

You can copy and paste the sample letter below into your computer's word-processing program, then modify, print and send home to parents. (It can be fit on a single side.)

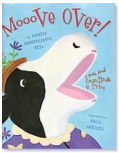
Dear Parents,

We're excited to tell you about an upcoming event. On **[INSERT DATE]**, author Karen Beil will visit our school to speak to all students in **[INSERT GRADES]**. Ms. Beil writes picture books for preschool through grade 3 and nonfiction books for children and adults. A former reporter and editor, she is an enthusiastic speaker who excites students about reading with personal stories and shares tips she's developed during her career as a working writer.

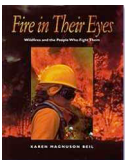
If you would like your child to have a book signed by the author or to order books for gifts, please complete and return this form with payment to your child's teacher. Ms. Beil will sign and personalize each book. Thank you.

Sincerely,

[INSERT YOUR NAME & TITLE]



Moove Over - "Readers will cheer as the ill-mannered bovine gets her comeuppance . . . the illustrations will keep them in stitches as they practice counting." - *The School Library Journal*



Fire in Their Eyes: Wildfires and the People Who Fight Them -

"This stirring on-the-scenes account of the lives of firefighters who courageously battle wildfires is guaranteed to spark the imagination . . . Action photos and personal narratives make this book stay on readers' minds long past the final page." - *Voice of Youth Advocates*

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Book Order & Autograph Form

Child's Name (please print) _____

Child's Teacher _____

MOOOVE OVER!

_____ books @ \$ **[PRICE]** each = \$ _____

FIRE IN THEIR EYES: WILDFIRES & THE PEOPLE WHO FIGHT THEM

_____ books @ \$ **[PRICE]** each = \$ _____

Total = \$ _____

Please make check payable to **[INSERT YOUR SCHOOL NAME]** and return to your child's teacher by **[INSERT DATE]**.