PERFORMANCE PROGRESS REPORT SF-PPR

					Page 1	of 1 Pages	
Which Report is Submitted Numb			2. Federal Grant or Other Identifying Number Assigned by Federal Agency		3a. DUNS N 0748376260	umber	
Internal Revenue Service/Grant Prog Office	[//		ogram, V11193		3b. EIN 54-0787833		
4. Recipient Organization (Name and co		5. Recipient or Account N	Identifying Number Iumber				
County of Fairfax 12011 Government Center Parkway, Fairfax, VA 22035	5th Floo	r		V11193			
6. Project/Grant Period		Y	7. Reporting Peri	od End Date	8. Final Repo	ort? • Yes	
Start Date: (Month, Day, Year) End Date	: (Month, D	ay, Year)	(Month, Day, Year)		9. Report Fre	equency semi-annual other	
July 1, 2010 June 30,	2011		September 30, 2	011	(If other, de:	scribe:)	
The Northern Virginia CASH (Creation 2011, including: Falls Church SkillSoutherndon Resource Center, Connection Thomas Jefferson Library, Richard By Homestretch, Inc., Enterprise Develoy Virginia, Northern Virginia Community responsibilities included day to day open and materials necessary to run operations with limited English proficiency, underserved populations living in ruration The Coalition prepared 4,317 tax reconstruction 2005: 729; TY 2006: 1,020: TY 2007: In TY 2011, the coalition plans to pand McLean Bible Church.	ating Assurce Centons for Hoyrd Library College peration of tions. The people was a returns in 2,423: To repare 4	ets, Savir ter, South ope, Cha ry, Loudo roup, Boa (Alexand of tax site ese sites with disab TY 2010 Y 2008: 3 4,533 tax	n County Governr ntilly Library, King oun County DFS, I at People SOS, Fa dria and Woodbrid es, and resource of were selected ba bilities, housing cli 10, which was a sig 13,280: and TY 200 returns and add to a sa needed or as adge and belief the	palition oper nent Center, stowne Libra oudoun Cou alls Church Countributions sed on direct ents, the eld inificant increases 3,703. wo new sites	ated 22 sites. Lake Anne S ary, Tysons-F unty Area Age City, Hispanic es), Fauquier including cos et access to: le erly, ex-offen ease over pres at George M the awarding ort is correct	from January-April, killSource Center, limmit Library, ency on Aging, Committee of County. Coalition ts of sites, staffing, ow income families, ders and other vious tax years: TY lason University	
12a. Typed or Printed Name and Title of	Authorize	ed Certifyir	ng Official	12c. Tele		de, number and	
Juana M. Diaz				703-324-7			
Director, Self-Sufficiency Division				12d. Email Address juana.diaz@fairfaxcounty.gov			
12b. Signature of Authorized Certifying	Official /	3	1	12e. Date Year) Septembe		tted (Month, Day,	
	6	1	9.7	AMERICAN SECURIS SECUR	cy use only		

PERFORMANCE PROGRESS REPORT Performance Measures SF-PPR-A

		Page 1	of ¹ Pages
1.Federal Agency and Organization	2. Federal Grant or Other	3a. DUNS	Reporting Period
Element to Which Report is Submitted	Identifying Number Assigned	0748376260000	End Date
IRS/Grant Program Office	by Federal Agency V11193	3b. EIN 54-0787833	(Month, Day, Year) June, 30, 2011

<u></u>		VII	193		54-078	5/033	June, 30, 2011	
A. Perfo	A. Performance Measures							
(1) Measure Number or Label	(2) Objective/Goal Description	(3) Measure	(4) Baseline	(5) Target Year	(6) Project Target	(7) Actual To Date	(8) Explanation	
A-01	Taxpayer Assisted	# of federal returns prepared	3,703	TY 2010	4,003	4,317	Exceeded project target	
A-02	Increase e-file	# of returns e-filed divided by # prepared	93%	TY 2010	over 93%	93%	4024/4317= .932 = 93% Maintained percentage. E-filed all eligible tax returns	
A-03	Services Extended	# of sites opened to prepare taxes	18	TY 2010	21	22	Exceeded project target	
A-04	Underserved Taxpayers Assisted - Primary	# of returns prepared for primary focus	2049	TY 2010	2151	2809	Primary Focus: Limited English Proficiency	
A-05	Underserved Taxpayers Assisted - Secondary	# of returns prepared for sec. focus	23	TY 2010	25	322	Secondary Focus: People with disabilities	
A-06	Enhance training of volunteers	# of Inter. & Adv. level volunteers	139	TY 2010	80	206	Exceeded project target	
A-07	Improve accuracy rates	decrease in % error rat	8%	TY2010	6%	8%	Maintained 8% with three sites new to the VITA program	
A-08	Extend services to clients falling below LLSIL	increase % of filers	74%	TY 2010	75%	79%	Exceeded project target	

Note:

- Agencies will specify if this page is required
- This page can be used for one or more activities and results, and can be duplicated

OMB Approval Number: 0970-0334 Expiration Date: 6/30/2009

PERFORMANCE PROGRESS REPORT Program Indicators SF-PPR-B

				Page 1	of 1 Pages	
1.Federal Age Element to W	ency and Organization hich Report is Submitted		deral Grant or C ifying Number A		4. Reporting Period End Date	
IRS/Grant Program Office by F V111			ederal Agency	3b. EIN 54-0787833	(Month, Day, Year) June 30, 2011	
B. Program		l	_		-	
(1) Activity Number or Label			(3) Indicator or Status	(4) Explanation		
B-01	Number of Voluntee	ers	Completed	434 volunteers participated in	the TY 2010 VITA program	
B-02	Total Volunteer Hou	ırs	Completed	16,580	hours	
B-03	Volunteer Training	I	Completed	Volunteer Trai Basic: 118; Intermediate: Non-Certif	94; Advanced: 112; and	
B-04	Quality Review Process		Completed	Number of Sites Using: Designated Review: 11 Peer Review: 11		

Note:

- Agencies will specify if this page is required
- This page can be used for one or more activities and results, and can be duplicated

OMB Approval Number: 0970-0334 Expiration Date: 6/30/2009

VITA GRANT PROGRAM BUDGET PLANDetailed Br	roakdown by Indiv	idual Itome		
VITA GRANT PROGRAM BUDGET PLAN-Detailed bi	eakdown by mulv	iduai items		
Reimbursement Expenses	Requested	Matched	As of 06/30/11	Explanation
1. VITA Grant Orientation Conference	\$0	\$0	\$0	By way of IRS Webinar
2. Training Travel Reimbursement	\$0	\$0	\$0	Not an anticipated expense based on previous years program management
3. Volunteer Travel Reimbursement	\$0	\$0	\$0	Not an anticipated expense based on previous years program management
4. Total Reimbursement Expenses	\$0	\$0	\$0	None
Administrative Expense	Requested	Matched	As of 06/30/11	Explanation
5. Salary Costs*	\$35,137	\$60,430	\$77,965	from other sources
6. General Office Supplies	\$4,880	\$0	\$13,575	from other sources
7. Training and Operation Travels	\$550	\$550	\$0	
8. Publicity/Outreach/Postage	\$12,868	\$17,856	\$9,946	from other sources
9. Volunteer Services		\$239,700	\$323,476	from other sources
10. Volunteer Recognition	\$2,000	\$0	\$7,185	from other sources
11. Interpreter Services	\$552	\$0	\$0	
12. Internet	\$0	\$0	\$0	
13. Non-profit & Faithbased Organization Outreach	\$0	\$0	\$0	
14. Total Administrative Expense	\$55,987	\$318,536	\$432,147	
Technology Expenses	Requested	Matched	As of 06/30/11	Explanation
14. Hardware (Laptops & Printers)	\$17,490	\$0	\$3,735	from other sources
15. Software	\$0	\$0	\$0	
16. Network Cards and Internet Connectivity	\$0	\$0	\$0	
17. IT Support	\$0	\$0	\$0	
18. Installation of Phone Lines	\$0	\$0	\$0	
19. Actual Cost of E-Filing Supplies	\$0	\$0	\$0	
20. Total Technology Expenses	\$17,490	\$0	\$3,735	
Total Estimated Program Cost	\$73,477	\$318,536	\$435,882	
*5. Salary Costs (includes fringe benefits)				
Program Manager (.05 FTE)	\$0	\$6,297	\$8,898	Matching funds represent 5% of dedicated time to VITA program
Communications Manager (.10 FTE)	\$0	\$11,255	\$15,883	Matching funds represent 10% of dedicated time to VITA program
Project Manager (1.0 FTE)	\$0	\$42,878	\$35,617	Matching funds represent 50% of dedicated time to VITA program
Volunteer Coordinator	\$17,569		\$8,784	Matching funds represent 100% of dedicated time to VITA program
Site Support	\$17,569		\$8,784	Matching funds represent 100% of dedicated time to VITA program
Total Salary Requested	\$35,137	\$60,430	\$77,965	

Volunteer Income Tax Assistance Program Final Report

Northern Virginia CASH (Creating Assets, Savings and Hope) Coalition

September 30, 2011

Section 1. Implementation of the VITA Program

As the Program Coordinator, DFS provided guidance to VITA sites prior to the start of the

VITA campaign, including performance through reviews, audits, and reports, documenting and

tracking major program milestones and provided work performance measurement to the IRS.

Ultimately, DFS is responsible for all issues related to successful implementation of the VITA

program.

TY 2010 was extremely successful for the Northern Virginia CASH Coalition, especially

in the area of outreach. A strategic outreach plan was developed to provide information to those

most in need, which included those eligible for the EITC and other tax credits, and promoted

electronic filing options. To that end, we greatly increased our outreach to both volunteers and

the community (please see complete list included as **Attachment 1**). In addition to greater

numbers of outreach (including posters, flyers, bookmarks, mailers, and the use of our website),

we used alternative methods to reach members of the community through our established

channels, such as free standing banners, promotional t-shirts, water bottles, radio interviews and

social media. We also experienced significant increases in the numbers of volunteers, and the

numbers and percentages eligible for the EITC.

The primary challenge we experienced during the TY 2010 season was related to

technology. There was a growing need for free tax preparation and financial education services

throughout Northern Virginia however several of our established VITA sites were unable to

1

Northern Virginia CASH Coalition

VITA Final Report

September 2011

supply technology services due to severe budget cuts. In response we have procured an additional 15 laptops and printers for 5 VITA sites (a total of 30 laptops and printers since TY 2009) and hope to increase this number as the demand continues to grow.

The coalition added three sites in TY 2010 (Richard Byrd and Thomas Jefferson Libraries, and Connections for Hope, which all primarily served non-English speaking members of the community who meet the LLSIL guidelines). In addition to enabling the coalition to prepare more tax returns overall these sites strengthened our capacity to serve our main target population: those with limited English proficiency (LEP).

In addition, the CASH coalition was able to build upon a partnership with Deloitte and Volunteer Fairfax. Leveraging their skill-based employee volunteers, Deloitte provided one day of free tax preparation services at our busiest VITA site. The event resulted in over 45 individuals utilizing this free service.

Please see Standard Forms PPR-A and PPR-B for Performance Measures and Program Indicators, as well as Section 6 for Quality Control.

Section 2: VITA Program Publicity

The Northern Virginia CASH Coalition used a wide variety of marketing techniques to spread the word about VITA and the Earned Income Tax Credit. At the 7th Annual Mega Job Fair and Entrepreneurship Expo, an event that attracts approximately 3,000 job seekers each year, volunteers passed out VITA materials while wearing green tie-dyed t-shirts which said "Volunteer Income Tax Assistance" on the front, and "Do You Qualify? Free Tax Preparation" on the back. The staff wore these same t-shirts throughout the entire tax season.

Northern Virginia CASH Coalition VITA Final Report September 2011 The Expo program booklet also included three pages of materials promoting VITA services. TD Bank and their mascot greeted event attendees and reminded them of the importance of filing their taxes and the opportunity to open a free checking account.

Please see **Attachment 1:** VITA Program Publicity

Section 3: Return Preparation

The primary tool used to determine production was TaxWise Online. On the TaxWise Online intake sheet we asked our clients the following two questions:

Question	TY 2010	Comment
Primary Focus : Other than English, do you speak another language at home?	2,809 out of the total 4,317 indicated "yes" (over 65%)	Exceeded goal. 10% increase since TY 2009
Secondary Focus: Are you or a member of your household considered disabled?	322 out of the total 4,317 indicated "yes" (7.5%)	Exceeded goal. 6.5% increase since TY 2009 Based on feedback from our volunteers, the vast majority of respondents answered "no" to this question, or did not want to disclose the information.

Please see **Standard Form PPR A and B** for a complete list of goals and outcomes.

Section 4: Site Information

Please see SIDN/EFIN list included as **Attachment 2**. Our primary target population across all sites was low-income families with limited English proficiency, but some sites targeted specific languages, including Boat People SOS (Vietnamese), Hispanic Committee of Virginia (Spanish), and EDG (Spanish).

