

Circle Star Pet Haven  
Enrollment Checklist Form 100

Page One of One

Please print out all forms. Please send completed originals (not copies) completed in black ink with real color photos (not photocopies). Please send all of the forms, photos, deposit and evidence of insurance in ONE PACKET. WE must receive original documents, not electronic mail or faxes. We suggest you send it by UPS or Fed Ex.

\_\_\_ Enrollment Checklist Form 100

\_\_\_ Pet Owner Information Form 101

\_\_\_ Pet Owner Agreement and Authorization Form 102

\_\_\_ Pet Description Form 103 (Please complete one form for each animal)

\_\_\_ Pet Photo Form 104 (Please complete for each animal)

\_\_\_ Pet Veterinary Form 105 (Please complete one form for each animal)

\_\_\_ Pet Substitution Form 106 if applicable

\_\_\_ Copy of life insurance policy with a beneficiary designation naming Pet Resort at Circle Star, LLC equal to required amount.

\_\_\_ Enrollment fee check (\$1,000 per single animal or \$500 for each animal if registering multiple animals) for Peace of Mind or Short Term Plans. There is no deposit required for Impending Need Plan.

Please mail your completed enrollment packet to:

Circle Star Pet Haven  
6480 FM 2339  
Murchison, Texas 75778

Circle Star Pet Haven  
Pet Owner Information Form 101

Page One of Two

Date \_\_\_\_\_

Your First Name \_\_\_\_\_

Your Last Name \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Spouse's First Name \_\_\_\_\_

Spouse's Last Name \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Street Address \_\_\_\_\_ (Not P.O. Box)

City, State, Zip \_\_\_\_\_

Country \_\_\_\_\_

Home Telephone (\_\_\_\_) \_\_\_\_-\_\_\_\_

Cell Phone (\_\_\_\_) \_\_\_\_-\_\_\_\_

Alternate Cell Phone (\_\_\_\_) \_\_\_\_-\_\_\_\_

Email address \_\_\_\_\_

Number of pets enrolled:

Canine \_\_\_\_\_

Feline \_\_\_\_\_

Equine \_\_\_\_\_

Other \_\_\_\_\_

Veterinarian's Name \_\_\_\_\_

Veterinarian's Telephone (\_\_\_\_) \_\_\_\_-\_\_\_\_

Attorney's Name \_\_\_\_\_

Attorney's Telephone (\_\_\_\_) \_\_\_\_-\_\_\_\_

Circle Star Pet Haven  
Pet Owner Information Form 101  
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Executor's Name \_\_\_\_\_

Executor's Telephone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Interim Caregiver's Name \_\_\_\_\_

Interim Caregiver's Telephone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Circle Star Pet Haven

Pet Owner Agreement and Authorization Form 102

Page One of Seven

State of \_\_\_\_\_

County of \_\_\_\_\_

Pet Owner Agreement

This Pet Owner Agreement made this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between Circle Star Pet Haven and \_\_\_\_\_ of the County of \_\_\_\_\_, State of \_\_\_\_\_, hereinafter called "the Pet Owner".

WITNESSETH THAT:

WHEREAS, Circle Star Pet Haven desires to operate an animal care program for those people who can no longer care for their beloved pets.

WHEREAS, the Pet Owner desires that the following number and species of animal(s) shall be provided shelter, care and comfort for the rest of the animal's life after the Pet Owner becomes unable to care for the animal(s):

\_\_\_\_\_ Dog(s)

\_\_\_\_\_ Cat(s)

\_\_\_\_\_ Horse(s)

\_\_\_\_\_ Other(s) Specify

WHEREAS, Circle Star Pet Haven agrees to provide such shelter, care and comfort for the animal(s) upon the terms set forth herein: and

WHEREAS, the Pet Owner acknowledges and agrees that Circle Star Pet Haven's acceptance of the animal(s) is contingent upon the payment of an enrollment fee and Circle Star Pet Haven being adequately funded through prepayment, a life insurance policy in favor of Circle Star Pet Haven at Circle Star, LLC.

WHEREAS, the Pet Owner acknowledges and agrees that Circle Star Pet Haven's acceptance of each animal is contingent upon its being free of diseases(s) that could adversely affect the health of other animals or human caregivers; THEREFORE, in consideration of the foregoing premises and the mutual covenants hereinafter set forth, the parties hereto agree as follows:

## Circle Star Pet Haven

### Pet Owner Agreement and Authorization Form 102

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##### I.

