















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CSSNY
Draft Consolidated Bylaws
Article V – Organizational Structure and Governance
F. Committees

1
2
3 Name: _____
4





5	Check & Initial	Proposed Text
6		ARTICLE V – Organizational Structure and Governance F. Committees The CSSNY shall have committees. ¹ 1. Three types of committees exist to promote the objectives and orderly administration of the CSSNY as an organization ² :
7		a. <u>The Executive Committee</u> • Consists of the Executive Officers as articulated under Article V (C) – Executive Officers, (9) Duties, Powers, Authority and Responsibilities of the Executive Officers;
8		b. <u>The Ad Hoc Committees</u> i. Ad Hoc Committees are temporary committees formed to serve a specific, lawful and temporary purpose or to investigate a specific question or issue of the CSSNY or the profession in New York state not within the purview of CSSNY Standing Committees.
9		ii. An Ad Hoc Committee serves for a specified period of time as dictated by the particular conditions, circumstances and events necessitat[ion]ing the formation of a special committee.
10		iii. The President of the CSSNY shall have the authority to create temporary, ad hoc or special committees to oversee and manage specific issues not covered by any CSSNY standing or permanent committee and to appoint or remove the chair and members thereof, as CSSNY needs dictate without the express permission or approval of the CSSNY Board of Directors. The CSSNY President may seek out the advice of the other Executive Officers or Board members in establishing an Ad Hoc Committee, its members and the appointment of the Chair of the Committee.
11		c. <u>The Standing Committees</u> • Consists of the permanent committees formed as a part of the ongoing structure of the CSSNY.
12		2. <u>Standing or Permanent Committees of the CSSNY: Name, Function and Duties</u>
13		Standing Committees shall be the permanent committees of the CSSNY established within these bylaws. The Chairperson and members of the Committee shall be appointed by the CSSNY President with input and the approval of the CSSNY Board of Directors.










Check & Initial	Proposed Text
1 2 <input type="checkbox"/>	THE CHAIRPERSON OF THE INDIVIDUAL PERMANENT COMMITTEES SHALL BE REVIEWED AND APPOINTED/RE-APPOINTED WITH EVERY PRESIDENTIAL ELECTION CYCLE. THE COMPOSITION OF THE INDIVIDUAL COMMITTEES AND THE APPOINTMENT OF MEMBERS THERETO SHALL BE REVIEWED AND ADJUSTED ANNUALLY.
3 <input checked="" type="checkbox"/>	Chairpersons of the permanent committees are required to report to the CSSNY Board of Directors at every regular meeting of the CSSNY Board.
4 <input checked="" type="checkbox"/>	Working Groups or Task Forces may be formed and established with committees tasked by the committee chair to address and/or complete specific tasks or functions. Work Groups and Task Forces report to the CSSNY Board of Directors through the committee chair.
5 <input type="checkbox"/>	The CSSNY shall have _____ permanent committees with the following functions and duties:
6	
7	a. <u>Government and Legislative Relations, and Legal Affairs</u>
8 <input checked="" type="checkbox"/>	i. Government and Legislative Relations (a) The Committee shall recommend, when necessary, the services of consultants, lobbyists and/or one or more lobbying firms;
9 <input checked="" type="checkbox"/>	(b) The Committee shall meet with CSSNY staff of retained lobbyists and other consultants, as necessary, to formulate and execute the legislative and governmental agenda of the CSSNY.
10 <input checked="" type="checkbox"/>	(c) The Committee, through CSSNY's staff and legislative counsel, shall monitor the New York state legislative and regulatory processes and make recommendations to the CSSNY Board of Directors concerning the initiation of, support of or opposition to specific pieces of legislation or regulation affecting the practice of chiropractic in New York state and access to chiropractic care and services for benefit plans and services that come within the ambit of state law, rule and regulation.
11 <input checked="" type="checkbox"/>	(d) The Committee shall create and recommend to the CSSNY Board of Directors for approval, and produce programs designed to enlist the support and mobilization of the CSSNY membership that would contribute to the propagation of legislation favorable to chiropractic patients and the profession.
12 <input checked="" type="checkbox"/>	(e) The Committee shall represent the CSSNY in hearings before the state legislature or a committee thereof, and other public agency or governmental bodies, with the consent, input and oversight of the CSSNY President, the official spokesperson for the CSSNY, as the Committee may be requested to do so by the CSSNY Board of Directors and upon the input and advice of the CSSNY staff or retained legislative counsel and other qualified consultants.