Section 5: Volunteer Training

During TY 2010 the NOVA Coalition added a New Volunteer Orientation to the Volunteer Training Plan to discuss expectations and increase volunteer retention. The plan also consisted of the following four training sessions: IRS Process Based Training for New and Returning Tax Preparers; TaxWise Online Training for New and Returning Volunteers; Trainthe-Trainer Sessions; and Site Coordinator Training. Classroom training was a major component of the training schedule and has become more professional over the past 2 years. The result has been an increase in the number of volunteers who certified at the Intermediate and Advanced levels. For each training session, we included a description of the Purpose, Scope, Objectives, Training Requirements, Roles and Responsibilities, Training Tools and Techniques, Schedule, Curriculum, Training Environment, Training Materials, and Training Evaluation Feedback and Analysis.

The estimated training hours per volunteer were as follows:

New Volunteers – Tax Preparers 6 hours for IRS Process-Based Training

3 hours for TaxWise Online Training

New Volunteers - Screeners 2 hours of Process-Based Training.

Returning Volunteers 2 hours for IRS Process-Based Training

1 hour for TaxWise Online Update

Site Coordinators 3 hours for Site Coordinator Roles and

Responsibilities; Updates on Tax Laws; and

a TaxWise Online refresher.

Trainers 3 hours for updates on tax laws and

classroom training to provide each trainer

with a comprehensive lesson plan to train

new and returning volunteers.

The training delivery methods included multiple approaches based on the variety of adult learning styles: Process-Based Training, Online Training, Classroom and Computer Based Training are some of the delivery methods that volunteers can choose from.

The qualifications of instructors were critical to achieving the goals of the program and to provide high quality returns. Instructors' backgrounds were closely considered, and selected instructors included experts from the IRS, SCOPE's Office, tax attorneys, Certified Public Accountants (CPAs), and volunteers with electronic filing and TaxWise Online experience. In order to be an instructor, the individual had to be certified at an Advanced level.

Several key strategies were employed to recruit and retain volunteers. First, established volunteers from the existing coalition were engaged and received training as soon as the TY 2010 guidelines became available. Once again, a volunteer survey was disseminated to keep volunteers engaged during the summer months and allow them an opportunity to provide feedback (included as Attachment 3). Second, the NOVA CASH Coalition mobilized our outside faith and community-based partners to conduct unprecedented outreach to members of the

community. One of our key partners in volunteer recruitment and retention was Volunteer Fairfax, a local non-profit agency which has connected members of the community with volunteer opportunities for over 30 years. This group was instrumental in the successful recruitment of volunteers at program inception, and in TYs 2008 and 2009 they provided additional services including the in-kind contribution of training through a "Volunteer Bootcamp" curriculum.

The Northern Virginia CASH Coalition volunteers were honored at several public recognition events, including the Site Coordinators Breakfast, VITA Kickoff, the EITC Awareness Day event, and the Volunteer Recognition Luncheon. The Site Coordinator Recognition Breakfast was held on January 29, 2011, to enable Site Coordinators to mingle and network at the start of the tax season. The Volunteer Recognition Lunch was held on May 21, 2011. This event welcomed over 300 volunteers and family members to a lunch catered by Wegmans, with live music and remarks from the Chairman of the Fairfax County Board of Supervisors and the IRS SPEC Territory Manager Chris Neighbor. IRS awards were given to two VITA volunteers who have served over 20 years as both Site Coordinators and Tax Preparers. All volunteers received a stainless steel water bottle with the logo and a VITA t-shirt. They also received the IRS Volunteer Appreciation certificate, and as a special recognition, Site Coordinators received framed Certificates of Appreciation.

Section 6: Quality Control

The volunteer training curriculum was focused around providing the highest quality tax preparation services, both for accuracy and customer service. Sites adhered to the nine Quality Site Requirements established by the IRS, and these requirements were constantly reinforced

during volunteer and coalition meetings, as well as by the site coordinators during orientations.

Once returns were completed, the volunteer Quality Reviewer was responsible for ensuring that

an accurate return had been produced and that excellent customer service had been delivered.

1) Volunteer Certification: All NOVA Coalition volunteers who prepared or corrected

returns, answered tax law questions, reviewed completed returns, or taught tax law, were

certified

2) Intake and Interview Process: All NOVA Coalition sites used the Intake and Interview

Process, which included the correct usage of an IRS-approved intake sheet for each tax return

prepared

3) Availability of Reference Materials: All NOVA Coalition sites had reference materials

available for use by every volunteer tax preparer and quality reviewer

4) Civil Rights: Title VI of the Civil Rights Act of 1964 was displayed at every NOVA

Coalition site, and/or provided to taxpayers

5) Privacy, Confidentiality, and Security Guidelines: Privacy, confidentiality, and

security guidelines were followed as outlined in Publication 4299, Privacy and Confidentiality:

A Public Trust

6) Quality Review: All NOVA Coalition sites used a quality review process, which

included 100 percent review of all returns, including the use of an approved Quality Review

check sheet for each return

Northern Virginia CASH Coalition VITA Final Report September 2011 7

7) Finished Return: All NOVA Coalition sites had processes in place to ensure that every return was e-filed in a timely manner and a paper copy was provided to the taxpayer. Volunteers also assisted taxpayers needing to file a paper return to ensure their mailing address was correct.

8) Site Identification: All returns were prepared using the correct Site Identification Number

9) Electronic Filing Control: All returns prepared electronically contained the correct Electronic Filing Identification Number.

As the Program Coordinator, Fairfax County Department of Family Services (DFS) provided weekly work performance reports to VITA sites and members of the NOVA Coalition. Each of three lead staff members were responsible for conducting quality assurance reviews, establishing relationships, and providing support to site coordinators and volunteers at seven to eight sites.

To ensure compliance with Publication 4299, the coalition adopted sites with sufficient space between the screening station and tax preparation stations to afford privacy for the interview. Further, the customer's comfort level with the station was assessed by the site greeter and screener before connecting the client to the tax preparer. In public agencies, private interview rooms were used because they all have computers with internet connections. In the library community rooms, the computers were dispersed around the room but still in close proximity to the printers. At the community and faith-based organizations and educational institutions, large computer labs were used with a tax prep station every two to three computer consoles to be mindful of proximity to other customers. Volunteers were instructed to go to the

printer stations immediately to retrieve the documents after sending the request for printing; this ensured that confidential documents were not left unattended.

The NOVA Coalition consulted with the IRS to determine what documents must be retained at the site to correct error omissions identified by TaxWise Online. Each site was given a portable file folder with a handle and snap locking lid. The designated quality reviewer kept all site documents (W2s, Intake Sheets and Signed 8879s). Once the return was accepted by the IRS, the documents were picked up by circulating site support members from Campaign Central. The files were secured in a filing cabinet at Campaign Central until they were sent to the IRS.

Training of volunteers and site coordinators emphasized the need to protect the identity and confidentiality of the customers. Each Site Support staff visited sites weekly to complete the IRS Site Review Checklist; most deficiencies were discussed and remedied with the Site Coordinator before leaving. Significant deviations were reported to Campaign Central. Special attention was given to the possibility that sites are retaining too much customer information; training emphasized that the online system files the information electronically. Each site had access to a shredder to shred any excess documents.

Hardware used to perform tax return preparation activities were owned, operated, and maintained independently by the host of each VITA site in accordance with their respective organization's policy. Three general categories for the Northern Virginia VITA site hosts were libraries, local government, and community based organizations. Libraries and government sites follow local government policies for security and maintenance of hardware, and community based sites followed their respective organizational policies

Northern Virginia CASH Coalition VITA Final Report September 2011

Section 7: Sustainability and Growth

Regarding matching funds, the Northern Virginia Coalition used a variety of resources to support the sustainability and growth of our site operations. In addition to the Fairfax County General Fund, which contributes significant cash and in-kind match to this project, the coalition also received funding from United Way of Greater Washington and the Virginia Community Action Partnership.

In addition to the previously mentioned new VITA sites, the coalition continued partnerships with other local government agencies, community based organization and established a good working relationship with several banks including TD, Wachovia, and M&T. These organizations provided financial counseling and the banks offered the added benefit of helping the tax payers by opening savings and checking accounts on the spot.

Section 8: Increased e-File Capacity

As the overall coordinating entity for the VITA Grant Program, Fairfax County DFS was generally well-equipped to manage the technology requirements of this program and the needs of our tax preparation sites. All of our sites, including the three new ones, were equipped with the technology needed to successfully operate the program in preparing e-file returns, and printing for program and customer record retention. Space was leveraged and provided by coalition partners who also contributed technology resources. In TY 2009 and TY 2010, we used new laptops and printers to increase our capacity to e-file especially at the library sites. For TY 2010 each library site had the use of 6 laptops compared to 5 laptops per library during TY 2009. NOVA Coalition sites performed e-file returns in all possible circumstances. Paper processing

was limited to only those rare instances that are inappropriate for e-file. In TY 2011, we hope to add two additional sites for a total of 24, with a goal of preparing over 4,533 tax returns.

Outreach/Education	Participants/Description	Quantity				
Mass Distribution						
9/23/2010	George Mason Volunteer Fair	50 Flyers				
9/25/2010	IRS Open House	30 Flyers				
10/1/2010	Distribution of VITA volunteer posters, fact sheets, bookmarks and applications	55 posters; 800 FAQ sheets; 800 flyers/applications; 1,000 bookmarks.				
10/22/2010	Westwood Career Fair	100 Flyers				
1/4/2011	VITA multi-language mailers sent to all public assistance recipients	29,717				
1/14/2011	VITA multi-language mailers sent low-income Fairfax County Public Elementary Schools	18,500				
1/1/2011 - 4/18/2011	VITA client posters, flyers, bookmarks and applications distributed to VITA sites, libraries, low-income housing units, local public & private agencies, etc.	5 stand alone posters, 70 posters; 25,000 flyers, 19,000 multi-language bookmarks.				
2/5/2011	Mount Vernon's 24th Annual Town Meeting	30 bookmarks/flyers; VITA banner at entrance				
2/5-6/2011	Chinese New Years Event	500 Flyers				
2/7/2011	17 extra large car magnets distributed-promoting CASH/VITA	17				
2/14-25/2011	Deloitte event flyers & posters passed out to all libraries, SkillSource Centers, and local employers in the Falls Church area and posted on coalition website	1,000+				
2/20/2011	Vietnamese Accounting Association Event - Deloitte event outreach	50 people referred for services				
3/1/2011-4/16/2011	Local BNI Meetings	300 flyers				
3/11/2011	2nd wave of materials delivered to libraries	2 posters, 1,000+flyers and bookmarks				
3/16/2011	VITA outreach and promotion at Corporate Gray event	200 flyers				
3/26/2011	VITA/Beehive materials posted in Mega Job Fair & Entrepreneurship Expo program booklet	2,500 program booklets, 2,000 flyers				
3/29/2011	Multi-Language flyer delivered to additional elementary schools	1,100				
Press Releases						
10/19/2010	Fairfax County VITA volunteer press release sent out (http://www.fairfaxcou	nty.gov/dfs/news_press_releases/2010/1019-vita.htm)				
10/19/2010	VITA Volunteer information sent out through Fairfax County NewsWire					
1/30/2011	VITA Press Release from NVCC: http://www.nvcc.edu/news/pr/2009/tax-assistance.html					
2/3/2011	VITA Client information sent out through NewsWire: http://www.fairfaxcour	nty.gov/news/2011/updates/free-tax-assistance-2011.htm				
2/22/2011	VITA Press Release from Loudoun: http://www.loudoun.gov/Default.aspx?tabid=3659					
3/7/2011	VITA Press Release from NVCC: http://www.nvcc.edu/news/pr/2009/free-tax.html					
3/23/2011	VITA Press Release from Loudoun: http://www.loudoun.gov/Default.aspx?tabid=2990					

