom.

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Summary of the main activities in relation to these objects

1. The charity provides networking opportunities via its web site and group emailing system, an annual conference and regional meetings thus enabling its members and others with an interest in promoting the arts at rural and local neighbourhood levels to meet, discuss and learn from each other about current practice.
2. The charity provides professional development grants to enable members to go and see new work, to enable new scheme workers to learn from their more experienced colleagues and to enable voluntary promoters to attend the annual conference at a subsidised level.
3. The charity applies for funding to encourage the development of its members' practice.
4. The charity commissions research and produces and distributes documents and publications aimed at increasing knowledge, understanding and appreciation of arts at rural and local neighbourhood levels.
5. The charity employs a freelance development director to advocate the provision of arts at rural and local neighbourhood levels to government and non government agencies and with regional development agencies.
6. NRTF runs development projects and seeks to work in partnership with other organisations to deliver its objectives.
7. The charity contracts a freelance company to manage the day to day running of the organisation and to provide a central point of contact for those interested in finding out about the provision of arts at rural and local neighbourhood levels. In 2014 the freelance company's involvement with NRTF was expanded to include a strategic project and conference planning role looking at opportunities up to and including 2018.

Achievements and Performance

Summary of the main achievements of the charity during the year

The National Rural Touring Forum exists to work strategically with partners to develop work and deliver high quality art experiences that strengthen rural and other communities.

The main achievements of NRTF's year, listed below, focus on areas in the business plan that continue the strategic and developmental role that the organisation is playing in delivering a dynamic thriving rural and community touring sector.

These address the areas for development identified in our business plan and underlines our recognition that the rural touring network consists of a number of key constituents including touring schemes, voluntary promoters, small scale venues, festivals, performing companies and artists and organisations that support small scale touring.

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1. Artistic Partnerships

Jazz Services: NRTF's partnership with Jazz Services continued throughout the year. Jazz Services continue to commit budgets to support rural touring for jazz musicians and 3 bands were chosen to tour rurally in 2014/15. In July 2014 as part of the New Directions showcase Fumi Okiji's Old Time Jazz Band, Heads South Latin Jazz Quintet and Sue Richardson's Too Cool The Music of Chet Baker showcased their work to the rural touring network and are now touring throughout the UK in 2014/15. NRTF will continue to work with Jazz Services and will be partners in a forthcoming bid for strategic touring.

Edinburgh Village Hall Project: NRTF continued the Edinburgh Village Hall project, which was designed to both inspire promoter involvement in new work being showcased at the Fringe and to advocate rural touring to artists and companies. Now part of NRTF's core work NRTF enabled 6 touring schemes with voluntary promoters to attend events at Edinburgh Festival. Delegates were able to share reviews via the NRTF website discussion areas. 12 reviewers posted over 50 reviews which were made available for other touring schemes and promoters to view and comment on.

"Edinburgh gives me the opportunity to see a lot of work in a short space of time, which wouldn't otherwise be possible. The work seen and contacts made feed into our programme, developing the quality and range. I also really value the opportunity to invite promoters and spend time together. It can often encourage them to be more adventurous in their programming and make them feel part of a larger network." Barbara Slack Highlights Touring Scheme:

On the 21st August NRTF held an "introduction to rural touring" session at Fringe Central to enable companies attending Edinburgh to hear about how rural touring works and to meet touring scheme and promoter representatives. Approximately 75 companies and artists attended the event which included a panel comprising schemes including colleagues from Scotland, Contact Theatre and China Plate. Several schemes were also in attendance.

Contact Manchester: In 2013/14 NRTF continued its partnership with Contact, Manchester to make a second successful bid to Arts Council, England strategic touring fund.

The partnership with Contact Theatre in Manchester has continued with the completion of the second tour by Sophie Willan with the "The Novice Detective". In addition the final show by Jackie Hagan went into production with a work in progress presented at the New Directions Conference in York. In the spring it started its touring life with a show title, "Some People have Too Many Legs" and is touring until June 2015.

Artist and Company Mentoring Schemes: NRTF continued to support the North West schemes' pitching & mentoring project and its work with PANDA and in 2014 Chanje Kunda was selected to showcase at New Directions in York.

