



SAFE WORK METHOD STATEMENT DOGMAN

Suite 100/413-417 New South Head I
Double Bay, 2028
Tel: 1300 788 834 Fax: +61 2 9327 35

HOST EMPLOYER DECLARATION

I declare the worker/s named on this work authority have been provided with a site-specific safety induction that complies with the requirements of the Workplace Health & Safety Act. Furthermore, I declare that the worker/s have been briefed on the contents of this work authority and they have the Personal protective equipment noted. If a change of work duties is required, I agree to provide a new work authority to the worker/s or contact EIR Group prior to the changed duties commencing.

Signed by Host Employer

DATE

NOTE: EIR Group workers are instructed not to commence work until the host employer carries out a site-specific safety orientation session which complies with the Workplace Health & Safety Act and fully briefs the worker on the work authorised by this work authority. A signed time sheet indicates this work authority has been explained to the worker and a site induction has been provided to the worker by the host employer.

WORKER DECLARATION

The person/s named herein declare that they have taken part in a site-specific safety induction provided by the host employer and that this is fully understood. I/we also agree to fulfill my obligations. I/we further declare that I/we have been fully briefed on the contents of this work authority and will not perform duties outside the terms of this work authority unless authorised in writing.

EIR employees are to sign the last page of this SWMS to indicate acceptance/ agreement to above

S Keegan (Director)



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Project Details	
Project / Work Location:	Contact Name: Simon Keegan
Name of Supervisor:	Contact Position: Director
Commencement on Site:	Contract Phone No: 1300 788 834
Scope of Works/Activity: Dogman	
Occupational Health Safety or Environmental Legislation:	Occupational Health & Safety 2000, Occupational Health & Safety Regulation 2001 – both available from www.workcover.nsw.gov.au . All records that are applicable to the works carried out in the SWMS are available from _____
Codes or Standards applicable to the works:	Code of Practice for Electrical Practices For Construction Work Code of Practice For Manual Handling, Code of Practice For Manual Noise Management & Protection of Hearing at Work, Code of Practice for Excavation Works, Code of Practice Technical Guidance, WorkCover Safety Guide 'Plant', WorkCover Safety Guide 'Moving Plant On Construction Sites', Product Material Safety Data Sheets 'Concrete' All Codes of Practice that are applicable to the works carried out in the SWMS are available from EIR headquarters, 413-417 New South Head Road, Double Bay
I certify that the attached SWMS/s has/ve been reviewed by me and is endorsed for compliance with WorkCover Guidelines for the preparation of SWMS and is approved for use (signed by Nominated Supervisor on site). Name: _____ Position: _____ Signed Off: _____ Date: _____	



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Level	Description of Consequence or Impact	Consequence	Likelihood / Probability		
			L <i>Likely</i>	M <i>Moderate</i>	U <i>Unlikely</i>
H (1) <i>(High level of harm)</i>	Potential death, permanent disability or major structural failure/damage. Off-site environmental discharge/release not contained and significant long-term environmental harm.	H (1) <i>(High)</i>	1	1	2
M (2) <i>(Medium level of harm)</i>	Potential temporary disability or minor structural failure/damage. On-site environmental discharge/release contained, minor remediation required, short-term environmental harm.	M (2) <i>(Medium)</i>	1	2	3
L (3) <i>(Low level of harm)</i>	Incident that has the potential to cause persons to require first aid. On-site environmental discharge/release immediately contained, minor level clean up with no short-term environmental harm.	L (3) <i>(Low)</i>	2	3	3
Level	Likelihood / Probability				
Likely	Could happen frequently				
Moderate	Could happen occasionally				
Unlikely	May occur only in exceptional circumstances				

Item	Steps in Procedure	Possible Hazards	Risk Score	Safety Controls	Who responsible
1	<ul style="list-style-type: none"> Arrival at Site 	<ul style="list-style-type: none"> Accidents due to unfamiliarity with site and associated hazards 	1	<ul style="list-style-type: none"> All site personnel to report to Site Manager upon arrival at site and enter name into Site Register All site personnel are to receive a site induction from the Site Manager prior to commencement of all work All site personnel are to familiarize themselves with the Site prior to commencement of their works All site personnel MUST READ and UNDERSTAND the Safe Work Method Statement prior to commencement of their works on site All site personnel are to wear approved safety footwear hard hats and hi-visibility vests at a minimum, whilst on site, whether they are performing work or not 	Site Management Employee
		<ul style="list-style-type: none"> Delays in dealing with an emergency situation could result in injuries to personnel or delays in treating casualties 	1		Employee
		<ul style="list-style-type: none"> If without any part of PPE, injuries may be sustained 	1		Employee
		<ul style="list-style-type: none"> Lack of familiarity with work they will undertake may result in injury 	1		Site Management