Check & Initial	Proposed Text
1 	(f) No member of the CSSNY shall represent the CSSNY before the state legislature or a committee thereof or any other public agency or government body, unless he or she is authorized by the President of the CSSNY with the approval of the CSSNY Board of Directors and upon the input and advice of the CSSNY staff or retained legislative counsel and other qualified consultants.
2 	(g) The Committee shall submit for circulation, articles and announcements as shall contribute to CSSNY members' understanding of matters pertaining to legislation, law, rule and regulation, to be published in the CSSNY publications or posted to the CSSNY Website.
3 	ii. Legal Affairs (a) The Committee shall recommend, when necessary, the services of legal consultants, attorneys and/or law firms as general and/or litigative counsel as circumstances dictate and as may be required in specific instances or under particular situations and conditions.
4 	(b) The Committee shall meet with attorneys, as necessary, to formulate and execute the legal agenda of the CSSNY WITH THE APPROVAL OF THE CSSNY OFFICERS AND BOARD OF DIRECTORS.
5 	(c) The Committee shall monitor all state and federal laws, rules and regulations and court decisions affecting the practice of chiropractic in New York state and shall report regularly to the CSSNY Board of Directors and, when necessary, shall review and recommend appropriate legal action, if required.
6 	(d) The Committee shall submit for circulation, articles and announcements as shall contribute to CSSNY members' understanding pertaining to legal and litigative matters, to be published in the CSSNY publications or posted to the CSSNY Website.
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8 	b. <u>Clinical Practice Committee</u> This committee shall encompass and appoint working groups, as needed, in the following and other related areas germane to the clinical practice of chiropractic. *THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THE FOLLOWING BUT ARE NOT STANDING COMMITTEES WITHIN THE CLINICAL PRACTICE COMMITTEE:

Check & Initial	Proposed Text
1 <input type="checkbox"/>	<p>i. Chiropractic Research: a source of information for those doctors who would like to perform research, as well as a clearinghouse for research conducted by members. This subcommittee shall serve as a liaison between the CSSNY, the National Center for Complementary and Alternative Medicine (NCCAM), the Association of Chiropractic Colleges Research Agenda Conference (ACC-RAC), the various chiropractic colleges and such other consortia and research bodies as may be desired.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
2 <input type="checkbox"/>	<p>ii. Diagnostic Imaging: investigating and relating information to the profession as needed.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
3 <input type="checkbox"/>	<p>iii. Education: responsible for conducting chiropractic seminars and procuring speakers for CSSNY meetings and symposia.]</p> <p>Nota Bene: Make a separate stand-alone Committee</p>
4 <input type="checkbox"/>	<p>iv. Electro diagnosis: investigating and relating information to the profession as needed.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
5 <input type="checkbox"/>	<p>v. Hospital: promoting chiropractic relationships in the hospital community, including staff privileges.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
6 <input type="checkbox"/>	<p>vi. Nutrition: investigating aspects of nutrition as related to chiropractic and relating information to the profession. New developments in laws, rules and regulations pertaining to the use of nutritional and dietary counseling in a chiropractic practice and make all members aware.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>

