



August 26, 2015

Dear Parents,

We are very excited to announce that this school year, 2015-2016, St. George's School (students, teachers, and staff) will be using *Google Apps for Education* (GAFE). GAFE is a suite of free, web-based programs that includes document creation, shared calendars, email and collaboration tools. Many schools, school boards and school districts around the world have signed up with GAFE. The collaborative nature, synchronistic backup and intuitive design features make it a very powerful tool in the classroom. The platform was piloted last year very successfully, in grades 3 and 5, in our elementary school.

Soon your child will be provided with *Google Apps for Education* account. This includes an email address using our own domain (firstname.lastname@stgeorges.qc.ca). *Google Apps for Education* runs on an Internet domain purchased and owned by the school and is intended for educational use. Your child's teachers will be using Google Apps for lessons, assignments, and collaboration, which also means much of your child's work may be done online. Because your child is under the age of 13, we request your permission.

Student safety is our highest priority. With regard to collecting student data, GAFE is governed by US Federal laws, including COPPA: [Children's Online Privacy Protection Act](#) . COPPA applies to commercial companies and limits their ability to collect personal information from children under 13. Because Google is a commercial company (as well as an educational resource) parental consent is required.

However, by default, **advertising is turned off in all Google Apps for Education accounts** (no matter what age), and **no personal student information is collected** for commercial purposes. This permission form allows St. George's to act as an agent for parents in the collection of information within the school context. The school's use of student information is solely for education purposes.

For more information on Google's privacy policy please visit www.google.com/edu/trust/.

As always, we require all students and faculty adhere to our Acceptable Use Policy (AUP), which can be found in our [Student/Parent Handbook](#) (Appendix IV).

Please complete the attached page and have your child return it to his/her advisor. If you have any questions, please don't hesitate to call (or email).

Wishing you all a great year,

Cyndy Borden
Coordinator of Educational Technology
cyndy.borden@stgeorges.qc.ca
514-937-9289, local: 290 @cyndyborden

ST. GEORGE'S SCHOOL
OF MONTREAL



ÉCOLE ST-GEORGES
DE MONTRÉAL

Student Name (print): _____

Parent/guardian (print): _____

I give permission for my child to use St. George's School Google Apps for Education.

Parent Signature

Date