Newspaper & Inter	net Articles
10/27/2010	Volunteer opportunities advertised on Washingtonpost.com (http://www.washingtonpost.com/wp-dyn/content/article/2010/10/27/AR2010102703251.html)
11/1/2010	Volunteer opportunities highlighted in Chairman Bulova's monthly newsletter and links to DFS homepage (http://www.fairfaxcounty.gov/chairman/pdf/bylinenovember10.pdf)
11/1/2010	Volunteer opportunities posted on The Beacon News (http://www.thebeaconnewspapers.com/washington-dc-edition/beacon-bits)
11/3/2010	Volunteer opportunities advertised on Washingtonpost.com (http://www.washingtonpost.com/wp-dyn/content/article/2010/11/3/AR2010102703251.html)
11/1/2010	Dranesville District Newsletter - Volunteer opportunities listed in John W. Foust's newsletter
12/11/2010	VITA in Leesburg Patch (http://leesburg.patch.com/articles/tax-preparation-volunteers-needed)
12/24/2010	VITA in Washington Post "News in Brief:" http://www.washingtonpost.com/wp-dyn/content/article/2010/12/24/AR2010122400065.html
1/7/2011	VITA on ehow.com money (http://www.ehow.com/info_7742798_tax-preparation-lowincome-families.html)
2/9/2011	Deloitte event in Nuevas Raices (http://www.nuevasraices.com/absolutenm/templates/articulosnr.aspx?articleid=7682&zoneid=2)
2/10/1011	VITA on WUSA9 Link (http://sterling.wusa9.com/news/families/free-tax-preparation-services-available-low-income-families-loudoun-county/53962)
2/10/2011	VITA in the Connection (http://www.connectionnewspapers.com/article.asp?article=348267&paper=62&cat=104)
2/15/2011	VITA in Ashburn Patch (http://ashburn.patch.com/announcements/free-tax-service-available-to-low-income-residents)
2/15/2011	VITA in Leesburg Patch (http://leesburg.patch.com/announcements/free-tax-service-available-to-low-income-residents)
3/1-30/2011	NVACASH Highlighted in the National Community Tax Coalition website (http://tax-coalition.org/our-coalition/our-coalition/program-profiles/northern-virginia-cash-coalition-fairfax-county-dfs)
3/14/2011	VITA in Mt. Vernon Patch (http://mountvernon.patch.com/articles/patrons-file-in-for-free-tax-preparation-2)
3/25/2011	VITA in the Leesburg Today newspaper (http://www.leesburg2day.com/articles/2011/03/25/news/9211taxhelp032511.txt)
Public Service Ann	ouncements
10/1/2010	www.nvacash.org updated with all VITA volunteer Information
10/1/2010	Volunteer opportunities posted on Volunteer Fairfax webpage (http://volunteerfairfax.civicore.com/index.cfm?fuseaction=Opportunities.View&Opportunity ID=13246)
9/2010 - 11/2010	Volunteer opportunities posted on craigslist
10/19/2010	Volunteer opportunities announced on Google alerts, allfairfax website, and twitter (http://www.allfairfax.com/2010/10/volunteersneeded-to-help-low-income.html)
11/9/2010	Volunteer opportunities announced in the NewsLink for all Fairfax County Employees.
12/2/2010	VITA client Information Distributed to the Fairfax County Board of Supervisors
January, 2011	VITA client information posted on Volunteer Fairfax webpage: http://www.volunteerfairfax.org/
January, 2011	VITA Client information listed on Fairfax County Website: http://www.fairfaxcounty.gov/dfs/news/free_income_tax_prep.htm

Attachment 1

2/8/2011	VITA announced on Centreville High School resource page: http://www.fcps.edu/CentrevilleHS/career_center/local_calendar_of_events.html				
2/9/2011	Deloitte event sent via email to Fairfax County Department of Neighborhood and Community Services list serve				
2/11/2011	VITA announced in the NewsLink for all County Employees				
3/1-30/2011	VITA information on United Way website (http://www.unitedwaynca.org/membercharities/documents/NoVaCashFlyer.pdf)				
3/9/2011	VITA/Beehive announced in the NewsLink for all Fairfax County Employees				
4/1/2011	VITA on Financial Literacy Website: http://www.financiallitnova.org/resources/detail/313				
4/7/2011	VITA last month push on NewsLink for all County Employees				
Media (TV/Radio)					
2/1/2011	VITA/Deloitte Community Day Radio Broadcast Recording				
2/16/2011	VITA/Deloitte Community Day Recording for Channel 16				
2/23/2011	VITA in Fairfax County's News to Use podcast (http://www.slideshare.net/fairfaxcounty/news-to-use-podcast-feb-23-2011)				
2/24/2011	WUSA9 aired on their morning show the text information about the Deloitte event on their Tax Tip Thursday segments				
3/1-30/2011	VITA on County Magazine (http://www.fairfaxcounty.gov/cable/channel16/county_mag.htm)				
Social Media					
11/11/2010	Bloggers discuss Loudoun County VITA program on Facebook				
11/1/2010	nvacash is on Linked-In via a volunteer tax preparer (http://www.linkedin.com/company/780249?trk=pro_other_cmpy)				
11/17/2010	Volunteer Bog started. Will be used primarily during VITA season (February-April)				
VITA Events					
1/25/2011	EITC Proclamation by the Fairfax County Board of Supervisors				
1/29/2011	VITA Kick-Off event, guests included United Way, IRS, and Tax Advocacy Services				
2/27/2011	Deloitte Community Tax Day (Channels 5, 10, and 16 Attended)				



VOLUNTEER INCOME TAX ASSISTANCE

HELP LOW-INCOME FAMILIES IN YOUR COMMUNITY

NO EXPERIENCE NECESSARY

Volunteers are needed from January-April 2011. Flexible hours at convenient locations throughout Northern Virginia. Free training provided and required for TaxWise and Tax Law software.

Certified as tax preparer by IRS upon successful completion.



WHAT IS THE NORTHERN VIRGINIA (NOVA) CASH CAMPAIGN?

The Northern Virginia CASH Campaign provides free tax preparation services to low-income members of the Northern Virginia community. Through a coalition of libraries, faith and community-based groups, public agencies, and businesses the mission is to increase financial literacy among low-income taxpayers.

JOINING THE TEAM IS EASY!

For more information about the NOVA CASH Campaign or to register as a volunteer, please visit www.nvacash.org or contact James Do at 571-749-7838; TTY 711 or James.Do@fairfaxcounty.gov, or Thea Frisby at 703-533-5702; TTY 711 or Theodora.Frisby@fairfaxcounty.gov.



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Fairfax County Department of Family Services

VOLUNTEER INCOME TAX ASSISTANCE

HELP LOW-INCOME FAMILIES IN YOUR COMMUNITY

CONTACT INFORMATION:								
Name:	Phone Number:							
Address:								
(Street Address)	(City)	(State)	(Zip)					
Company Name:								
E-Mail Address:								
In addition to English, do you speak any other languages (please list):							
SITE LOCATION: Please check two location(s) in which you would like to volunteer: Boat People SOS (Falls Church) Chantilly Library (Chantilly) Connections for HOPE (Herndon) ECDC Enterprise Development Group (Arlington) Falls Church SkillSource (Falls Church) Fauquier Community Action Committee, Inc. (Warrenton) Herndon Resource Center (Herndon) Hispanic Committee of Virginia (Falls Church) Homestretch, Inc. (Falls Church)	☐ Kingstowne Library ☐ Lake Anne SkillSou ☐ Loudoun County Go ☐ NVCC-Alexandria O ☐ NVCC-Woodbridge ☐ Richard Byrd Librar ☐ South County Acces ☐ Thomas Jefferson Li ☐ Tysons-Pimmit Libr	overnment (2 sites Campus (Alexanda Campus (Woodb y (Springfield) is Fairfax (Alexan ibrary (Falls Chui	ria) ridge) dria) rch)					
VOLUNTEER POSITION:								
Have you volunteered with the NOVA CASH Program in the past:	Yes No							
If yes, what was your previous role:								
Site:	Site:							
What role would you like to take on this tax season?								
☐ Greeter/Screener ☐ IT Support	☐ Interpreter ☐ Tax Preparer							
How did you hear about the Volunteer Income Tax Assistance program?								

Please fax completed form to Thea Frisby, at 703-237-3476. For more information about the NOVA CASH Campaign, please contact Thea Frisby at 703-533-5702; TTY 711 or theodora.frisby@fairfaxcounty.gov.

For more information on how to reach these locations using public transportation, visit www.fairfaxconnector.com 703-339-7200; TTY 703-339-1608 or www.wmata.com 202-637-7000; TTY 202-638-3780.

VOLUNTEER INCOME TAX ASSISTANCE



VITA Fact Sheet

What is the Volunteer Income Tax Assistance (VITA) Program?

As part of the Northern Virginia CASH Campaign, the Volunteer Income Tax Assistance (VITA) Program provides free tax preparation services to low-income families. Working with local businesses and government agencies, the mission is to raise awareness about the Earned Income Tax Credit (EITC) and increase financial literacy among low-income taxpayers.



Site arrangements have been made at 20 convenient locations throughout Northern Virginia in the City of Alexandria and the counties of Arlington, Fairfax, Fauquier, Loudoun and Prince William.



No prior experience is necessary! Free certified training courses are offered in a classroom setting or online. The IRS offers Link & Learn Taxes e-Learning courses to help prepare volunteers who wish to serve as tax preparers. The courses will guide preparers through the basics so they are able to accurately assist low-income families in need of help.

How much of a time commitment should a volunteer expect?

Pledging just 3 to 6 hours of your time per week will help make a significant difference in the quality of life for families in your community.

Will my volunteer effort really make a difference?

Last year, volunteers donated approximately 13,200 hours of their time and helped low-income families in Northern Virginia receive over \$5.5 million in federal tax refunds. The average VITA recipient received \$1,532 in federal tax refunds and \$1,797 in Earned Income Tax Credit (EITC). Over \$1.1 million was awarded back to those families who qualified for the Child Tax Credit (CTC). In total, volunteers helped more than 3,700 families prepare their taxes last year.

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A publication of Fairfax County, Virginia

September 2010

Volunteer Income Tax Assistance Site Locations

BOAT PEOPLE SOS

6066 Leesburg Pike #100 Falls Church, VA 22041

CHANTILLY LIBRARY

4000 Stringfellow Road Chantilly, VA 20151

CONNECTIONS FOR HOPE

13525 Dulles Technology Drive Suite 103 Herndon, VA 20171

ECDC ENTERPRISE DEVELOPMENT GROUP (EDG)

901 South Highland Street Arlington, VA 22204

FALLS CHURCH CITY

Open only to individuals who live or work in the City of Falls Church By appointment only.

FALLS CHURCH SKILLSOURCE

6245 Leesburg Pike, #315 Falls Church, VA 22044

FAUQUIER COMMUNIT?Y ACTION COMMITTEE, INC.

50 Sullivan Street, Suite A Warrenton, VA 20186

HERNDON RESOURCE CENTER

1086 Elden Street Herndon, VA 20170

HISPANIC COMMITTEE OF VIRGINIA

5827 Columbia Pike #200 Falls Church, VA 22041

HOMESTRETCH, INC.

370 S. Washington Street Falls Church, VA 22046

KINGSTOWNE LIBRARY

6500 Landsdowne Centre Alexandria, VA 22315

LAKE ANNE SKILLSOURCE

11484 Washington Plaza West Suite 110 Reston, VA 20190

LOUDOUN COUNTY GOVERNMENT

Department of Family Services Workforce Resource Center 102 Heritage Way N.E. Suite 200 Leesburg, VA 20175

LOUDOUN COUNTY GOVERNMENT

Area Agency on Aging - Rust Library 380 Old Waterford Road Leesburg, VA 20175

NVCC-Alexandria Campus

3001 North Beauregard Street Alexandria, VA 22311

NVCC-Woodbridge Campus

15200 Neabsco Mills Road Woodbridge, VA 22191

RICHARD BYRD LIBRARY

7250 Commerce Street Springfield, VA 22150

SOUTH COUNTY ACCESS FAIRFAX

8350 Richmond Highway, First Floor Alexandria, VA 22309

THOMAS JEFFERSON LIBRARY

7415 Arlington Boulevard Falls Church, VA 22042

TYSONS-PIMMIT LIBRARY

7584 Leesburg Pike Falls Church, VA 22043

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Pledge Your Time and Make a Difference!

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HELP LOW-INCOME FAMILIES IN YOUR COMMUNITY



NO EXPERIENCE NECESSARY

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Flexible hours at locations throughout

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VOLUNTEER POSITIONS:

Site Coordinator: Provides coordination, organization, and supervision for all aspects of the VITA site operation. Free training provided.

Tax Preparer: Helps low income wage earners complete their tax returns during the tax filing season. Free training provided.

Greeters/Screener: Welcomes tax filers to the VITA site during tax season. May also include verifying filing information and assisting clients with intake form prior to having their tax returns prepared. Free training provided.

Interpreter: Aids VITA clients by working alongside the tax clients and tax preparers.

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- Connections for HOPE—Herndon, VA
- ECDC Enterprise Development Group (EDG) Arlington, VA
- Falls Church City Falls Church, VA
- Falls Church SkillSource Falls Church, VA
- Fauquier Community Action Committee, Inc. Warrenton, VA
- Herndon Resource Center Herndon, VA
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- Kingstowne Library Alexandria, VA
- Lake Anne SkillSource Reston, VA
- Loudoun County Government (2) Leesburg, VA
- NVCC-Alexandria Campus Alexandria, VA
- NVCC-Woodbridge Campus Woodbridge, VA
- Richard Byrd Library—Springfield, VA

A Publication of Fairfax County, VA

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September 2010

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Volunteer Fairfax

Fairfax County Department of Family Service

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A Publication of Fairfax County, VA September 2010











FAMILIES THROUGHOUT NORTHERN VIRGINIA RECEIVED OVER \$5.5 MILLION IN FEDERAL REFUNDS LAST TAX SEASON THROUGH THIS FREE SERVICE.

If you worked in 2010 and earned less than \$49,000, you may qualify.

IRS certified volunteers will ensure you receive the maximum tax refund and help determine if you are eligible for the earned income tax credit.