NRTF continues to advocate for this way of working and it is interesting to see a number of similar projects developing in other parts of the UK. Two companies from DART a new project in the West Midlands also attended New Directions 2014 Little Earthquake and Spilt Milk.

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“I’ve come back from York a bit hooked on the whole rural touring showcase thing. I’m hooked because, in the space of three days, I was made to feel like a worthwhile member of a proper creative community, a valuable part of an extended group of people who WANT to talk and who WANT to hear what others have to say. Philip Holyman Little Earthquake

RASA: NRTF worked with touring schemes in the North and RASA theatre to produce and tour a new piece of work *States of Verbal Undress*.

The key aims of the project were to encourage promoters to take culturally diverse work that is contemporary and relevant; and to look at different ways to build an audience for this type of work, with the aim of informing audience development approaches in the future.

The tour saw 13 performances and 6 workshops programmed, with venues including three village halls, three secondary schools, four community centres and three small theatres/arts centres across six counties. Audiences were overwhelmingly positive about the show and the Q&A that followed the performance, with feedback including:

“Good for village venues and community participation. It's really important for shows such as this to come and inform rural communities of issues important and relevant to all of us.”

Rani Moorthy, Rasa’s Artistic Director, felt that: *“The tour exceeded our expectations especially how well it was received and how much of the issues of the play took on a fantastic resonance with the current news events.”*

An evaluation of the project is available in the resources section of the NRTF website.

Other partnerships:

Royal Court Project: NRTF has been exploring the possibility of working with the Royal Court and House to tour a show to rural touring schemes in the North and South East of England. This included facilitating scheme staff and local promoters to see a potential choice of show, “*Wolf From The Door*” in the autumn. Reaction to the show was mixed and for that reason discussions are ongoing as to whether or not the project will proceed.

International Project: NRTF is still exploring the possibility of linking up with colleagues in France, Sweden, Norway and Estonia with a view to developing a new European Rural Touring Network. This is a long term ambition and as such will take some time to bring to fruition.

Dance Strategic Rural Touring Initiative: the NRTF is leading a partnership with The Place, China Plate and Take Art to develop a project that will increase dance on the rural touring circuit. Dance is currently an underrepresented art form and a three project is being developed for which NRTF will make an application to the Arts Council’s Strategic Touring Fund.

Audience Research Project: NRTF is working with the Audience Agency to develop a project that informs touring schemes of their audience profile. This pilot started in September 2014 and is ongoing.

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New Directions Showcase event: NRTF, working with China Plate and York Theatre Royal brought the bi-annual rural touring showcase festival, New Directions, to York from 15th – 17th July 2014.

Featuring showcase performances by 38 performers and companies, the event was attended by over 100 delegates including touring scheme representatives, voluntary promoters, artistic companies, small venues and funders.

“The opportunity to meet Promoters, venues, agencies, artists and funders was immensely useful. And to actually see and experience quality work fit for rural touring was important in understanding the product and the relationship between Artist/company and Promoter.”

Delegate feedback.

The showcase took place at York Theatre Royal and at The Fauconberg Arms in Coxwold, where *The Little Festival Of Everything* saw performances in a range of non-traditional spaces, from the pub itself to the surrounding fields, a car, a caravan and a minibus.

A new departure for 2014 was a focus on dance for rural touring, with four dance companies invited to showcase their work and talk to promoters and touring schemes.

“Fantastically organised, felt like going to a mini Edinburgh festival but without all the dashing between shows and all the hard work done for us!” Delegate feedback.

Delegates were asked to feedback on the event and the results have been summarized in a report that can be downloaded from the Resources section of the NRTF website.

Next year’s NRTF conference, taking place at Wymondham College in Norfolk from 14-16 July, will focus on networking, discussion and debate, with some showcase sessions.

The next New Directions showcase will take place in Falmouth, Cornwall in July 2016.