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				<ul style="list-style-type: none"> All personnel are to be familiar with the scope of works and are to be appropriately qualified and competent to carry the work they propose to undertake Contact EIR Group office if no induction performed before task allocation 	Employee Employee
2	Pre-start check of lifting equipment	use of dangerous equipment, equipment breakage, injury, or other damage to employee	1	Follow training obtained through qualifications on Dogman duties. Use manufacturers handbook to follow checks required, Tag out equipment if damaged, If unsure of proper equipment use don't use or operate.	Employee
3	Manual Handling of building products, equipment and rubbish in and between work areas	Back or muscle injury caused by incorrect lifting technique or too heavy load, Crushed fingers and toes when caught between load and structure, Minor cuts and abrasions, Falling over debris and materials	1	Do not attempt to lift heavy objects use suitable equipment. Correct manual handling technique, Supervision by appropriately trained persons. Ensure load is stable before moving-use appropriate equipment, be alert-use common sense, Use gloves. Keep work area clear, Keep work area clear and tidy, clean up each day	Employee
4	Complete all work and comply with proper Workplace Health and Safety Procedures and Practices.	Inexperience or unqualified to perform Dogging work.	1	Ensure all designated Dogman have completed required Occupational Health and Safety training and carry a current Doggers ticket.	Employee
5	Competently work in the slinging requirements encountered in controlling a load	Crushed by falling or moving load. Hit by falling or loose objects, Crushed fingers and toes when caught between load and structure, Minor cuts and abrasions.	1	Follow procedures-keep clear until load is not suspended; Ensure load is stable prior to lift-use appropriate protective equipment. Use common sense. Use gloves. Keep work area clear.	Employee
6	Clear communication to crane driver during operation of lifting.	Falling from heights, incorrect position. Load hitting structure, equipment or personnel.	1	Use of appropriate fall prevention equipment if working above 2.4m or where hazards exist below working area, ensure ladder is used accordingly to relevant requirements, only use scaffolding built by competent	Employee

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				(over 4m) or trained personnel (under 4m), do not dismantle any part of scaffolding while working on it. Thorough knowledge of hand and whistle signals to be used. Two-way to be used when required.	
7	Identify lift weight and accessories required for correct lifting procedure.	Failure of lifting equipment-falling load. Damage to crane or structure.	1	Use common sense when walking or working around site, Ensure loads are within manufacturer's guidelines for crane and lifting equipment being used, watch for loads being lifted or moved, follow site rules and Linddales safety induction training.	Employee
8	Keep lifting area clear whilst lift in progress.	Injury to personnel in immediate area of lift. Electrocution	1	Advise site supervisor and workers in the immediate area as to times lifting will be in progress. Ensure area is clear of active power or phone lines prior to lift.	Employee
9	Pre-start check of hand tools and equipment	Electrocution, use of dangerous equipment, no instruction in use of tools, injury, or other damage to employee	1	<ul style="list-style-type: none"> - Follow training obtained through trade qualifications on check for tools and equipment. Use manufacturers handbook to follow checks required, Tag out equipment if damaged, if unsure of proper equipment use don't use or operate. - Refer to Section 5 for Safe Work Instructions for common tools to be used on site 	Employee

Personal qualifications and experience required to complete the task:	Personnel, Duties and Responsibilities:	Training Required to complete work:
General labouring experience & white card. Appropriate recognized Workcover ticket.	Refer to Site Supervisor, labourers must wear hard hat, high-vis vest and safety boots at all times while on site	General OH&S Induction Training for Construction work. Accredited trained to perform tasks of Dogman
Engineering Details/Certificates/Work Cover approvals:NA		Plant/Equipment used: No plant to be used unless appropriate ticket/qualification is sighted by site supervisor.
Maintenance Checks: N/A		
Prepared By: EIR Group		

This SWMS has been developed through consultation with EIR Group employees and has been read & understood then signed by all employees involved with this activity:

NOTE: All EIR employee's have also undertaken induction prior to arriving on site. This consists of reading and signing of all appropriate Safe Work Instructions and SWMS that relate to the task to be reasonably undertaken whilst labouring on site. All employees also complete a safety quiz/questionnaire as part of their induction before being allowed on site.



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Name	Date	Time	Signature	Name	Date	Time	Signature