

CHRISTIAN HERITAGE ACADEMY

Full Day Pre-School/Child Care Fee Schedule

- \$ **160.00** a week for Infants (6 weeks – 12 months) Tuition effective: September 30, 2013
\$ **135.00** a week for 1's (12 months – 24 months)
\$ **120.00** a week for 2's (24 months – 36 months)
\$ **110.00** a week for 3 and 4 year olds
\$ **75.00** a week for VPK wrap around tuition – All Day
\$ **50.00** a week for VPK wrap around tuition – 3:00pm Pick Up VPK drop-in fee is \$20.00 per day
* **Part Time rates, if available, may be discussed with the Director**

Annual Registration Fee (Waived For Now)

An annual fee of \$70.00 is due **August 1st**. Enrollment is prorated as follows:

July 1 – October 31:	\$70.00	November 1 – January 31:	\$55.00
February 1 – April 30:	\$40.00	May 1 – June 31:	\$25.00

This fee is non-refundable and is due each year on July 1.

Annual Curriculum Fee (Waived For Now)

An annual fee of \$50.00 will be assessed on **August 1st** to offset the cost of preschool curriculum. Curriculum fees are due at the time of registration and are prorated as follows:

July. 1 – Oct. 31: \$50.00 Nov. 1 – Jan. 31: \$40.00 Feb. 1 – Apr. 30: \$30.00 May 1 – June 31: \$20.00

CHILD CARE FINANCIAL INFORMATION AND REQUIREMENTS

1. Childcare tuition is due in advance on **Friday** for the next week. **On Monday, a \$25.00 late fee will be added to the account. Your child will not be allowed to return on Tuesday unless all balances are paid.**
2. Checks are to be brought to the office and put in the locked box. Please do not give payments to your child or the teacher. Cash payment should be made in the office during office hours (8:00 a.m. - 6:00 p.m.) Correct cash is required.
3. If you wish to pay by check, we must have a copy of your driver's license and social security number on file. A \$30.00 charge is made for any returned checks. Please pay this penalty in cash. After one returned check, CHA reserves the right to request all payments be made in cash. Your child will not be allowed to return until all balances are paid.
4. **Christian Heritage Academy childcare hours are 6:30 a.m. to 6:00 p.m. We discourage leaving children after 6:00 p.m. However, when emergencies require this, you will be charged a rate of \$5.00 at 6:05 p.m., \$10.00 at 6:10 p.m., and \$15.00 at 6:15 p.m. At 6:15 p.m. the rate will change to \$2.00 per minute thereafter. This charge will be added to the following week's tuition.**
5. We will be closed on the following holidays: Thanksgiving Day, the day after Thanksgiving, Christmas Eve, Christmas Day, New Year's Day, Good Friday, Memorial Day, Independence Day, and Labor Day. There is no discount for holidays; you must pay the full week's tuition.
6. Vacation: After being enrolled for one full year, each child is allowed 5 free days of vacation annually. Please notify the bookkeeper in advance of vacation days so we can keep accurate records and adjust your bill accordingly. Any more than 5 days will be charged at regular rate.
7. **Two weeks written notice of withdrawal to the office or Childcare Director is required. Withdrawal forms are available at the front desk**

There is a \$5.00 discount for the 2nd and 3rd child for families with more than one enrolled in Christian Heritage Academy.

I have read and do understand the Financial Information and Requirements.

Child's Name: _____

Parent Signature: _____

Date: _____