2. Digital Platform

During 2014/15 NRTF continued to develop its website as a networking, training and information sharing tool for members and to monitor progress using analytical tools both in terms of increasing new visitors to the site and also in increasing depth of engagement amongst existing users; to attract new members to the rural touring network; to deliver as appropriate aspects of the communications strategy; to develop the website as a digital platform highlighting the high quality artistic work of the rural touring network; to develop the website as a way of celebrating and highlighting the unique nature of rural touring in particular the relationship between professional artists, touring schemes and voluntary promoters.

3. Membership

During the year NRTF maintained its associate membership. These are primarily artists and performing companies but include a growing number of producers, festivals small venues, and voluntary promoters. Touring Scheme membership decreased slightly due to some small pilot schemes changing their operation.

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4. Professional Development Opportunities

During the year NRTF supported member schemes via its CPD small grant programme. NRTF supported 2 Regional get together meetings, 3 go and see opportunities, 1 placement opportunity, 2 special CPD bursaries, 7 Edinburgh village hall bursaries and £1,650 in promoter bursaries to attend New Directions.

Our view of the artistic quality of the work produced and how this was assessed

NRTF assesses the quality of its work through a combination of independent evaluation and peer evaluation from within its members and other beneficiaries to test whether it is well placed to deliver on the Business Plan key tasks, as follows:

Key task 1 Provide the rural touring network with training, information and networking services

Key task 2 Enable innovative work, international partnerships and commissions

Key task 3 Promoting better understanding of the value of rural touring through research and advocacy

Two evaluations took place this year:

1. Evaluation of NRTF 2014 New Directions Showcase Festival

An evaluation report of New Directions is available via the NRTF website.

A total of 221 people took part in New Directions 2014

- The conference / showcase continues to attract a good proportion of new participants 48% of respondents were new to NRTF events this is in line with previous events.
- 93% of respondents rated the overall experience at the event high or very high
- 81% rated the showcases as high or very high quality with dance highest at 89%

Other aspects rated highly by delegates were making new contacts, networking, new ideas and inspirational.

New Directions had a number of aims:

- To introduce delegates to exciting high quality work by known and unknown artists
- To introduce a range of artists and companies to the rural touring network.
- To ensure that dance has a presence in the 2014 New Directions
- To encourage dialogue between presenters, promoters and performers
- To improve voluntary promoter confidence in booking a diverse programme of work
- To raise the profile of rural touring
- To engage with a wider group outside the touring scheme network

Respondents found that New Directions succeeded in meeting all these aims being particularly successful in achieving the first four points.

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2. Evaluation of NRTF website amongst members.

A survey was carried out amongst members to help to improve the NRTF website. This evaluation is available via the NRTF website.

91% of RTS members, **74%** of Associate members, **50%** of Venues and **75%** of voluntary promoters visit the website between 1-4 times a month. When asked which sections of the website they visit, the **discussion boards** and **Latest News** sections came out on top, with **91%** of RTS members, **69%** of associates and **100%** of promoters visiting the discussion boards and **72%** of RTS members. The most popular **resources** downloaded by respondents were Eyes Wide Open, conference or meeting papers and the RTS directory.

57% of RTS members **search the Associate Members section** of the NRTF site when booking their menus (and **33%** of venue members). **61%** of RTS members and **33%** of venues **have booked an artist or company** after they've posted info on a forthcoming tour on the site.

There were a number of useful suggestions for improvements and these have now been made to the site including:

- A re-arrangement of the discussion board to make the difference between general news and enquiries and company / performer dates and tours.
- A link through to the touring scheme map to see what is happening around the country.
- Clearer information for artists and companies looking to find out about rural touring including the development of a Rural Touring in a Nutshell document.

The NRTF will continue to discuss the findings from this report and continue to monitor use of the website and improve services.

Key developments for the organisation

The strengthening of NRTF governance to include companies and performers, voluntary promoters and representatives from across the UK enables NRTF to advocate for a dynamic and thriving small scale sector. The board has expanded over the past few years and there are a number of new board members.

In 2014/15. The executive and board updated the NRTF business plan for 2015 – 2019 and successfully applied for the second round of NPO funding for 2015/16, 2016/17 and 2017/18.