Check & Initial	Proposed Text
1 <input data-bbox="115 205 152 241" type="checkbox"/>	<p>vii. Scoliosis: obtaining and disseminating information to the public and the profession. Further public awareness of efficacy of chiropractic in the detection and correction of scoliosis.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
2 <input data-bbox="115 478 152 514" type="checkbox"/>	<p>viii. Sports Injury and Physical Fitness: advancing the prevention, chiropractic management and rehabilitation of athletic injuries by means of education, research and public relations. Organize and provide chiropractic services for various sporting events.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
3 <input data-bbox="115 787 152 823" type="checkbox"/>	<p>ix. Technique: Examines the logical and empirical basis for a variety of adjusting, manipulations, mobilization and soft-tissue techniques, the evidence base that supports the various in terms of efficacy studies – descriptive case studies, single baseline across series design studies of efficacy, observational studies – case control, cohort or follow-up studies, and randomized control clinical trials, quality systematic reviews of the literature and meta-analytic studies, if any; the various sources of bias and other issues: intra-rater and inter-rater reviews of reliability, sensitivity and specificity studies of technique application; generalizability of technique application to the chiropractic professional population; and any efficiency and cost-effectiveness studies of particular manual and adjustment techniques.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
4 <input data-bbox="115 1350 152 1386" type="checkbox"/>	<p>x. Philosophy of Chiropractic: Examines epistemological and ontological basis of the science and philosophy of chiropractic care and treatment and medicine in terms of the modernist and post-modern views of philosophy; logical empiricism/logical positivism, paradigmatic analysis; analytic and synthetic statements, deductive reasoning and the limitations of the inductive methods, and the metaphysical elements of philosophy such as vitalism etc., and tries to place these divergent elements into practical, philosophical paradigm of chiropractic practice to enhance and augment chiropractic's cultural authority in society and among the professions.</p> <p>*THE SUBJECTS TO BE INCLUDED ARE NOT LIMITED TO THOSE OUTLINED ABOVE. IT IS UNDERSTOOD THAT THIS WORKING GROUP IS NOT A STANDING COMMITTEE WITHIN THE CLINICAL PRACTICE COMMITTEE.</p>
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Check & Initial	Proposed Text
<div>1</div> <div>2</div> <div></div>	<div>c. EDUCATION COMMITTEE</div> <div>THIS COMMITTEE SHALL BE RESPONSIBLE FOR CONDUCTING CHIROPRACTIC SEMINARS AND PROCURING SPEAKERS FOR CSSNY MEETINGS AND SYMPOSIA</div>
<div>3</div>	
<div>4</div> <div></div>	<div>[c] d. <u>Health Benefit and Insurance Relations Committee</u></div> <div>i. This Committee shall concern itself with all matters and affairs related to state and federal health benefit plans, access to chiropractic care and the and public and private insurance coverage of chiropractic and such other issues, related to insurance and reimbursement, including, but not limited to:</div>
<div>5</div> <div></div>	<div>(a) Medicare;</div> <div>(b) Medicaid;</div> <div>(c) Workers Compensation;</div> <div>(d) No-Fault;</div>
<div>6</div> <div></div>	<div>(e) Major Medical;</div> <div>(i) Health benefit plans under the Employee Retirement Income Security Act (ERISA) of 1974 and non-ERISA health benefit plans;</div> <div>(ii) Small Employer benefit plans;</div> <div>(ii) Individual, direct pay benefit plans;</div> <div>(iii) Governmental health benefit plans;</div> <div>(iv) Traditional Indemnity Plans;</div> <div>(v) Managed Care Plans</div> <div> <ul style="list-style-type: none"> • Health Maintenance Organizations (HMOs) and Managed Care Organizations (MCOs) • Preferred Provider Organizations (PPOs) and Networks • Third-Party Administrators (TPAs) and Administrative Services Only (ASO) plans • Independent Practice Associations (IPAs) • Federal and State Managed Care Contracting Rules; </div> <div>(vi) Consumer-directed, high-deductible health benefit plans; and</div> <div>(vii) the provisions contained in various state and federal laws, rules and regulations germane to particular practice areas (e.g., federal Antitrust Laws, COBRA, Health Insurance Portability and Accountability Act (HIPAA); the Patient Protection and Affordable Care Act (PPACA); Prompt-pay Law, and such other laws, rules and regulations germane to the care and coverage of chiropractic patients and the business of insurance.</div>