At the time of the execution of this Agreement, the Pet Owner shall provide Circle Star Pet Haven with completed Pet Owner forms 101-106 and provide any other information necessary to carry out the duties of Circle Star Pet Haven and owner as set out herein.

##### II.

Within 30 days of the date of this Agreement, Pet Owner shall authorize the animal's veterinarian to provide to Circle Star Pet Haven a completed Pet Veterinary Form 104 for each enrolled animal to provide pertinent data and health information.

##### III.

Within 30 days of the date of this Agreement, Pet owner shall bequeath the animal(s) to Circle Star Pet Haven and prepay or provide a life insurance policy benefitting Circle Star Pet Haven in an amount equal to or in excess of the required amount, commensurate with the number and species of animals to be enrolled. A copy of the life insurance policy shall accompany this Agreement. Should such funding not be created, this Pet Owner Agreement shall be null and void.

##### IV.

If the animal(s) are located within the State of Texas at the time that the Pet Owner becomes unable to care for it/them, and adequate arrangements are in place for the aforementioned payments, Circle Star Pet Haven, once notified, will be responsible for transporting the animal(s) to the center. If the animal(s) are located outside the State Of Texas but within the contiguous United States, the Pet Owner will provide an additional \$5,000 in funding or life insurance to cover transportation to pick up and return with the animal(s). If the animal(s) are located outside the contiguous United States, the Pet Owner will provide an additional \$10,000 in funding or life insurance to cover transportation to pick up and return with the animal(s). Every possible effort will be made to transport the pet(s) however Pet Owner understands that laws governing such transportation may delay or prevent such transportation.

##### V.

Within a reasonable time after the death of an animal enrolled in the program, the Pet Owner shall notify Circle Star Pet Haven of such fact. If the Pet Owner wishes to enroll another animal, the Pet Owner shall notify Circle Star Pet Haven of this fact. The Pet Owner shall provide

## Circle Star Pet Haven

### Pet Owner Agreement and Authorization Form 102

#### Page Three of Seven

Circle Star Pet Haven with new forms 101-107 for the new pet. The enrollment fee, prepayment, insurance, will or trust will be applied to the enrollment of a new pet.

#### VI.

Upon performance of the duties of the Pet Owner as set forth herein, Circle Star Pet Haven shall be obligated to perform the following duties:

- A. Take physical possession and responsibility for the animal(s) within a reasonable time, not to exceed seven (7) working days after notification of the necessity for Circle Star Pet Haven to take possession of a currently enrolled animal.
- B. Provide shelter, care and comfort for the animal in a home-like environment, including proper nutrition, exercise, attention, affection and complete medical care for the animal for the remainder of the animal's life.
- C. Provide for the dignified cremation of the animal's remains upon its death.
- D. Provide shelter, care and comfort for a currently enrolled animal for an interim period during the temporary incapacitation or absence of the Pet Owner. The Pet Owner shall be responsible for all expenses incurred in caring for the animal during this interim period. The charges will be calculated on a daily rate. The Pet Owner shall have the right to the return of the animals at any time he or she chooses and shall be responsible for any transportation costs, grooming or veterinary care required during the animal(s) stay.

The obligations of Circle Star Pet Haven under this Pet Owner Agreement are contingent upon Circle Star Pet Haven's receipt of adequate funding from the Pet Owner to provide shelter, care and comfort for the animal as set forth in this Agreement.

#### VII.

The laws of the State of Texas shall govern this Pet Owner Agreement.

#### VIII.

The Pet Owner waives any and all claims or causes of action of any kind or nature whatsoever, particularly on account of all injuries to person and property, which have resulted or may result in the future regarding the subject of the agreement. Signing this agreement expressly terminates all rights of the Pet Owner to pursue his or her legal remedies, if any, against Circle Star Pet Haven and its representatives, employees and agents.

## Circle Star Pet Haven

### Pet Owner Agreement and Authorization Form 102

#### Page Four of Seven

The Pet owner releases Circle Star Pet Haven from any and all claims or causes of action of any kind or nature whatsoever, particularly on account of all injuries to person and property, which have resulted or may result in the future regarding the subject of this agreement.