NRTF continued to play a key part in Arts Council England Rural Stakeholders group along side rural stakeholders from the arts and cultural sector and Department for Environment, Food and Rural Affairs (Defra). This is an important role for NRTF enabling us to contribute to a key piece of research which was published in March 2015. The Rural Evidence Review identifies strengths challenges for the sector in rural areas and will help the sector better understand investment patterns and cultural participation by people living in rural areas. NRTF will continue to work with ACE to further this research.

At the 2014 showcase event NRTF featured dance for the first time which led on to NRTF submitting an application for Strategic Touring Funds for 2015/16 through to 2017/18.

Following on from the 2013 conference in Stirling, NRTF has been invited to begin discussions with Creative Scotland about furthering the relationship with the Scottish touring schemes and the development of member services North of the border.

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Day to Day Co-ordination

NRTF has continued to employ a freelance company to manage the day to day co-ordination of the Charity and to maintain a central office acting as a first point of contact for those wishing to find out about the provision of arts at rural and local neighbourhood levels. The company's involvement with NRTF includes a strategic project and conference planning role looking at opportunities up to and including 2018.

Board

Four board meetings were held during the year. The board revised its structure to include the development of sub groups responsible for overseeing the delivery of NRTF's Business Plan. The three sub groups oversee the key objective areas of the Business Plan:

1. Provide the rural touring network with training, information and networking services
2. Enable innovative work, international partnerships and commissions
3. Promoting better understanding of the value of rural touring through research and advocacy, there is an additional Sub Group that deals with core personnel contracts

Public benefit

The National Rural Touring Forum exists to deliver high quality art experiences that strengthen rural and other communities:

- The touring scheme audit shows that in 2012/13 the rural touring network supported 2,407 rural communities to promote over 3,762 professional live arts performances for a combined audience of 235,168
- National research shows that rural touring reaches many people who do not otherwise see the arts; that it makes a valuable contribution to community life; and that it provides new work and creative development for artists
- The UK approach to rural touring shows what the independent arts sector, public authorities and communities can achieve by working together: it is a model of good practice and value for money in the contemporary arts world

Financial Review

It is the policy of the Charity to maintain unrestricted funds, which are the free reserves of the Charity, at a level which equates to approximately six months unrestricted expenditure. This provides sufficient funds to cover management and administration and support costs. Unrestricted funds were maintained at this level throughout the year.

This is the third year as an NPO (National Portfolio Organisation) of the Arts Council England. The Charity received its second NPO grant from Arts Council England receiving £86,583 (2013/14 £86,233, 2012/13 £86,000).

Membership fees for the year totalled £19,620. The Charity is not reliant on donations.

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Responsibilities of the Management Committee

The management committee (who are also directors of The National Rural Touring Forum for the purposes of company law) are responsible for preparing the annual report and the financial statements in accordance with applicable law and the Financial Reporting Standard for Smaller Entities (effective April 2008) (United Kingdom Generally Accepted Accounting Practice applicable to smaller entities).

Company law requires the management committee to prepare financial statements for each financial year, which give a true and fair view of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the management committee are required to:

- Select suitable policies and then apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The management committee are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared taking advantage of the small company exemption of Section 415A of the Companies Act 2006.

Approved by the Management Committee on and signed on its behalf by

John Laidlaw (Chair)

Date:

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE
UNAUDITED FINANCIAL STATEMENTS OF
NATIONAL RURAL TOURING FORUM

I report on the financial statements of the company for the year ended 31 March 2015 which are set out on pages 12 to 19.

Respective responsibilities of the trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present "a true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- i. which gives me reasonable cause to believe that, in any material respect, the requirements:
 - to keep accounting records in accordance with section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities.have not been met; or
- ii to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs M Hutchings
Apsleys
Chartered Accountants

21 Bampton Street
Tiverton
Devon
EX16 6AA

Date:

NATIONAL RURAL TOURING FORUM
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
YEAR ENDED 31 MARCH 2015

	Notes	Restricted funds £	Unrestricted funds £	2015 Total funds £	2014 Total funds £
INCOME AND EXPENDITURE					
Incoming resources					
Grants receivable from government and other public bodies		-	86,583	86,583	98,733
Investment income		-	10	10	10
Income from trading activities:					
Trading activities within the objects		-	22,338	22,338	16,770
Membership fees		<u>-</u>	<u>19,620</u>	<u>19,620</u>	<u>19,508</u>
Total incoming resources		<u>-</u>	<u>128,551</u>	<u>128,551</u>	<u>135,021</u>
Resources expended					
Grants payable	5	-	5,521	5,521	6,954
Other direct charitable expenditure		-	70,304 (1)	70,304	78,488
Management of the charity		-	39,754 (2)	39,754	44,169
Administration of the charity		<u>-</u>	<u>2,997 (3)</u>	<u>2,997</u>	<u>4,388</u>
Total resources expended		<u>-</u>	<u>118,576</u>	<u>118,576</u>	<u>133,999</u>
Net income for the year		-	9,975	9,975	1,022
Transfer		<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net incoming resources for the year		-	9,975	9,975	1,022
Funds brought forward at 1 April 2014		<u>-</u>	<u>39,878</u>	<u>39,878</u>	<u>38,856</u>
Funds carried forward at 31 March 2015		<u>-</u>	<u>49,853</u>	<u>49,853</u>	<u>39,878</u>

NATIONAL RURAL TOURING FORUM

BALANCE SHEET

31 MARCH 2015

	Notes	2015 £	2014 £
CURRENT ASSETS			
Debtors			
Amounts falling due within one year	3	50	565
Cash at bank and in hand		<u>51,131</u>	<u>40,604</u>
		51,181	41,169
CREDITORS			
Amounts falling due within one year	4	<u>1,328</u>	<u>1,291</u>
NET CURRENT ASSETS		<u>49,853</u>	<u>39,878</u>
Represented by			
FUNDS			
Restricted	6	-	-
Unrestricted	7	<u>49,853</u>	<u>39,878</u>
TOTAL FUNDS		<u>49,853</u>	<u>39,878</u>

For the year ending 31 March 2015 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- the members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476;
- the directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved and authorised for issue
by the Board of Directors on.....

Signed on its behalf by:

.....
John Laidlaw (Chair)

Company registration number 03319947

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NATIONAL RURAL TOURING FORUM
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015

1. Accounting policies

Company status

The Charitable Company is limited by guarantee and does not have share capital. The liability of the members is limited to £1 per member.

Accounting convention

The financial statements have been prepared in accordance with the Companies Act 2006, the Statement of Recommended Practice: Accounting and Reporting by Charities (SORP 2005) issued in March 2005, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention.

Incoming resources (including grants)

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

All expenditure is accounted for on an accruals basis (including irrecoverable VAT) and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resources.

Grants are debited to the statement of financial activities in the year in which the commitment to pay crystallises.

Fund accounting

Unrestricted funds are general funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by the donor or grant making body. The cost of administering such funds are charged against the specific fund.

2. Net movement in funds

Net movement in funds is stated after charging:

	2015	2014
Amounts paid to examiner for:	£	£
The preparation of the financial statements	500	500
Independent examination	<u>280</u>	<u>250</u>

3. Debtors

	2015	2014
	£	£
Trade debtors	50	50
Prepayments	—	<u>515</u>
	<u>50</u>	<u>565</u>

4. Creditors

	2015	2014
	£	£
Trade creditors	578	541
Accruals	<u>750</u>	<u>750</u>
	<u>1328</u>	<u>1,291</u>

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NOTES TO THE FINANCIAL STATEMENTS
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5. Grants paid to institutions	2014/15	2013/14
Professional Development CPD	£	£
Take Art	200	126
Arts Alive	100	200
Rural Arts North Yorks	100	
Live and Local	180	300
Carn to Cove	-	60
Highlights	200	350
Spot On Lancs	-	150
CAE	200	-
Artsreach	-	230
Air in G	-	78
South West regional	302	300
Midlands regional meet	249	-
Promoter bursaries Conference/ND	1,650	2,000
Northants	-	300
Arts Out West	-	150
Cheshire	-	250
Hampshire	-	60
Bristol conference	<u>240</u>	<u>-</u>
Total	<u>3,421</u>	<u>4,554</u>
Edinburgh Village Hall		
Alex Murdoch	300	-
Cheshire	300	300
RANY	300	300
Highlights	300	300
Creative Arts East	-	300
NEAT	300	300
The Touring Network	300	-
Night Out		300
Carn to Cove	300	300
Arts Alive	<u>-</u>	<u>300</u>
Total	<u>2,100</u>	<u>2,400</u>
Total Grants Awarded	<u>5,521</u>	<u>6,954</u>