Check & Initial	Proposed Text
1 	ii. This Committee will work together with other CSSNY Committees – e.g., the Ethics, Professional Conduct and Peer Review Committee, and the Government, Legislative and Legal Affairs Committee – to advise CSSNY members on compliance issues germane to reimbursement (e.g., the federal HIPAA Fraud and Abuse provisions, the federal False Claims Act, the Civil Monetary Penalties law, state and federal Anti-Kickback statutes, state and Federal Stark laws, etc.);
2 	iii. This Committee shall monitor the health benefit plans and reimbursement policies of employers and other entities germane to the practice of chiropractic in New York state;
3 	iv. This Committee [shall] MAY attempt, WHEN NECESSARY to develop a liaison relationship with each insurance carrier, health benefit plan, third-party-administrator and administrative services only company, independent practice associations, preferred provider organizations and other networks (e.g., the American Specialty Health Network (ASHN), OptumHealth (United Healthcare Group), etc.) to address areas of mutual concern to the various entities and the chiropractic profession in New York;
4 	v. This Committee may recommend various education programs to the Education [and Programs subcommittee of the Clinical Practice] Committee on matters concerning federal and state law dealing with health benefits plans;
5 	vi. This Committee shall submit for circulation, articles and announcements as shall contribute to CSSNY members' understanding of issues pertaining to federal and state laws, rules and regulations, legal and litigative matters pertaining to health benefit plans and reimbursement, to be published in the CSSNY publications or posted to the CSSNY Website.
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7	<u>[d] e. Membership Recruitment, Retention and Benefits Committee</u>
8 	i. This Committee shall submit for CSSNY Board of Directors approval all programs created, produced and administered for the recruitment of members to the CSSNY.
9 	ii. This Committee shall maintain accurate membership rolls and statistics, in conjunction with the CSSNY Administrative Office and the CSSNY Web/database manager, pertaining to the CSSNY membership.
10 	iii. This Committee shall make recommendations to the CSSNY Board of Directors concerning a review of all applications made for membership and a recommendation to the Board on the acceptance of the application so made.
11 	iv. This Committee shall make recommendations on different classes of membership, any changes to the membership class structure and any dues or adjustments to the dues thereof.

	Check & Initial	Proposed Text
1	■	v. This Committee shall make recommendations to the CSSNY Board of Directors on the suspension or termination of any CSSNY member who is in arrears and not in good standing and the rules and recommendations regarding the reinstatement thereof.
2	■	vi. This Committee shall develop and promote member benefits.
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4		[e] f. <u>Public Information and Relations Committee:</u>
5	■	i. This Committee, in conjunction with the Rules, Revisions, Ethics and Policy Committee, shall be responsible for informing the public and keeping the public abreast of CSSNY policy and position statements regarding the art, science and philosophy of chiropractic and public service announcement related thereto.
6	■	ii. This Committee shall recommend, when necessary, the services of appropriate consultants or public relations firms to the CSSNY Board of Directors for development and dissemination of positive public information and public relations materials, as the resources of the CSSNY are available and allow;
7	■	iii. This Committee shall meet with those firms and/or consultants need to formulate and execute the public information / public relations agenda of the CSSNY;
8	■	iv. This Committee shall be responsible for recommending to the CSSNY Board of Directors for approval, the creation, development of, dissemination and post-mortem performance of public information / public relations programs that attempt to increase the public's awareness of the benefits of chiropractic care;
9	■	v. This Committee shall be responsible for the following subcommittees and work groups: (a) Health Fairs This subcommittee shall be responsible for the creation, development, maintenance and upkeep of the CSSNY chiropractic exhibit in the Hall of Health at the annual New York State Fair. This Committee shall also be responsible for the creation, development, maintenance and upkeep of any portable booth displays which can be displayed and used by the CSSNY districts at various local health fairs;
10	■	(b) Industrial Relations This subcommittee shall serve as a liaison between and promote a better understanding between the chiropractic profession, employers and managers, and employee organizations (labor unions) and valuable contribution chiropractic provides to employees, beneficiaries and injured workers.
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Check & Initial	Proposed Text
1	[f] g. Rules, Revisions, Policy and Ethics Committee
2	<p>i. Rules</p> <p>This Committee shall have the sole responsibility for interpreting these bylaws and shall provide parliamentary guidance to any CSSNY district, the CSSNY Board of Directors, the CSSNY membership at any meeting convened thereof or for any question of parliamentary procedure submitted to the Committee.</p>
3	<p>ii. Revisions and Amendments to the Bylaws</p> <p>This Committee shall be responsible for insuring that any and all proposed alterations or amendments to these bylaws shall be placed in their proper organizational, grammatical and parliamentary form upon presentation thereof by the Secretary of the CSSNY within a reasonable time following receipt. Upon consideration thereof, any proposal will be returned to the CSSNY Secretary for consideration by the CSSNY Board of Directors pursuant to ARTICLE _____ of these bylaws.</p>
4	<p>iii. CSSNY Policy and Position Statements</p> <p>This Committee shall receive, review and make sure that any proposed public and/or professional policies and position statements to be considered by the CSSNY Board shall be submitted in their proper organizational, grammatical and parliamentary form pursuant to ARTICLE _____ of these bylaws.</p> <p>This Committee shall insure completeness of any policy proposal or position statement thus received and shall manage the procedures for the creation and the conduct of policy generation as outlined in ARTICLE _____ of these bylaws.</p>
5	<p>iv. Ethics, Professional Conduct and Peer Review</p> <p>(a) This Committee shall hear entertain and address any and all questions of unprofessional conduct and/or violations of the CSSNY Code of Professional Ethics raised or brought by patients, the public and other CSSNY members, AND/OR THE STATE BOARD FOR CHIROPRACTIC;</p>
6	<p>(b) This Committee shall recommend to the President of the CSSNY the appointment of members to a Board of Inquiry in comportment with ARTICLE _____ of these bylaws whenever grievances have been alleged or charges have been brought against one or more CSSNY members but only insofar as the complaint involves the practice of chiropractic in New York state and poses an imminent danger to the public's health and safety, and/or it involves any purported or potential violation of New York state or federal law, rule or regulation and/or the CSSNY Code of Professional Ethics;</p>