The Pet Owner assumes entire responsibility and liability for any claims or causes of action based on injuries (including death) to persons or damages to property in connection with the performance of this agreement by the Pet Owner regardless of whether the claim or action is founded in whole or in part upon the negligence of Circle Star Pet Haven or its representatives, employee agents, invitees, or licensees; and , furthermore, the Pet Owner agrees to indemnify and hold harmless Circle Star Pet Haven and its representatives, employees, agents, invitees, or licenses in respect to any such matters and does hereby agree to defend any claim or suit brought against Circle Star Pet Haven and it's representatives, employees, agents, invitees, or licensees, including, specifically, those related to negligence on the part of Circle Star Pet Haven and its representatives, employees, agents, invitees or licensees.

Circle Star Pet Haven

Pet Owner Agreement and Authorization Form 102

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Owner(s) Printed Name \_\_\_\_\_

Owner(s) Signature \_\_\_\_\_

Date of birth \_\_\_\_\_

Date \_\_\_\_\_

Owner(s) Printed Name \_\_\_\_\_

Owner(s) Signature \_\_\_\_\_

Date of birth \_\_\_\_\_

Date \_\_\_\_\_

Accepted:

Circle Star Pet Haven

\_\_\_\_\_

Director

Date \_\_\_\_\_

\*Subject to revaluation and change without notice.

Circle Star Pet Haven

Pet Owner Agreement and Authorization Form 102

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Authorization of Transfer of Ownership

I/WE hereby transfer my/our ownership of the (no.) \_\_\_\_\_ animal(s) described in the attached Circle Star Pet Haven forms 101-106 or their approved substitute animal(s), to Circle Star Pet Haven, at the time Circle Star Pet Haven takes possession of the animal(s) to enter the Circle Star Pet Haven program.

I/WE authorize my/our Interim Caretaker of the animal(s) to notify Circle Star Pet Haven of the need to take possession of the enrolled animal(s) and to release said animal(s) to a representative of Circle Star Pet Haven upon presentation of an original or copy of this document.

The Interim Caretaker is:

(Name) \_\_\_\_\_

(Street Address) \_\_\_\_\_

(City, State, Zip) \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

I/We authorize my/our veterinarian to release to Circle Star Pet Haven the complete medical record of the animal(s) enrolled in Circle Star Pet Haven at the time that Circle Star Pet Haven takes possession of such animal(s).

The Veterinarian is:

(Name) \_\_\_\_\_

(Street Address) \_\_\_\_\_

(City, State, Zip) \_\_\_\_\_

Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Circle Star Pet Haven

Pet Owner Agreement and Authorization Form 102

Page Seven of Seven

Owner Printed Name(s)

\_\_\_\_\_

\_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Printed Name

\_\_\_\_\_

Signed \_\_\_\_\_ Date: \_\_\_\_\_

Circle Star Pet Haven Pet Description Form 103

(Please complete one form for each animal)

Page One of Two

Date \_\_\_\_\_

Owner's Name(s) \_\_\_\_\_

\_\_\_\_\_

Name of Pet \_\_\_\_\_

Species \_\_\_\_\_

Breed \_\_\_\_\_

Color(s) \_\_\_\_\_

Sex \_\_\_\_\_ Spayed \_\_\_\_\_ Neutered \_\_\_\_\_

DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Approximate weight \_\_\_\_\_ lbs.

Has lived with other pets \_\_\_\_yes \_\_\_\_no

What species? \_\_\_\_\_

Any behavioral problems with people or animals? Please be honest. It will only help us care for your pet better.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Any health problems? Please be honest. It will only help us care for your pet better.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Any obsessions, fears ? Please be honest. It will only help us care for your pet better.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

Favorite activities, toys or foods?

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If I, (name of first owner) \_\_\_\_\_ die, I want this pet to first go to

Circle Star Pet Haven or

Name of person

---

Street Address

---

City, State, Zip

---

Country

---

Phone

---

Email Address

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If the above person passes away, then I want this pet to go to Circle Star Pet Haven.

I understand that if I've split insurance coverage for this pet between myself and another person, my half of the insurance proceeds will be held in trust by Circle Star Pet Haven until the above person passes away and the other half of the insurance, along with the pets, is transferred to Circle Star Pet Haven.