(if married and filing a joint return, both spouses must be present):

- ☐ Photo ID for taxpayer (and spouse if filing jointly).
- ☐ Social Security cards or ITIN letters and birth dates for the taxpayer, spouse and dependents.
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- ☐ Unemployment compensation, Form 1099G.
- ☐ Interest and dividend statements.
- ☐ Child care expenses paid in 2010 and the child care provider's name, address and federal ID number.
- Student loan interest payments.
- ☐ Record of tuition, purchase of books and/or student loan payments, 1098-E.
- A copy of last year's federal and state tax returns (if available).
- ☐ A check or deposit slip if you want direct deposit.
- ☐ Record of any sales tax paid on new vehicles purchased in 2010.
- ☐ Record of any real estate taxes and mortgage interest payments made in 2010.
- Record of any Economic Recovery Payment received from Social Security Administration (SSA), the Railroad Retirement Board (RRB) or Veterans Administration.



SITE HOURS & LOCATIONS



For more information visit www.nvacash.org

ALEXANDRIA, VA

•KINGSTOWNE LIBRARY, (2/5-4/9), Sat, 10:30 a.m.-3 p.m. 6500 Landsdowne Centre

•NVCC-Alexandria Campus, Call 703-845-6222 for appt. 3001 North Beauregard Street

-SOUTH COUNTY ACCESS FAIRFAX (1/25-4/13) Tues & Wed, 6-8 p.m.; Sat, 10 a.m. - 3 p.m. 8350 Richmond Highway, First Floor

ARLINGTON, VA

•ECDC ENTERPRISE DEVELOPMENT GROUP (EDG) (2/4 - 4/15) Fri, 6-9 p.m.; Sat, 9 a.m.-1 p.m. 901 South Highland Street

CHANTILLY, VA

•CHANTILLY LIBRARY (2/5 -4/9), Sat, 10 a.m.-12:30 p.m. 4000 Stringfellow Road

FALLS CHURCH, VA

BOAT PEOPLE SOS (2/3-4/14), Thur, 5-7 p.m. 6066 Leesburg Pike #100

•FALLS CHURCH SKILLSOURCE CENTER (1/25 - 4/13) Tues, 6-9 p.m.; Wed, 3-7 p.m.; Sat, 9 a.m. -5 p.m. 6245 Leesburg Pike, #315

•HISPANIC COMMITTEE OF VIRGINIA Call 703-671-5666 for appt. 5827 Columbia Pike #200

•HOMESTRETCH, INC., (2/5-4/9), Sat, 10 a.m.-1 p.m. 370 S. Washington Street

•THOMAS JEFFERSON LIBRARY (2/5-4/9), Sat, 10 a.m. - 12:30 p.m. 7415 Arlington Boulevard

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HERNDON, VA

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•HERNDON RESOURCE CENTER, (2/2-4/13), Wed, 6-8 p.m. 1086 Elden Street

LEESBURG, VA

-LOUDOUN COUNTY GOVERNMENT, Department of Family Services Workforce Resource Center (2/1-4/14), Tues & Thur, 6-8 p.m.; Sat, 10 a.m.-12 noon. 102 Heritage Way N.E., Suite 200

•LOUDOUN COUNTY GOVERNMENT (2/25-4/15) Mon& Fri, 10 a.m.-2 p.m., Area Agency on Aging, Rust Library. 380 Old Waterford Rd

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SPRINGFIELD, VA

•RICHARD BYRD LIBRARY (2/5-4/9), Sat, 10 a.m. - 1 p.m. 7250 Commerce Street

WARRENTON, VA

•FAUQUIER COMMUNITY ACTION COMMITTEE, Inc.
Call 540-347-7000 for appt.
50 Sullivan Street, Suite A,

WOODBRIDGE, VA

•NVCC-Woodbridge Campus Call 703-878-5684 for appt. 15200 Neabsco Mills Road







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FREE TAX PREPARATION



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Families throughout Northern Virginia received over \$5.5 million in federal refunds last tax season through this free service.

If you worked in 2010, and earned less than \$49,000,then you may qualify.

IRS certified volunteers will ensure you receive the maximum tax refund and help determine if you are eligible for the earned income tax credit.

For more information visit www.nvacash.org

PLEASE BRING THE FOLLOWING ITEMS

(if married and filing a joint return both spouses must be present)

- ☐ Photo ID for taxpayer (and spouse if filing jointly).
- □ Social Security cards or ITIN letters and birth dates for the taxpayer, spouse and dependents.
- □ Wage and earnings statements: W-2, W-2G, and all Form 1099s received.
- □ Unemployment compensation, Form 1099G.
- □ Interest and dividend statements.
- ☐ Child care expenses paid in 2010 and the child care provider's name, address and federal ID number.
- □ Student loan interest payments.
- □ Record of tuition, purchase of books and/or student loan payments, 1098-E.
- ☐ A copy of last year's federal and state tax returns (if available).
- ☐ A check or deposit slip if you want direct deposit.
- □ Record of any sales tax paid on new vehicles purchased in 2010.
- ☐ Record of any real estate taxes and mortgage interest payments made in 2010.
- Record of any Economic Recovery Payment received from Social Security Administration (SSA), the Railroad Retirement Board (RRB) or Veterans Administration.



Reasonable accommodations will be provided upon request. Call 703-533-5400; TTY 711. A publication of Fairfax County, Virginia. November 2010

Site Hours & Locations

ALEXANDRIA, VA

- KINGSTOWNE LIBRARY. (2/5-4/9). Sat. 10:30 a.m.-3 p.m. 6500 Landsdowne Centre
- NVCC-Alexandria Campus. Call 703-845-6222 for appt. 3001 North Beauregard Street
- SOUTH COUNTY ACCESS FAIRFAX (1/25-4/13) Tues & Wed, 6-8 p.m.; Sat, 10 a.m. - 3 p.m. 8350 Richmond Highway, First Floor

ARLINGTON, VA

 ECDC ENTERPRISE **DEVELOPMENT GROUP** (EDG) (2/4 - 4/15) Fri, 6-9 p.m.: Sat. 9 a.m.-1 p.m. 901 South Highland Street

CHANTILLY, VA

CHANTILLY LIBRARY (2/5 -4/9), Sat, 10 a.m.-12:30 p.m. 4000 Stringfellow Road

FALLS CHURCH, VA

- BOAT PEOPLE SOS (2/3-4/14). Thur. 5-7 p.m. 6066 Leesburg Pike #100
- FALLS CHURCH SKILLSOURCE **CENTER** (1/25 - 4/13) Tues, 6-9 p.m.; Wed, 3-7 p.m.; Sat. 9 a.m. -5 p.m. 6245 Leesburg Pike, #315
- HISPANIC COMMITTEE OF VIRGINIA. Call 703-671-5666 for appt. 5827 Columbia Pike #200
- HOMESTRETCH, INC., (2/5-4/9), Sat, 10 a.m.-1 p.m. 370 S. Washington Street
- THOMAS JEFFERSON LIBRARY For more information about the (2/5-4/9), Sat, 10 a.m. -12:30 p.m.
- 7415 Arlington Boulevard
- TYSONS-PIMMIT LIBRARY (2/5-4/9), Sat, 10 a.m. - 3:30 p.m. 7584 Leesburg Pike

HERNDON, VA

 CONNECTIONS FOR HOPE (2/2-4/13), Wed, 6-8 p.m.; Sat. 10 a.m.-1 p.m. 13525 Dulles Technology Drive, Suite 103

 HERNDON RESOURCE CENTER, (2/2-4/13), Wed, 6-8 p.m. 1086 Elden Street

LEESBURG, VA

- LOUDOUN COUNTY **GOVERNMENT.** Department of Family Services Workforce Resource Center (2/1-4/14), Tues & Thur, 6-8 p.m.; Sat, 10 a.m.-12 noon, 102 Heritage Way N.E., Suite 200
- LOUDOUN COUNTY **GOVERNMENT** (2/25-4/15) Mon& Fri, 10 a.m.-2 p.m., Area Agency on Aging, Rust Library. 380 Old Waterford Rd

RESTON. VA

- LAKE ANNE SKILLSOURCE. (1/25-4/12), Tues, 3-8 p.m.; Sat 9:30 a.m.-12:30 p.m. 11484 Washington Plaza West, Suite 110

SPRINGFIELD, VA

■ RICHARD BYRD LIBRARY (2/5-4/9). Sat. 10 a.m. - 1 p.m. 7250 Commerce Street

WARRENTON, VA

 FAUOUIER COMMUNITY **ACTION COMMITTEE.** Inc. Call 540-347-7000 for appt. 50 Sullivan Street, Suite A.

WOODBRIDGE, VA

■ NVCC-Woodbridge Campus. Call 703-878-5684 for appt. 15200 Neabsco Mills Road

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For more information on how to reach these locations using public transportation, visit www.fairfaxconnector.com 703-339-7200; TTY 703-339-1608 or www.wmata.com 202-637-7000; TTY 202-638-3780.

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Call 703-671-5666 for appt. 5827 Columbia Pike #200

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 LAKE ANNE SKILLSOURCE. (1/25-4/12), Tues, 3-8 p.m.; Sat 9:30 a.m.-12:30 p.m. 11484 Washington Plaza West, Suite 110

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■ THOMAS JEFFERSON LIBRARY For more information about the Volunteer Income Tax Assistance program, visit www.nvacash.org or contact the Falls Church SkillSource Center at 703-533-5400; TTY 711.

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مساعدة مجانية في تحضير الإقرار الضريبي



بفضل هذه الخدمة المجانية، حصلت العائلات في أرجاء شمال فيرجينيا على أكثر من 5.5 مليون دولار من الاسترداد الضريبي الفيدرالي خلال موسم الضريبية الماضي.

إذا اشتغلت في عام 2010 وكان دخلك المكتسب أقل من 49,000 و دو لار، فيجوز أن تكون مؤهلاً.

المتطوعون المجازون من مصلحة ضريبة الدخل (IRS) حريصون أن تتلقى أقصى مبلغ من الاسترداد الضريبي وسيساعدونك على تحديد ما إذا كنت مؤهلاً للحصول على الاعتماد الضريبي للدخل المكتسب.

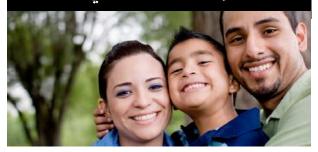
www.nvacash.org

يرجى إحضار الأشياء التالية معك:

- □ هوية فوتو غرافية لدافع الضرائب (وزوجه/زوجته في حالة التقديم معًا).
- □ بطاقات التأمين الاجتماعي أو خطابات رقم التعريف الضريبي الفردي (ITIN)
 وتواريخ الميلاد التي تخص دافع الضرائب وزوجه/زوجته ومن يعولهم.
 - _ بيانات الأجر والأرباح: 2-W و W-2G وكافة نماذج 1099 المُستلمة.
 - □ تعويض البطالة، النموذج 1099G.
 - □ بيانات الفائدة وأرباح الحصص.
- □ نفقات رعاية الطفل المدفوعة خلال عام 2010، واسم موفر رعاية الطفل وعنوانه ورقم هويته الفيدرالي.
 - 🗆 مدفو عات فائدة قرض الطالب.
 - □ سجل رسوم التعليم وشراء الكتب و/أو مدفوعات قرض الطالب، E-1098.
- \Box نسخة من عائدات الضريبة الفيدر الية وضريبة الولاية للعام الماضي (إن وجدت).
 - $_{\Box}$ شيك أو وثيقة إيداع في حالة الرغبة في الإيداع المباشر $_{\Box}$
- 🗆 سجل أي ضريبة مبيعات مدفوعة لسيارات جديدة تم شراؤها خلال عام 2010.
- □ سجل أي ضرائب عقارية ومدفوعات فائدة الرهن العقاري تمت خلال عام 2010.
 - □سجل أي مكافأة ازدهار اقتصادي (Economic Recovery Payment)تم استلامها من إدارة الضمان الاجتماعي (SSA- Social Security) (Administration)، أو مجلس تقاعد السكك الحديدية RRB- Railroad (Retirement) (Board) أو إدارة المحاربين القدامي Veterans) (Administration).



مساعدة مجانية في تحضير الإقرار الضريبي



بفضل هذه الخدمة المجانية، حصلت العائلات في أرجاء شمال فيرجينيا على أكثر من 5.5 مليون دولار من المسريبي الفيدرالي خلال موسم الضريبية الماضى.

إذا اشتغلت في عام 2010 وكان دخلك المكتسب أقل من 49,000 وكان دخلك المكتسب أقل من 49,000 دولار، فيجوز أن تكون مؤهلاً.