NATIONAL RURAL TOURING FORUM
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015

6. Restricted funds

	2015	Total 2014
	£	£
Balance at 1 April 2014	-	12,500
Grants receivable	-	12,500
Other income	-	17,095
<u>Less: Direct charitable expenditure</u>	-	(54,726)
Other expenditure	-	-
Transfers (to) and from core	<u>-</u>	<u>12,631</u>
Balance at 31 March 2015	<u>-</u>	<u>-</u>

There were no restricted funds in the year 2014/15.

NATIONAL RURAL TOURING FORUM
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015

7. Unrestricted funds	2015	2014	
	£	£	
Balance at 1 April 2014	39,878	26,356	
Surplus for the year	<u>9,975</u>	<u>13,522</u>	
Balance at 31 March 2015	<u>49,853</u>	<u>39,878</u>	
8. Analysis of net assets between funds			
	Restricted	Unrestricted	Total
	funds	funds	2015
	£	£	£
Fund balances at 31 March 2015			
are represented by:			
Current assets	-	51,181	51,181
Current liabilities	<u> </u>	<u>(1,328)</u>	<u>(1,328)</u>
Total net assets	<u><u>-</u></u>	<u>49,853</u>	<u>49,853</u>

9. Related party transactions

No directors or officials of the Charity were remunerated for their services.

However, fees were charged by:

Creative Arts Promotion, a company in which Mr D Porter has an interest, amounting to £36,829 (2013/14 £37,871) for management of the company, including conference and project development work. This total includes reimbursement of £2,049 (2013/14 £2,491) for various travel, meeting and office expenses.

The charity does not have any employees hence no employee earned more than £60,000 in the year.

NATIONAL RURAL TOURING FORUM
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015
INCOME AND EXPENDITURE ACCOUNT

	£	2015 £	£	2014 £
Income				
<u>Grant income</u>				
<u>Arts Council England NPO</u>	86,583		86,233	
<u>Conference 2013/14</u>				
Creative Scotland	—		<u>12,500</u>	
Total		86,583		98,733
Earned Income				
Publications	158		143	
Membership Fees	19,620		19,508	
Bank Interest	10		10	
Conference 2013			16,627	
New Directions 2014	22,180		—	
	—		—	
		<u>41,968</u>		<u>36,288</u>
Balance carried forward		<u>128,551</u>		<u>135,021</u>

NATIONAL RURAL TOURING FORUM
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2015
INCOME AND EXPENDITURE ACCOUNT

	2015		2014	
	£	£	£	£
Balance brought forward		<u>128,551</u>		<u>135,021</u>
 Expenditure				
<u>Other Projects – Restricted funds</u>				
Stirling Conference	—		<u>25,000</u>	25,000
 <u>Unrestricted Funds</u>				
Management and Administration fee / exp	36,829		37,871	
Development Director fee / exp	17,789		17,776	
Online community Dev fee	3,667		4,300	
Touring Projects	10,402		3,554	
New Directions	38,446		-	
Stirling Conference	-		27,258	
Edinburgh Village Hall	2,100		3,000	
Printing, postage, stationery, office costs	931		1,363	
Web design/hosting/maintenance	972		2,004	
Board Meetings and subsistence	1,439		2,574	
Board Travel	1,486		3,724	
Telephone	301		258	
Accountancy fees	780		750	
Miscellaneous	13		13	
Professional Development Grants	<u>3,421</u>		<u>4,554</u>	
Balance		<u>118,576</u>		<u>108,999</u>
 Total expenditure		 <u>118,576</u>		 <u>133,999</u>
 Excess of income over expenditure		 <u>9,975</u>		 <u>1,022</u>