	Check & Initial	Proposed Text
1	■	(c) This Committee shall hear and mediate all complaints made in writing by patients and beneficiaries against any CSSNY member and shall recommend to the CSSNY Board of Directors suitable resolution thereof. The Committee shall refer complaints made in writing by patients and beneficiaries against any non-CSSNY member to the State Education Department, Office of Professional Discipline;
2	■	(d) This Committee shall submit for circulation, articles and announcements as shall contribute to CSSNY members' understanding of issues pertaining to federal and state laws, rules and regulations, legal and litigative matters pertaining to professional ethics, to be published in the CSSNY publications or posted to the CSSNY Website.
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4		[g] h. <u>Leadership, Nominating and Elections Committee</u>
5	■	i. This Committee shall be comprised of the Immediate Past President of the CSSNY (or the Immediate Past President of the constituent organizations comprising the consolidated CSSNY, namely the New York Chiropractic Council (NYCC) and the New York State Chiropractic Association (NYSCA)) and any past presidents of the CSSNY, the Chair of the Rules, Revisions, Policy and Ethics Committee and any other CSSNY members appointed by the President and approved by the CSSNY Board of Directors;
6	■	ii. This Committee shall identify and publish criteria for leadership and leadership positions in the CSSNY;
7	■	iii. This Committee shall mentor new officers, board and committee members of the CSSNY;
8	■	iv. This Committee shall recommend nominees for one or more of the Executive Officer positions to the CSSNY Board of Directors. Individuals selected will be approached to see if they are interested in being nominated for an Officer's position. Nominated candidates will have to submit an "Intent to Run" form, vitae and disclosure forms as required in ARTICLE _____ – Elections;
9	■	v. This Committee may present seminars to the membership on leadership development;
10	■	vi. This Committee shall submit for circulation, articles and announcements as shall contribute to CSSNY members' understanding of issues pertaining to federal and state laws, rules and regulations, legal and litigative matters concerning Association Management (IRS 1099 filing requirements, federal and state lobbying rules, FTC CAN-SPAM rules, Department of Labor Employee Management issues, etc.), to be published in the CSSNY publications or posted to the CSSNY Website.
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Check & Initial	Proposed Text
1 	<p>3. <u>Other or Additional Duties of Committees</u></p> <p>The CSSNY Board of Directors may direct that one or more CSSNY Standing Committees perform other or additional tasks not listed above, if the assignments are consistent with the Committees overall mission.</p>
2 	<p>4. <u>Committee Membership</u></p> <p>All Ad Hoc and Standing Committee meetings are open to the general membership and invited guests. In the event that a Committee must discuss and address information and material of a confidential nature, the Committee may elect to enter into Executive Session which will close the meeting to all except Committee members and invited exceptions. Executive Session does not carry over to the next convocation of the Committee and must be renewed each time the Committee meets, if necessary.</p>
3 	<p>5. <u>Reimbursement of Committee Expenses</u></p> <p>Committee members and the chairpersons thereof, may be reimbursed for all reasonable, legitimate and necessary expenses incurred indicate to bona fide meetings of the Committee as CSSNY resources permit, but submitting a voucher, approved in writing by the Committee chair, and submitted to the CSSNY Administrative Office and Treasurer of the CSSNY. Before engaging in any meeting or incurring any expense in the name of the Committee, the Committee chair should check with the CSSNY Treasurer and the CSSNY staff Controller and Finance Director to see if the CSSNY has the resources available to meet the Committee's request. If resources are available, the Committee should make a request for funding submitted through the CSSNY Treasurer to the CSSNY Board of Directors for deliberation and determination.</p>
4 	<p>6. <u>Committee Reports</u></p> <p>The chair or vice chair of all Standing or Permanent Committee shall render a written and/or oral report of the Committee's activities at all annual membership meetings and regular meetings of the CSSNY Board of Directors.</p>
5 	<p>7. <u>Authority and Power of Committees</u></p> <p>CSSNY Committees are not independent legal entities of the CSSNY. The CSSNY is responsible for all Committee activities and the activities of the chair and vice chair of the Committee in CSSNY Name. This includes any tax liability posed by the CSSNY Committees, including any "unrelated business income tax" (UBIT) and other state and federal taxes that may be due and owed by the CSSNY as a result of any Committee activity or activities.³ Consequently, the person section to chair (of vice chair) a CSSNY Committee must be responsible, competent and accountable; much MUST keep accurate and complete records of Committee transactions and must furnish the CSSNY Treasurer with records and accounts, and accounting information necessary for the CSSNY to complete and report the Society's transactions to federal and state taxing authorities;</p>