المتطوعون المجازون من مصلحة ضريبة الدخل (IRS) حريصون أن تتلقى أقصى مبلغ من الاسترداد الضريبي وسيساعدونك على تحديد ما إذا كنت مؤهلا للحصول على الاعتماد الضريبي للدخل المكتسب

www.nvacash.org

يرجى إحضار الأشياء التالية معك:

- □ هوية فوتو غرافية لدافع الضرائب (وزوجه/زوجته في حالة التقديم معًا).
- بطاقات التأمين الاجتماعي أو خطابات رقم التعريف الضريبي الفردي (ITIN)
 وتواريخ الميلاد التي تخص دافع الضرائب وزوجه/زوجته ومن يعولهم.
 - ونواريخ الميلاد التي نخص دافع الضرانب وروجه/روجنه ومن يعولهم □بيانات الأجر والأرباح: 2-U و Q3-W وكافة نماذج 1099 المُستلمة.
 - □ تعويض البطالة، النموذج 1099G.
 - □ بيانات الفائدة وأرباح الحصص.
- □ نفقات رعاية الطفل المدفوعة خلال عام 2010، واسم موفر رعاية الطفل وعنوانه ورقم هويته الفيدرالي.
 - □ مدفوعات فائدة قرض الطالب.
 - □ سجل رسوم التعليم وشراء الكتب و/أو مدفوعات قرض الطالب، E-1098.
- □ نسخة من عائدات الضريبة الفيدرالية وضريبة الولاية للعام الماضي (إن وجدت).
 - □ شيك أو وثيقة إيداع في حالة الرغبة في الإيداع المباشر.
- □ سجل أي ضريبة مبيعات مدفوعة لسيارات جديدة تم شراؤها خلال عام 2010.
- □ سجل أي ضرائب عقارية ومدفو عات فائدة الرهن العقاري تمت خلال عام 2010.
 - □سجل أي مكافأة از دهار اقتصادي (Economic Recovery Payment)تم SSA- Social Security) استلامها من إدارة الضمان الاجتماعي (Administration)، أو مجلس تقاعد السكك الحديدية RRB- Railroad (Veterans، أو إدارة المحاربين القدامي (Retireans)



تقدّم المواءمات ضمن المعقول عند طلبها. لطلب ذلك يرجى الاتصال بـالرقم 540-533-703 أو بالرقم TTY 711 هذه النشرة من Fairfax County بو لاية فيرجينيا. ديسمبر / كانون الأول 2010





بفضل هذه الخدمة المجانية، حصلت العائلات في أرجاء شمال فيرجينيا على أكثر من 5.5 مليون دولار من الاسترداد الضريبي الفيدرالي خلال موسم الضريبية الماضي.

إذا اشتغلت في عام 2010 وكان دخلك المكتسب أقل من 49,000 وكان دخلك المكتسب أقل من 49,000 دولار، فيجوز أن تكون مؤهلاً.

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www.nvacash.org

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 وتواريخ الميلاد التي تخص دافع الضرائب وزوجه/زوجته ومن يعولهم.

□ بيانات الأجر والأرباح: W-2 و W-2 وكافة نماذج 1099 المُستلمة.

تعويض البطالة، النموذج 1099G.

□ بيانات الفائدة وأرباح الحصص.

□ نفقات رعاية الطفل المدفوعة خلال عام 2010، واسم موفر رعاية الطفل وعنوانه ورقم هويته الفيدرالي.

□ مدفوعات فائدة قرض الطالب.

□ سجل رسوم التعليم وشراء الكتب و/أو مدفوعات قرض الطالب، E-1098.

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□ سجل أي ضريبة مبيعات مدفوعة لسيارات جديدة تم شراؤها خلال عام 2010.

□ سجل أي ضرائب عقارية ومدفوعات فائدة الرهن العقاري تمت خلال عام 2010.

_ اسجل أي مكافأة ازدهار اقتصادي (Economic Recovery Payment)تم اسجل أي مكافأة ازدهار اقتصادي (SSA- Social Security)تم استلامها من إدارة الضمان الاجتماعي (Administration)، أو مجلس تقاعد السكك الحديدية RRB- Railroad (Veterans) المحاربين القدامي (Veterans)

THE THE

.Administration)

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عناوين المواقع وأوقات دوامها

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■ NVCC-Woodbridge Campus. Call 703-878-5684 for appt. 15200 Neabsco Mills Road

للحصول على مزيد من المعلومات عن برنامج Volunteer Income Tax Assistance (المتطوعون لمساعدة الأخرين في تحضير إقرار ضريبة الدخل) يرجى الاتصال بمركز Falls Church SkillSource Center

لمزيد من المعلومات حول كيفية الوصول إلى هذه المو اقع باستخدام النقل العام، تفضل بزيارة الموقع www.fairfaxconnector.com TTY 703-339- 1703-339-7200 1608و -www.wmata.com 202-637 .TTY 202-638-3780 :7000

عناوين المواقع وأوقات دوامها

ALEXANDRIA, VA

- **KINGSTOWNE LIBRARY.** (2/5-4/9), Sat, 10:30 a.m.-3 p.m. 6500 Landsdowne Centre
- NVCC-Alexandria Campus. Call 703-845-6222 for appt. 3001 North Beauregard Street
- SOUTH COUNTY ACCESS FAIRFAX (1/25-4/13) Tues & Wed. 6-8 p.m.: Sat. 10 a.m. - 3 p.m. 8350 Richmond Highway, First Floor

ARLINGTON, VA

 ECDC ENTERPRISE **DEVELOPMENT GROUP** (EDG) (2/4 - 4/15) Fri, 6-9 p.m.; Sat, 9 a.m.-1 p.m. 901 South Highland Street

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CHANTILLY LIBRARY (2/5 -4/9). Sat. 10 a.m.-12:30 p.m. 4000 Stringfellow Road

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- FALLS CHURCH SKILLSOURCE **CENTER** (1/25 - 4/13) Tues. 6-9 p.m.: Wed. 3-7 p.m.: Sat, 9 a.m. -5 p.m. 6245 Leesburg Pike, #315
- HISPANIC COMMITTEE OF VIRGINIA,

Call 703-671-5666 for appt. 5827 Columbia Pike #200

- HOMESTRETCH, INC., (2/5-4/9), Sat, 10 a.m.-1 p.m. 370 S. Washington Street
- THOMAS JEFFERSON LIBRARY (2/5-4/9), Sat, 10 a.m. -12:30 p.m. 7415 Arlington Boulevard
- **TYSONS-PIMMIT LIBRARY** (2/5 -4/9), Sat, 10 a.m. - 3:30 p.m. 7584 Leesburg Pike

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CONNECTIONS FOR HOPE (2/2-4/13), Wed, 6-8 p.m.; Sat. 10 a.m.-1 p.m. 13525 Dulles Technology Drive. Suite 103

 HERNDON RESOURCE CENTER, (2/2-4/13), Wed, 6-8 p.m. 1086 Elden Street

LEFSBURG, VA

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WARRENTON, VA

FAUOUIER COMMUNITY **ACTION COMMITTEE**, Inc. Call 540-347-7000 for appt. 50 Sullivan Street, Suite A.

WOODBRIDGE, VA

NVCC-Woodbridge Campus, Call 703-878-5684 for appt. 15200 Neabsco Mills Road

للحصول على مزيد من المعلومات عن برنامج Volunteer Income Tax Assistance (المتطوعون لمساعدة الآخرين في تحضير إقرار ضريبة الدخل) يرجي الاتصال بمركز Falls Church SkillSource Center

على الرقم 5400-533-703 أو TTY 711

لمزيد من المعلومات حول كيفية الوصول إلى هذه المواقع باستخدام النقل العام، تفضل بزيارة الموقع www.fairfaxconnector.com TTY 703-339-1703-339-7200 1608و -1608 www.wmata.com .TTY 202-638-3780 :7000

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انجام امور مالیاتی به طور رایگان



خانواده ها در سرتاسر ویرجینای شمالی از طریق این خدمات مجانی در فصل مالیاتی اخیر بیش از 2 میلیون دلار مالیات فدرال را پس گرفتند.

شما در صورتی واجد شرایط هستید که در طول سال 2010 کار می کردید و کمتر از 49,000 دلار درآمد داشتید.

داوطلبانی که از طرف IRS جواز گرفته اند اطمینان حاصل خواهند کرد که حداکثر مالیات ممکن را پس گرفته و به شما کمک خواهند کرد تا چنانچه برای پس گرفتن مالیات بردر آمد کسب شده واجد شرایط هستید، معلوم شود

www.nvacash.org

لطفاً اقلام زير را همراه داشته باشيد:

- □ كارت شناسایی عكسدار مالیات دهنده (و همسر ایشان اگر بصورت مشترك در خواست مي دهند).
 - □ كارت های سوشال سكيوريتی و يا نامه های ITIN و تاريخ تولد ماليات دهنده، همسر و وابستگان.
- □ اظهارنامه های دستمزد و درآمد: W-2G ،W-2 و کلیه فرم های 1099
 - □ بیمه بیکاری، فرم 1099G.
 - □ اظهارنامه های بهره و سود.
- □ مخارج نگهداری از کودکان برداخت شده در سال 2010 بهمراه نام، آدرس و شماره شناسایی فدر ال ارائه دهنده خدمات نگهداری از کودکان.
 - □ يرداخت هاي سود وام دانشجويي.
- □ سوابق پرداخت شهریه، خرید کتاب و /یا پرداخت های وام دانشجویی، 1098
 - 🗖 كيي فرم هاي ماليات فدرال و ايالتي سال گذشته (اگر موجود است).
 - □ یک چک یا فیش واریز در صورتی که خواستار واریز مستقیم هستید.
- □ سوابق هرگونه مالیات بر فروش پرداخت شده وسائط نقلیه نو خریداری شده
 - □ سوابق هرگونه مالیات املاک و سود وام مسکن پرداخت شده در سال
- □ سوایق هر گونه کمک هزینه رونق اقتصادی دریافت شده از اداره سوشال سکیوریتی (SSA -Social Security Administration)، شورای بازنشستگان راه آهن (RRB - Railroad Retirement Board) و یا اداره بازنشستگان نیروهای مسلح (Veterans Administration).



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تسهيلات اقامت قابل قبول در صورت درخواست تأمين مى شود. با شماره 5400-5703، 703-533-703 TTY تماس بگيريد. نشریه ای از طرف کانتی فرفکس، ویرجینیا

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محل و ساعات ارائه خدمات

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ير اي کسب اطلاعات در مور دير نامه داو طيانه ار ائه کمک بر ای مالیات بر در آمد، لطفا با Falls Church SkillSource Centerبه شماره 703-533-5400 كماس TTY 711 ثماس حاصل نمابيد

بر ای کسب اطلاعات بیشتر در بار ه نحوه ر سیدن به این مکان ها از طریق وسایل حمل و نقل

عمومی از وب سایت www.fairfaxconnector.comباز دید فر موده با با شمار ه هاى 7200-339، TTY 703-339-1608 تماس بگیرید؛ یا اینکه مى تو انيد به و ب سايت www.wmata.com مر اجعه كر ده و يا با شمار ه هاى -637-202 7000، 3780-638-3780 TTY حاصل محل و ساعات ارائه خدمات

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- HISPANIC COMMITTEE OF VIRGINIA. Call 703-671-5666 for appt.
- 5827 Columbia Pike #200 ■ HOMESTRETCH. INC.. (2/5-4/9), Sat, 10 a.m.-1 p.m.
- 370 S. Washington Street THOMAS JEFFERSON LI-**BRARY** (2/5-4/9), Sat, 10 a.m. - 12:30 p.m. 7415 Arlington Boulevard
- TYSONS-PIMMIT LIBRARY (2/5-4/9), Sat, 10 a.m. -3:30 p.m. 7584 Leesburg Pike

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 HERNDON RESOURCE CENTER, (2/2-4/13), Wed, 6-8 p.m. 1086 Elden Street

LEESBURG, VA

محل و ساعات ارائه خدمات

 LOUDOUN COUNTY **GOVERNMENT, Department of** Family Services Workforce Resource Center (2/1-4/14). Tues & Thur. 6-8 p.m.: Sat. 10 a.m.-12 noon. 102 Heritage

LOUDOUN COUNTY GOVERNMENT (2/25-4/15) Mon& Fri. 10 a.m.-2 p.m.. Area Agency on Aging, Rust Library, 380 Old Waterford Rd

Way N.E., Suite 200

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 LAKE ANNE SKILLSOURCE. (1/25-4/12), Tues, 3-8 p.m.; Sat 9:30 a.m.-12:30 p.m. 11484 Washington Plaza West, Suite 110

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■ RICHARD BYRD LIBRARY (2/5-4/9), Sat, 10 a.m. - 1 p.m. 7250 Commerce Street

WARRENTON, VA

FAUOUIER COMMUNITY ACTION COMMITTEE, Inc. Call 540-347-7000 for appt. 50 Sullivan Street, Suite A.

WOODBRIDGE, VA

NVCC-Woodbridge Campus. Call 703-878-5684 for appt. 15200 Neabsco Mills Road

برای کسب اطلاعات در مورد برنامه داو طبانه ار ائه کمک بر ای مالیات بر در آمد، لطفاً با Falls Church SkillSource Centerبه شماره 703-533-5400 كا TTY 711 تماس

برای کسب اطلاعات بیشتر درباره نحوه رسیدن به این مکان ها از طریق وسایل حمل و نقل

سایت www.fairfaxconnector.comباز دید فرموده يا با شماره هاي 7200-339-703، TTY 703-339-1608 تماس بگیر بد؛ یا ابنکه مى توانيد به وب سايت www.wmata.com مر اجعه كر ده و با با شمار ه هاى -637-202 7000، 7000-638-3780 TTY 202-638-3780













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무료 납세 준비



노던 버지니아의 가정들은 이 무료 서비스를 통하여 지난 납세 시즌에 550만 달러 이상을 연방 환급금으로 받았습니다.