Signed \_\_\_\_\_ Printed Name \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

If I, (name of second owner) \_\_\_\_\_ die, I want this pet to first go to

Circle Star Pet Haven or

Name of person

---

Street Address

---

City, State, Zip

---

Country

---

Phone

---

Email Address

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If the above person passes away, then I want this pet to go to Circle Star Pet Haven.

I understand that if I've split insurance coverage for this pet between myself and another person, my half of the insurance proceeds will be held in trust by Circle Star Pet Haven until the above person passes away and the other half of the insurance, along with the pets, is transferred to Circle Star Pet Haven.

Signed \_\_\_\_\_ Printed Name \_\_\_\_\_

Date \_\_\_/\_\_\_/\_\_\_

Circle Star Pet Haven

Pet Photo Form 104

Page One of One

(Please complete one for each animal)

Date \_\_\_\_\_

Owner's Name(s)

\_\_\_\_\_

\_\_\_\_\_

Name of Pet \_\_\_\_\_

Species \_\_\_\_\_

Breed \_\_\_\_\_

Color(s) \_\_\_\_\_

Please attach a 4 x 6 photo of your pet below. One pet per photo please.

Circle Star Pet Haven  
Pet Veterinary Form 105

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(Please complete one form for each animal)

MEDICAL INFORMATION TO BE COMPLETED BY YOUR VETERINARIAN

Date \_\_\_\_\_

Owner's Name(s) \_\_\_\_\_  
\_\_\_\_\_

Name of Pet \_\_\_\_\_ Species \_\_\_\_\_  
\_\_\_\_\_

Breed \_\_\_\_\_

Color(s) \_\_\_\_\_

Sex \_\_\_\_\_ Spayed \_\_\_\_\_ Neutered \_\_\_\_\_

DOB \_\_\_\_/\_\_\_\_/\_\_\_\_ Estimated age \_\_\_\_\_ (required)

Approximate weight \_\_\_\_\_ lbs.

<u>Canine</u>	<u>Date</u>	<u>Feline</u>	<u>Date</u>	<u>Equine</u>	<u>Date</u>
DHLP	_____	FVRCP	_____	VEWE	_____
Parvo	_____	Leukemia	_____	Tetanus	_____
Corona	_____	FIP	_____	Influenza	_____
Bordatella	_____	Rabies	_____	Influenza	_____
Lyme	_____	Lab	_____	Rhino	_____
Rabies	_____	Fecal Ex	_____	Coggins	_____
Lab	_____	Feleuk/FIV	_____	Fecal Ex	_____
Filter HW	_____				
Fecal Ex	_____				
HW Prev	_____	Flea Control	_____	Micro chip ID	_____

Circle Star Pet Haven  
Pet Veterinary Form 105  
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Medication \_\_\_\_\_ Last dental prophylaxis \_\_\_\_\_

Health problems?

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Behavioral problems?

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Veterinarian's Name

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Address

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Phone \_\_\_\_\_ Email \_\_\_\_\_

Veterinarian's Signature

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Circle Star Pet Haven  
Pet Substitution Form 106

Page One of Two

(Please complete one form for each animal you are substituting and then complete a new form 103 for each pet.)

Date \_\_\_\_\_

Owner's Name(s)

\_\_\_\_\_  
\_\_\_\_\_

Name of original pet \_\_\_\_\_ Species \_\_\_\_\_

Breed \_\_\_\_\_ Color(s) \_\_\_\_\_

Sex \_\_\_\_\_ Spayed \_\_\_\_\_ Neutered \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

Name of new pet \_\_\_\_\_ Species \_\_\_\_\_

Breed \_\_\_\_\_ Color(s) \_\_\_\_\_

Sex \_\_\_\_\_ Spayed \_\_\_\_\_ Neutered \_\_\_\_\_ DOB \_\_\_\_/\_\_\_\_/\_\_\_\_

The reason I am substituting this pet is because:

This pet died  I no longer have this pet  Other, please explain below:

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Owner(s) Printed Name \_\_\_\_\_

Owner(s) Signature \_\_\_\_\_

Date of birth \_\_\_\_\_

Date \_\_\_\_\_

Owner(s) Printed Name \_\_\_\_\_

Owner(s) Signature \_\_\_\_\_

Date of birth \_\_\_\_\_

Date \_\_\_\_\_

Circle Star Pet Haven  
Pet Substitution Form 106  
Page Two of Two

Accepted: Circle Star Pet Haven

\_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Director