Check & Initial	Proposed Text
1 	<p>In addition, the CSSNY collectively is directly and vicariously liable for the activities of any CSSNY Committee or its chair (or vice chair), consequently, unless specifically granted by the President and CSSNY Board of Directors, no Committee, Committee chair (or vice chair) shall not undertake any action unless prior approval has been given the Committee by a majority vote of the CSSNY Board of Directors based on written reports and requests for such authority provided the Board by the Committee chair (or vice chair);</p> <p>Nota Bene: Double negative corrected.</p>
2 	<p>Committees may take action on emergent issues as approved by a majority vote of the Executive Officers of the CSSNY. Subsequent to any approval, the Executive Officers shall seek ratification of any emergent action granted a Committee from the CSSNY Board of Directors at the next possible and reasonable date. At her/his discretion, the President of the CSSNY shall determine was constitutes en emergent situation that needs to be addressed by a particular Committee; and</p>
3 	<p>In all cases the President of CSSNY or the Vice President of CSSNY in lieu of the President, or the Immediate Past President of the CSSNY are the official spokespersons for the Society.</p>
4 	<p>8. <u>Committees and Certification</u></p> <p>The granting of any certification by any CSSNY Standing or Ad Hoc Committees is an honor and a privilege that can create direct and vicarious liability for the CSSNY, consequently, unless specifically granted by the President and CSSNY Board of Directors, no Committee, Committee chair (or vice chair) shall grant certification in any Committee program unless prior approval has been given the Committee by a majority vote of the CSSNY Board of Directors based on written reports and a request for such authority provided the Board by the Committee chair (or vice chair). Since certification is an honor as well as a privilege granted to CSSNY members meeting the qualifications and conditions of certification set by the Committee and approved by the CSSNY Board of directors, certification is also subject to suspension or revocation for cause, which may include, but not be limited to, violations of the CSSNY Code of Professional Ethics addressed in ARTICLE _____ of these bylaws.</p>
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References

1. From the Council bylaws, in part, various Articles and Sections:
 - Article II – Officers/Structure, Section 3 – The President
The President appoints any and all committees and committee chairs and is responsible for approving all PR and information of the **PR Committee**
 - Article II – Officers/Structure, Section 6 – Executive Officers
Executive Officers serve as ex officio non-voting members of all committees
 - Article II – Officers/Structure, Section 7 – Nominations and Elections of the Executive Officers
In order to qualify to be nominated for the position of Executive Officer, a Council member must have been “active on one (1) or more committees for the previous two (2) consecutive years”
 - Article II – Officers/Structure, Section 10 – Board of District Councils Immediate Past President
 - relates to a vacancy in the immediate past president’s position and service on the Council’s Regents Council
 - the immediate past president serves as chair of the Council’s **Nominating Committee**
 - the immediate past president appoints a Council member to the **Regent’s Committee**
 - Article II – Officers/Structure, Section 11 – Honored Title of President Emeritus
 - Involves review by the **Nominating Committee** of candidates qualified to be selected for the title of President Emeritus (PE).
 - Article II – Officers/Structure, Section 13 – Traveling and Operating Expenses
Expenses to be considered for reimbursement involved in fulfilling the duties of Council Officers are submitted and reviewed by the **Accumulation Committee**.
 - Article IV – Officers/Structure, Section 2 – Classes of Membership
Relates to the submission of persons nominated for Retired and Life membership in the Council by the **Awards Committee**.
 - Article VI – Initiative, Referendum and Recall
Relates to protocols devised by the **Nominating/Election Committee** for the election of the Council’s President and/or Vice President.