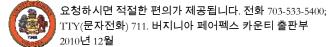
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www.nvacash.org

다음 것들을 가져오시기 바랍니다:

- □ 납세자 사진 ID(배우자 서류가 함께 있는 경우 배우자 사진 ID도 포함)
- □ 납세자, 배우자 및 부양 가족의 사회 보장 카드 또는 ITIN 신 청서 및 생년월일
- □ 급여 및 수입 명세서: W-2, W-2G 및 전달받은 모든 양식
- □ 실업수당, 양식 1099G
- □ 이자 및 배당금 명세서
- □ 2010년에 지불한 아동 보육 비용 및 아동 보육 서비스 제공 자 이름, 주소 및 연방 ID 번호
- □ 학자금 대출 이자 지불금
- □ 수업료, 도서 구입 및/또는 학자금 대출 지불 기록, 1098-E
- □ 지난해 연방 및 주 납세 신고서 사본(있을 경우)
- □ 계좌 이체를 원하시면 수표 또는 예금 전표
- □ 2010년 구입한 새 차량에 대해 지불한 모든 판매세 기록
- □ 2010년에 지불한 모든 부동산관련 세금 및 주택융자이자 기록
- □ 사회 보장국(SSA- Social Security Administration), 철도업 종 사 노동자 연금 관리국 (RRB- Railroad Retirement Board), 또 는 퇴역 군인 관리국으로부터 (Veterans Administration) 받 은 사회복귀 지원금(Economic Recovery Payment) 기록



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- □ 급여 및 수입 명세서: W-2, W-2G 및 전달받은 모든 양식 1099
- □ 실업수당, 양식 1099G
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- □ 2010년에 지불한 아동 보육 비용 및 아동 보육 서비스 제공 자 이름. 주소 및 연방 ID 번호
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요청하시면 적절한 편의가 제공됩니다. 전화 703-533-5400; TTY(문자전화) 711. 버지니아 페어펙스 카운티 출판부 2010년 12월

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현장 위치 및 시간

ALEXANDRIA, VA

- KINGSTOWNE LIBRARY. (2/5-4/9). Sat. 10:30 a.m.-3 p.m. 6500 Landsdowne Centre
- NVCC-Alexandria Campus. Call 703-845-6222 for appt. 3001 North Beauregard Street
- SOUTH COUNTY ACCESS FAIRFAX (1/25-4/13) Tues & Wed, 6-8 p.m.; Sat, 10 a.m. - 3 p.m. 8350 Richmond Highway, First Floor

ARLINGTON, VA

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- HISPANIC COMMITTEE OF VIRGINIA. Call 703-671-5666 for appt.

5827 Columbia Pike #200 ■ HOMESTRETCH, INC., (2/5-

- 4/9), Sat, 10 a.m.-1 p.m. 370 S. Washington Street
- THOMAS JEFFERSON LIBRARY (2/5-4/9), Sat, 10 a.m. -12:30 p.m.
- 7415 Arlington Boulevard
- TYSONS-PIMMIT LIBRARY (2/5-4/9), Sat, 10 a.m. - 3:30 p.m. 7584 Leesburg Pike

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 HERNDON RESOURCE **CENTER.** (2/2-4/13), Wed, 6-8 p.m. 1086 Elden Street

LEESBURG, VA

- LOUDOUN COUNTY **GOVERNMENT.** Department of Family Services Workforce Resource Center (2/1-4/14), Tues & Thur, 6-8 p.m.; Sat, 10 a.m.-12 noon, 102 Heritage Way N.E., Suite 200
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WOODBRIDGE, VA

NVCC-Woodbridge Campus. Call 703-878-5684 for appt. 15200 Neabsco Mills Road

자원봉사자 소득세 지원(Volunteer Income Tax Assistance) 프로그램에 대해 더 자세한 정보를 원하시면. Falls Church SkillSource Center에 703-533-5400: TTY 711 번으로 연 락하여 주십시오.

대중 교통을 이용하는 자세한 방법 은 다음 웹 사이트를 참조하거나 연 락처로 문의하시기 바랍니다. www.fairfaxconnector.com 703-339-7200. TTY 703-339-1608 또는 www.wmata.com 202-637-7000, TTY 202-638-3780

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Income Tax Assistance) 프로그램에 대해 더 자세한 정보를 원하시면, Falls Church SkillSource Center에 703-533-5400; TTY 711 번으로 연 락하여 주십시오.

대중 교통을 이용하는 자세한 방법 은 다음 웹 사이트를 참조하거나 연 락처로 문의하시기 바랍니다. www.fairfaxconnector.com 703-339-7200. TTY 703-339-1608 또는 www.wmata.com 202-637-7000. TTY 202-638-3780



















CANSHUURTA OO LACAG LA'AAN LAGUUGU SAMAYNAYO



Reeraha ku nool Woqooyiga Virginia oo u soo noqotay in kabadan 5.5 milyan oo dolar oo looga gooyay canshuurti sanadki lasoo dhaafay ilaa iyo sanadkaan oo loogu samaynayo lacag la'aan.

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www.nvacash.org

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- □ Mushaarka iyo cadaynta dakhliga: W-2, W-2G, iyo dhammaan Foomamka 1099s ee aad heshav.
- □ Lacagta shaqo la'aanta, Foomka 1099G.
- □ Cadaynta canshuurta iyo macaashyada.
- Kharashyada xanaanada ilmaha ee la bixiyey 2010 iyo magaca daryeelaha ilmaha, cinwaankiisa iyo lambarka aqoonsiga ee federaalkas.
- ☐ Bixinta canshuurta amaahda ardayga.
- □ Xogta kharashka waxbarashada, iibka buugaagta, iyo/ama bixinta amaahda ardayga, 1098-E.
- Koobiga xisaab celinta sannadkii hore ee cashuurta federalka iyo gobolka (haddii ay jirto).
- □ Jeeg ama warqadda lacagta lagu dhigto haddii aad leedahay xisaab toos lacagtu u gasho.
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Dadka ku nool Xaafada Fairfax County waa lagu caawinayaa hadii ay sii codsadaan wax yaabo macquul ah ee soo wac 703-533-5400 ama 711 oo loogu talagalay dadka aan wax maqlin.

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Dhinacyada iyo Meesha

ALEXANDRIA, VA

- KINGSTOWNE LIBRARY, (2/5-4/9), Sat, 10:30 a.m.-3 p.m. 6500 Landsdowne Centre
- NVCC-Alexandria Campus,
 Call 703-845-6222 for appt.
 3001 North Beauregard Street
- SOUTH COUNTY ACCESS FAIRFAX (1/25-4/13) Tues & Wed, 6-8 p.m.; Sat, 10 a.m. - 3 p.m. 8350 Richmond Highway, First Floor

ARLINGTON, VA

■ ECDC ENTERPRISE DEVELOPMENT GROUP (EDG) (2/4 - 4/15) Fri, 6-9 p.m.; Sat, 9 a.m.-1 p.m. 901 South Highland Street

CHANTILLY, VA

• CHANTILLY LIBRARY (2/5 - 4/9), Sat, 10 a.m.-12:30 p.m. 4000 Stringfellow Road

FALLS CHURCH, VA

- **BOAT PEOPLE SOS** (2/3-4/14), Thur, 5-7 p.m. 6066 Leesburg Pike #100
- FALLS CHURCH SKILLSOURCE CENTER (1/25 - 4/13) Tues, 6-9 p.m.; Wed, 3-7 p.m.; Sat, 9 a.m. -5 p.m. 6245 Leesburg Pike, #315
- HISPANIC COMMITTEE OF VIRGINIA, Call 703-671-5666 for appt.

5827 Columbia Pike #200 HOMESTRETCH, INC., (2/5-

- 4/9), Sat, 10 a.m.-1 p.m. 370 S. Washington Street
- THOMAS JEFFERSON LIBRARY (2/5-4/9), Sat, 10 a.m. 12:30 p.m.
- 7415 Arlington Boulevard
 TYSONS-PIMMIT LIBRARY
 (2/5-4/9) Sat 10 a.m. 3
- (2/5-4/9), Sat, 10 a.m. 3:30 p.m. 7584 Leesburg Pike

HERNDON, VA

• CONNECTIONS FOR HOPE (2/2-4/13), Wed, 6-8 p.m.; Sat, 10 a.m.-1 p.m. 13525 Dulles Technology Drive, Suite 103 HERNDON RESOURCE CENTER, (2/2-4/13), Wed, 6-8 p.m. 1086 Elden Street

LEESBURG, VA

- LOUDOUN COUNTY GOVERNMENT, Department of Family Services Workforce Resource Center (2/1-4/14), Tues & Thur, 6-8 p.m.; Sat, 10 a.m.-12 noon. 102 Heritage Way N.E., Suite 200
- LOUDOUN COUNTY GOVERNMENT (2/25-4/15) Mon& Fri, 10 a.m.-2 p.m., Area Agency on Aging, Rust Library, 380 Old Waterford Rd

RESTON, VA

• LAKE ANNE SKILLSOURCE, (1/25-4/12), Tues, 3-8 p.m.; Sat 9:30 a.m.-12:30 p.m. 11484 Washington Plaza West, Suite 110

SPRINGFIELD, VA

RICHARD BYRD LIBRARY (2/5-4/9), Sat, 10 a.m. - 1 p.m.
 7250 Commerce Street

WARRENTON, VA

• FAUQUIER COMMUNITY ACTION COMMITTEE, Inc. Call 540-347-7000 for appt. 50 Sullivan Street, Suite A,

WOODBRIDGE, VA

 NVCC-Woodbridge Campus, Call 703-878-5684 for appt.
 15200 Neabsco Mills Road

Si aad u ogaatid wax yaabo dheeraad ah oo ku saabsan caawinaada canshuurta lacag la'aanta laguugu samaynayo fadlan lasoo xiriir Falls Church SkillSource Center 703-533-5400 ama taleefoonka loogu talagalay dadka aan wax madlin, 711.

Wixii macluumaad dheeraad ah sidii aad u gaadhi lahaydggobahan adiga oo isticmaalaya gaadiidka dadweynaha, booqo www.fairfaxconnector.com 703-339-7200; TTY 703-339-1608 ama www.wmata.com 202-637-7000: TTY 202-638-3780.

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- FALLS CHURCH SKILLSOURCE CENTER (1/25 - 4/13) Tues, 6-9 p.m.; Wed, 3-7 p.m.; Sat, 9 a.m. -5 p.m. 6245 Leesburg Pike, #315
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PREPARACIÓN DE IMPUESTOS GRATIS



Muchas familias de Virginia del Norte recibieron más de \$5.5 millones en reembolsos federales el año pasado mediante este servicio gratuito.

¡Si usted trabajó en el 2010, y ganó menos de \$49,000, usted podría calificar!

Voluntarios certificados por el Servicio de Impuestos Internos Federal (IRS, por su sigla en inglés) aseguraran de que usted reciba la cantidad máxima de reembolso. Para mayor información, visite

www.nvacash.org

Favor De Traer Lo Siguiente:

(Si está casado y va a declarar electrónicamente con una declaración conjunta, los dos cónyuges deben estar presentes)

- □ Identificación con foto.
- ☐ Las tarjetas de Seguro social o el número de IRS (ITIN) de cada contribuyente, cónyuge y todos los dependientes.
- □ Las fechas de nacimiento de cada contribuyente, cónyuge y todos los dependientes.
- □ Las pruebas de salario y los documentos de sus ingresos: Los formularios de W2, W-2G, 1099-R de todos sus empleadores.
- □ El subsidio por desempleo: El formulario 1099-G
- $\hfill\Box$ El estado de cuenta de los intereses bancarios y de los dividendos de las acciones.
- □ Pruebas de los gastos pagados a la guardería para el cuidado de los niños en el año 2010 y el nombre de la guardería, la dirección y el número de identificación federal.
- ☐ Pruebas de los pagos del interés por los préstamos estudiantiles.
- □ Un registro de los préstamos estudiantiles pagados y el costo de la matricula: El formulario 1098-E/1098T
- Una copia de las declaraciones federales y estatales del año pasado.
- Un cheque o comprobante de depósito de la cuenta bancaria que quiere usar para recibir su reembolso en forma de depósito directo.
- ☐ Record de impuesto por compra de vehiculo nuevo en 2010.
- ☐ Record de impuestos pagados sobre hipotecas en 2010.
- □ Registro de cualquier dinero recibido para recuperación económica del Social Security Administration (SSA), Railroad Retirement Board (RRB), o Veterans Administration.



Se proveerá acomodación razonable de acuerdo a solicitud. Llame 703-533-5400; TTY 711. Publicación del Condado de Fairfax, VA diciembre 2010.

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- ☐ Un cheque o comprobante de depósito de la cuenta bancaria que quiere usar para recibir su reembolso en forma de depósito directo.
- ☐ Record de impuesto por compra de vehiculo nuevo en 2010.
- ☐ Record de impuestos pagados sobre hipotecas en 2010.
- ☐ Registro de cualquier dinero recibido para recuperación económica del Social Security Administration (SSA), Railroad Retirement Board (RRB), o Veterans Administration.



Se proveerá acomodación razonable de acuerdo a solicitud. Llame 703-533-5400; TTY 711. Publicación del Condado de Fairfax, VA diciembre 2010.

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- SOUTH COUNTY ACCESS FAIRFAX (1/25-4/13) Tues & Wed, 6-8 p.m.; Sat, 10 a.m. - 3 p.m. 8350 Richmond Highway, First Floor

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KHAI THUẾ MIỄN PHÍ



Các gia đình cư ngụ trong vùng Đông Bắc Hoa Kỳ đã nhận laị được hơn 5.5 triệu tiền thuế liên bang nhờ vào dịch vụ miễn phí nầy.

Nếu bạn đã làm việc trong năm 2010, và lương cả năm 2010 thấp hơn \$49.000, Bạn có thể hợp lệ cho chương trình nầy.

Nhân viên thiện nguyện của Sở Thuế Vụ sẽ giúp bạn lấy lại được tiền thuế tối đa

www.nvacash.org

Xin mang theo những giấy tờ sau đây:

- ID có ảnh áp dụng cho người đóng thuế (và vợ/chồng nếu cùng nôp đơn).
- □ Thẻ An sinh Xã hội hoặc thư ITIN và ngày sinh áp dụng cho người đóng thuế, vợ/chồng và người phụ thuộc.
- Bản kể khai tiền lương và thu nhập: W-2, W-2G và tất cả các Mẫu 1099 đã nhân.
- □ Trợ cấp thất nghiệp, Mẫu 1099G.
- □ Bản kê khai lợi tức và cổ tức.
- Chi phí chăm sóc trẻ em đã trả năm 2010 và tên, địa chỉ, số ID liên bang của nhà cung cấp dịch vụ chăm sóc trẻ em.
- □ Tiền thanh toán lãi suốt khoản vay cho học sinh.
- Chứng từ đóng học phí, mua sách và/hoặc tiền thanh toán khoản vay cho học sinh, 1098-E.
- Bản sao tờ khai thuế thu nhập liên bang và tiểu bang cho năm vừa qua (nếu có).
- Một séc hoặc phiếu gửi tiến ngân hàng nếu quý vị muốn gửi tiền trực tiếp.
- Chứng từ của bất kỳ khoản thuế mua xe mới nào trong năm 2010.
- Chứng từ của bất kỳ khoản thanh toán thuế bất động sản & lãi thế chấp nào đã trả trong năm 2010.
- Chứng từ của bất kỳ Khoản tiền Phục hồi Kinh Tế (Economic Recovery Payment) nào đã nhận từ Cơ quan Quản lý An sinh Xã hội (SSA- Social Security Administration), Hội đồng Hưu trí Ngành hỏa xa (RRB-Railroad Retirement Board) hoặc Cơ quan Đặc trách Cựu chiến binh (Veterans Administration).



Quận sẽ cung cấp các phương tiện hợp lý khi được yêu cầu. Nếu cần thêm chi tiết, xin gọi 703-533-5400, TTY 711 . Ấn bảng của Quân Fairfax, Virginia-tháng 12/2010

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- ID có ảnh áp dụng cho người đóng thuế (và vợ/chồng nếu cùng nộp đơn).
- □ Thẻ An sinh Xã hội hoặc thư ITIN và ngày sinh áp dụng cho người đóng thuế, vợ/chồng và người phụ thuộc.
- □ Bản kế khai tiền lương và thu nhập: W-2, W-2G và tất cả các Mẫu 1099 đã nhân.
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- □ Bản kê khai lợi tức và cổ tức.
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Muôn biết thêm chi tiết về việc Khai Thuế Thiện Nguyện nầy, xin mời đến thăm trang nhà www.nvacash.org hoăc liên lac với Falls Church SkillSource Center điện thoại số 703-533-5400. TTY 711

Để biết thêm thông tin về cách đến những địa điểm này bằng phương tiện giao thông công cộng, hãy vào www.fairfaxconnector.com 703 -339-7200: TTY 703-339-1608 hoăc www.wmata.com 202-

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a.m.-12 noon. 102 Heritage Way N.E., Suite 200

 LOUDOUN COUNTY **GOVERNMENT** (2/25-4/15) Mon& Fri. 10 a.m.-2 p.m.. Area Agency on Aging, Rust Library, 380 Old Waterford Rd

 LAKE ANNE SKILLSOURCE. (1/25-4/12), Tues, 3-8 p.m.; Sat 9:30 a.m.-12:30 p.m. 11484 Washington Plaza West, Suite 110

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- HISPANIC COMMITTEE OF VIRGINIA. Call 703-671-5666 for appt.
- 5827 Columbia Pike #200 ■ HOMESTRETCH. INC.. (2/5-
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Why pay to have your taxes prepared, when we can do it for FREE?

Starting in late January 2011, the Northern Virginia CASH (Creating Assets, Savings and Hope) Program will offer free tax preparation help to low- and moderate-income people earning \$49,000 or less. People who meet this income guideline may qualify for the Earned Income Tax Credit which can result in a tax refund of up to \$4,800. VITA tax preparation sites will be staffed by trained volunteers.

¿Por qué pagar para que le preparen sus impuestos si nosotros podemos hacerlo GRATIS? (Spanish)

A partir de fines de enero de 2011, el Programa CASH (Generador de Valores, Ahorro y Esperanza) del Norte de Virginia ofrecerá ayuda gratuita para preparar los impuestos a personas de ingresos bajos a moderados que ganen USD49.000 o menos. Aquellos que cumplan con el requisito de ingresos pueden tener derecho a un Crédito por Ingreso del Trabajo que deriva un reembolso de impuestos de hasta USD4.800. Los locales del Programa VITA dedicados a la preparación de impuestos contarán con personal voluntario capacitado.

Maxaad lacag uga bixin cashuur-diyaarintaada, marka aan annaku BILAASH kuugu samayn karno? (Somali)

Ka bilaabanaysa dhammaadka Janaayo 2011, Barnaamijka Northern Virginia CASH (Abuurka Hantiyo, Kaydadka iyo Rajo) waxa uu bixinaya cashuur-diyaargaraynta oo bilaash ah laguna caawinayo dadka dhakhligoodu hooseyo ama meel-dhexe yahay oo xoogsada \$49,000 ama ka yar. Dadka buuxiya xeer-deegaankan dhakhli waxay u-qalmi karaan Cashuur Celinta Dakhliga ee la Xoogsaday taas oo natiijadeedu noqon karta lacag-celin ilaa iyo \$4,800. Shabakadaha Internetka VITA ee diyaarinta cashuuraha waxa ka shaqayn doona mutadawiciin la tababaray.

(Arabic)

لماذا تدفع لتحضير ضرائبك في الوقت الذي تستطيع تحضير ها مجاناً؟

إبتداءً من أواخر شهر يناير (كانون الثاني) 2011 ، سيقدم برناج شمال فرجينيا - كاش (خلق الأرصدة والتوفير والأمل) المعروف بـ CASH مساعدة في تحضير الضرائب لذوي الدخل المنخفض والدخل المتوسط الذين يبلغ دخلهم السنوي 49 ألف دولار أو أقل من ذلك. قد يكون الأشخاص الذين يستوفون هذه المستويات من الدخل مؤهلين لإنتمان الدخل المكتسب الذي يمكن أن ينتج عن إسترجاع مبلغ يصل إلى 4,800 دولارا.

سيعمل لدى مكاتب VITA لتحضير الضرائب متطوعون مدرّبون على إداء هذه الخدمة مجاناً.

چرا باید برای آماده ساختن اوراق مالیاتی خود پولی بپردازید در حالی که ما آنرا می توانیم به رایگان برایتان انجام دهیم؟ از اواخر ژانویه 2011 برنامه موسوم به CASH (مخفف کلمات انگلیسی ایجاد سرمایه، پس انداز، و امید) ویرجینیای شمالی برای کمك به افراد کم درآمد و آنهایی که درآمدشان در حد متوسطی است یعنی کسانی که 49,000 دلار یا کمتر درآمد دارند آماده سازی اوراق مالیاتی آنها را به رایگان انجام می دهد.

افرادي كه از نظر درآمد واجد شرايط اين برنامه هستند ممكن است براي برنامه كرديت ماليات بر درآمد كسب شده واجد شرايط باشند كه مي تواند به برگشت مالياتي (تكس ريفاوند) تا 4,800 دلار بيانجامد.

محل هاي آماده سازي أوراق مالياتي (VITA) توسط داوطنبان تعليم ديده اداره مي شود.

저희가 무료로 할 수 있는데 왜 세무보고를 돈 주고 하십니까? (Korean)

2011 년 1월 말을 시작으로, 북부 버지니아 자산, 저축 및 희망의 창출(CASH: Creating Assets, Savings and Hope) 프로그램은 \$49,000 이하의 저소득자와 중간소득자들을 돕고자 무료 세무보고를 제공합니다. 이 소득 지침에 해당하시는 분들은 근로 소득세 혜택(Earned Income Tax Credit)을 받으실 자격이 될 수도 있어 최대 \$4,800 의 세금환급을 받으실 수 있습니다. VITA 세금보고 사무실에는 훈련된 자원봉사자가 근무할 것입니다.

Tại sao lại phải trả tiền để làm giấy khai thuế trong khi chúng ta có thể làm điều đó MIỄN PHÍ? (Vietnamese)

Bắt đầu từ cuối tháng Giêng 2011, Chương Trình CASH (Tạo Tài Sản, Tiết Kiệm và Hy Vọng) của Northern Virginia sẽ giúp làm giấy khai thuế miễn phí cho những người có lợi tức thấp hay cỡ trung từ \$49,000 trở xuống. Những người có mức độ lợi tức như vậy có thể được hưởng Tín Dụng Thuế Lợi Tức với kết quả là được bồi hoàn tiền thuế cho đến \$4,800. Những văn phòng làm giấy khai thuế VITA sẽ có những nhân viên tình nguyện đã được huấn luyện.

PLEASE BRING THE FOLLOWING ITEMS (if married and filing a joint return, both spouses must be present): • Photo ID for taxpayer (and spouse if filing jointly) • Social Security cards or ITIN letters and birthdates for the taxpayer, spouse and dependents • Wage and earnings statements: W-2, W-2G, and all Form 1099s received • Unemployment compensation, Form 1099G • Interest and dividend statements • Child care expenses paid in 2010 and the child care provider's name, address and federal ID number • Student loan interest payments • Record of tuition, purchase of books and/or student loan payments, 1098-E • A copy of last year's federal and state tax returns (if available) • A check or deposit slip if you want direct deposit • Record of any sales tax paid on new vehicles purchased in 2010 • Record of any real estate taxes & mortgage interest payments made in 2010 • Record of any Economic Recovery Payment received from Social Security Administration (SSA), the Railroad Retirement Board (RRB) or Veterans Administration.