From the MCA bylaws, in part, various Articles and Sections but primarily the sections relate to:

- (1) the **Executive Committee** and, intermittently, the **Leadership Committee**:
 - § 4.04 – directions of the Board to be executed by a five (5) member Executive Committee
 - § 4.05 – the nine (9) standing committees will report to the Executive Committee
 - § 4.06 – the president serves as chair of the Executive Committee
 - Article VIII – “Executive Committee” and the composition thereof
 - Article IX – “Executive Director” and the hiring and retention thereof by the Executive Committee
 - Article X – Elections, § 10.02 – Election of Officer to the Executive Committee
 - Covers qualifications, terms of office, election and recommendations for office by the **Leadership Committee**.
 - Assorted other functions of the Executive Committee and Leadership Committee
 - Article XI – Officer’s Duties and Responsibilities, § 11.01
Reiterates that the President shall serve as chair of the Executive Committee
 - Article XI – Officer’s Duties and Responsibilities, § 11.02
 - The Vice President serves as the liaison between the Executive Committee and the **Governmental Relations Committee** and the **Legal Affairs Committee**
 - Article XI – Officer’s Duties and Responsibilities, § 11.03
 - The MCA Director of Internal Affairs serves as the liaison between the Executive Committee and the **Ethics, Professional Conduct and Peer Review Committee**

- Article XI – Officer’s Duties and Responsibilities, § 11.04
 - The MCA Director of Financial Affairs serves as the liaison between the Executive Committee and the **Membership, Recruitment and Benefits Committee** and the **Audit and Budget Committee**.
- Article XI – Officer’s Duties and Responsibilities, § 11.05
 - The Chair of the MCA serves as the liaison between the Executive Committee and the **Public Relations Committee** and as chair of the **Leadership Committee**.

(2) The Committees

- Article XII – Committees

Three types – ❶ Executive Committee (already addressed in part, but primarily executes directives of the MCA Board of Directors; ❷ Ad Hoc Committees – temporary and formed for a specific purpose; and ❸ the Standing Committees

 - § 12.04 – Standing Committees
 - (a) Legal Affairs Committee
 - (b) Government Relations Committee
 - (c) Insurance Relations Committee
 - (d) Ethics, Professional Conduct, Peer Review Committee
 - (e) Education & Programs Committee
 - (f) Audit & Budget Committee
 - (g) Membership, Recruitment & Benefits Committee
 - (h) Public Relations Committee
 - (i) Leadership Committee
 - §§ 12.05 - 12.09 address how committees and committee chairs are appointed and their duties, responsibilities and functions.

(3) Miscellaneous

- For example, Article XIII – Meetings, § 1304 – Annual Meetings of the Membership, stipulates the order of business at annual membership meetings to include a “(v) Report of Standing Committees.”
- § 13.05 – Board of Directors’ Meetings, (g) addresses vacancies on the Executive Committee
- Article XIV – Manner of Adjudicating Complaints Against Individuals, Officers and Committees of the Organization, is self explanatory.

For the purpose of these draft bylaws, the bylaws are concerned the most with the standing MCA Committees under Article XII.

From the NYSCA bylaws, in part, various Articles and Sections, but for the purpose of these draft bylaws, primarily Article Twelves – Committees

I. Name, Function and Duties of Committees

- Clinical Practice Committee
- Ethics
- Insurance
- Legislation
- Membership
- Meetings and Convention
- Public Information
- Rules, Revisions & Policy Committee

II. Appointment and Removal of Permanent Committee Members

III. Creation and Termination of Special Committees

IV. Reimbursement of Expenses Incurred by Committee Members

V. Committee Reports

- 1 VI. Power of Committees
- 2 VII. Committee Members Term of Office
- 3 VIII. Certification

1 2. From the MCA bylaws, in part, Article XII – Committees, § 12.01.

1 3. See: Internal Revenue Service. Publication 598, Tax on Unrelated Business Income of Exempt
2 Organizations. Accessed Jan 11, 2011 at: <http://www.irs.gov/pub/irs-pdf/p598.pdf>