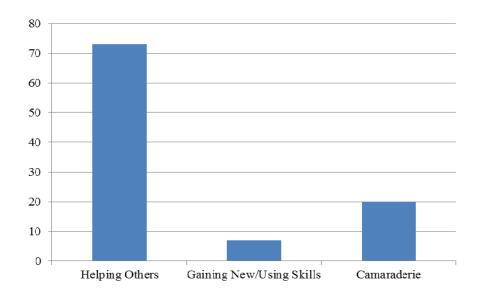
		Site Address			Special focus or needs (e.g., rural,
	Name of Site	(City, State, and County)	EFIN	SIDN	deaf, disabled, computer kiosk, etc.)
		6066 Leesburg Pike Suite 100,			
Existing	Boat People SOS	Falls Church, VA 22041	547954	S20119246	
		4000 Stringfellow Road, Chantilly,			
Existing	Chantilly Regional Library	VA 20151	541983	S28010428	
		300 Park Avenue, Falls Church			only those who live or work in City of
Existing	City of Falls Church	VA 22046	547221	S28015067	Falls Church
		13525 Dulles Technology Drive,			
		Suite 103, Herndon, VA 20171-			
New	Connections for Hope	3413	548682	S28014329	
		901 South Highland Street			
Existing	Enterprise Development Group	Arlington, VA 22204	543612	S28014414	
		6245 Leesburg Pike, Suite 315			Previously used as a kiosk site one day a
Existing	Falls Church SkillSource Center 1	Falls Church, VA 22044	542368	S28012731	week for 2 weeks
		6245 Leesburg Pike, Suite 315			Previously used as a kiosk site one day a
Existing	Falls Church SkillSource Center 2	Falls Church, VA 22044	541991	S28013346	week for 2 weeks
	Fauquier Community Action	50 Sullivan Street, Suite 1,			
Existing	Committee, Inc.	Warrenton, VA 20186	543116	S28018898	
		1086 Elden Street, Herndon, VA			
Existing	Herndon Resource Center	20170	541982	S28016535	
		5827 Columbia Pike,. Suite 200,			
Existing	Hispanic Committee of VA	Falls Church, VA 22041	547951	S20114927	Spanish speakers
		370 S. Washington Street, Falls			
Existing	Homestrech, Inc.	Church, VA 22046	542361	S28019473	
		6500 Landsdown Centre,			
Existing	Kingstowne Library	Alexandria, VA 22315	542180	S28013946	Hearing disabled
	Loudoun County Government Area	380 Old Waterford Rd, Leesburg,			
Existing	Agency on Aging, Rust Library	VA 20175	546213	S28011281	
	Loudoun County Government,				
	Workforce Resource Center,	102 Heritage Way N.E., Suite 103			
	Department of Family Services	Leesburg, VA 20175	547219	S28010492	
	North County SkillSource Reston	11484 Washington Plaza West,			
Existing	Lake Anne	Suite 110, Reston VA 20190	542367	S28019615	
		3001 North Beauregard Street,			
Existing	NVCC-Alexandria Campus	Alexandria, VA 22311	544205	S28017844	
		15200 Neabsco Mills Road,			
Existing	NVCC-Woodbridge Campus	Woodbridget VA 22191	547220	S28012717	

		7250 Commerce Street,			
New	Richard Byrd Library	Springfield, VA	548683	S28012073	
		8350 Richmond Highway, 1st			
Existing	South County SkillSource	Floor, Aelxandria, VA 22309	542365	S28018960	Hearing disabled
		7415 Arlington Blvd. Arlington, VA			
New	Thomas Jefferson Library	22042	548664	S28019940	
		7584 Leesburg Pike, Falls			
Existing	Tysons-Pimmit Library	Church, VA 22043	543610	S28012162	
		6245 Leesburg Pike, Suite 315			
Existing	Deloitte	Falls Church, VA 22044	547245	S28019323	Hearing disabled

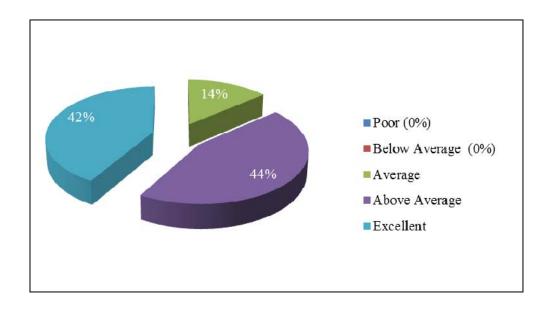
VITA Volunteer Survey Results Tax Year 2010

Results based on the results of 101 Tax Year 2010 VITA volunteers

What did you enjoy the most about your volunteer experience?



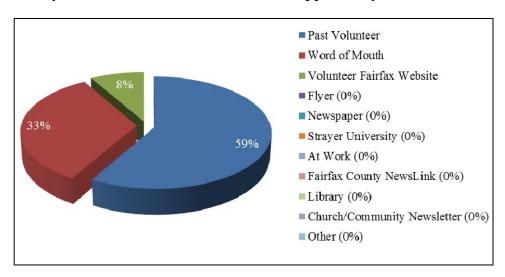
How would you rate your overall experience as a VITA volunteer?



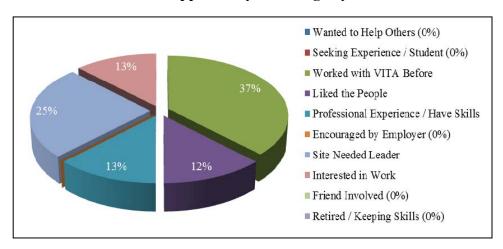
VITA Site Coordinator Survey Results Tax Year 2010

Based on the results of 12 Tax Year 2010 VITA Site Coordinators.

1. How did you hear about the VITA volunteer opportunity?



2. What about this volunteer opportunity encouraged you to serve as a site lead?



3. How long have you been a VITA volunteer with the CASH campaign?

Years Served	Number of Volunteers
1-3	3
4-6	7
10+	2

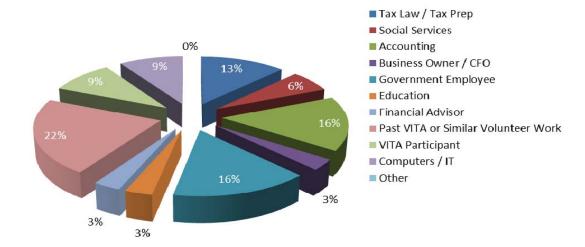
High	20 hours	
Low	2 hours	
Mean	6.5 hours	
Range	18 hours	

4. How long have you been a site coordinator for VITA?

Years Served	Number of Volunteers
1-3	6
4-6	4
10+	2

High	18 hours		
Low	1 hours		
Mean	4.8 hours		
Range	17 hours		

5. What is your background?



6. How many hours did you contribute to the VITA program this tax season?

Volunteers who responded to this survey gave from 24 to 300 hours to VITA during the 2010-11 tax season. On average, site leads gave just over 115 hours. This is very similar to the hours we saw during TY 2009.

High	300 hours
Low	24 hours
Mean	115 hours
Median	80 hours
Mode	200 hours
Range	276 hours

7. Please rate the following aspects of your time as a VITA volunteer on a scale from 1 to 5. (1 = Poor, 5 = Excellent)

	Excellent	Good	Average	Below Average	Poor
Overall Experience	50%	42%	8%	0%	0%
Training Received	25%	33%	42%	0%	0%
Supervision Received	27%	46%	27%	0%	0%
Quality of communication with DFS	33%	42%	25%	0%	0%

8. On a scale of 1 to 5, how much do you agree with the following statements related to your time as a VITA Site Coordinator? (1 = Do not agree at all, 5 = Completely agree).

	Completely Agree	Agree Somewhat	Neutral	Disagree Somewhat	Disagree Completely
Contact at DFS was available for questions	58%	17%	25%	0%	0%
Expectations of me were explained	58%	25%	17%	0%	0%
I made a difference	75%	17%	8%	0%	0%
Program was well organized	42%	58%	0%	0%	0%

9. What did you enjoy the most about your volunteer experience?

Comments:

Helping Others

- I enjoyed helping others.
- Working with people.
- Working with our volunteers and helping clients.
- Helping people who couldn't afford this service and couldn't do it on their own.
- Helping people who not only needed the help but qualified for it.
- Helping people, doing a job that most others did not want to do, and providing a necessary service for lower income people.
- The taxpayers
- Helping others
- Helping others. People took suggestions from past years and made improvements regarding their contributions.
- The positive feedback from clients we helped.

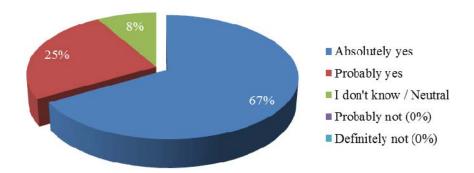
Camaraderie/Social Interaction

• Working with our nice and dedicated volunteers from different backgrounds

10. What do you feel could be improved to make your experience more enjoyable?

- Perhaps having the site coordinator training session available nearby the town of Herndon in 2012.
- Let the clients know their income ceilings so volunteer's time can be used to serve the ones who can't afford to pay.
- Need two experienced advanced level people at the site. I felt I had to be there every session or things wouldn't get done. Also, I had to double check any return I hadn't personally checked, as half the time the checker missed something. Most of my people were rookies and really didn't know the software or the tax law very well, but they were willing to try. Hopefully they will return next year.
- Stabilize Fauguier County VITA Leadership
- Standard information should be send to the community so when they come they know exactly what is needed and what to expect.
- Extra time for TaxWise Online training
- Timely and better support from TWO vendor.

11. Based on the experience of working with the VITA program do you think you will volunteer with CASH and VITA again next year?



12. Do you have any stories you could share from your experience with VITA?

• Since I served nearby my community, I came across the person I helped to prepare her tax return. She came over and greeted me and thanked me for my help.

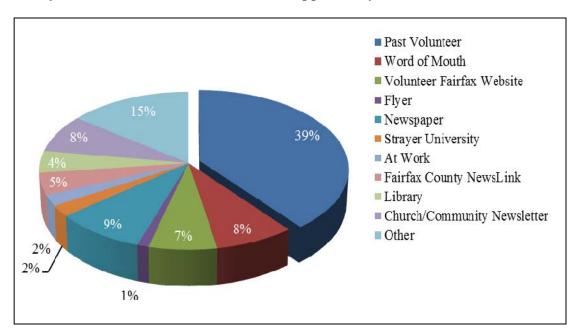
13. Please share any additional comments you may have about volunteering with VITA and the CASH campaign.

- People responsible for running the program do a wonderful job!
- James Do and Thea did an outstanding job.
- Asking for social security cards was a big issue with clients

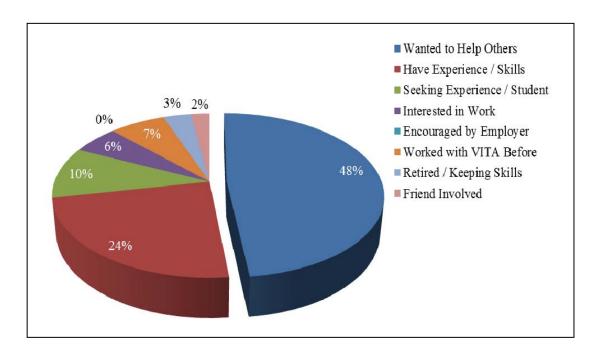
VITA Volunteer Survey Tax Year 2010

Results are based on a survey of 89 VITA Volunteers

1. How did you hear about the VITA volunteer opportunity?



2. What about this volunteer opportunity encouraged you to volunteer?



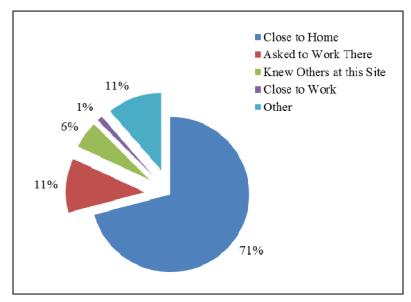
Attachment 3: TY 2010 Volunteer Survey

3. What is your background?

Accounting	23%
Tax Law / Tax Prep	6%
Financial Advisor	2%
Social Services	3%
Past VITA Volunteer	15%
Government Employee	14%
Education	7%

Business Owner	4%
VITA Participant	4%
Computers / IT	8%
Other Volunteer Tax Work	2%
Non Tax-Related Other	11%
Tax-Related Other	1%

4. Why did you choose this / these site(s)? (Select all that apply)



5. How many hours did you contribute to the VITA program this tax season?

Volunteer who responded to this survey gave from 3 to 240 hours to VITA during the 2010-11 tax season. On average, volunteer gave just over 48 hours. This is very similar to the hours we saw during TY 2009.

High	240 hours
Low	2 hours
Mean	48 hours
Median	35 hours
Mode	20 hours
Range	238 hours

6. Please rate the following aspects of your time as a VITA volunteer on a scale from 1 to 5. (1 = Poor, 5 = Excellent)

	Excellent	Good	Average	Below Average	Poor
Overall Volunteer Experience	40%	45%	15%	0%	0%
Training Received	33%	39%	25%	2%	1%
Supervision Received	57%	25%	18%	0%	0%

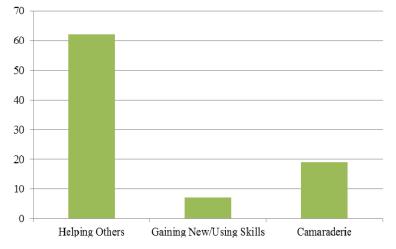
7. On a scale of 1 to 5, how much do you agree with the following statements related to your time as a VITA volunteer? (1 = Do not agree at all, 5 = Completely agree).

	Completely Agree	Agree Somewhat	Neutral	Disagree Somewhat	Disagree Completely
Organized Site Coordinator	67%	29%	2%	2%	0%
Available Site Coordinator	69%	26%	4%	1%	0%
Well Explained Expectations	66%	24%	8%	2%	0%
Made a Difference	66%	35%	8%	1%	0%

Comments:

- It was well-organized and skillfully managed by our leader at our Site (Loudoun Workforce). I (we all) enjoyed working.
- It was a pleasure to have helped.

8. What did you enjoy the most about your volunteer experience?



Comments:

Helping Others

- I enjoyed the variety of individuals I was helping.
- Letting low-income individuals/families know that we are preparing her/his return for free. They were very simple returns. However, those taxpayers spent \$150-\$200 on their prior year returns.

- The gratitude and appreciation of the people whose taxes we computed and filed.
- Knowing that I have helped many people and made a difference in the community.
- Helping all different people who really appreciated what we did for them.
- Working with the taxpayers to get the best result possible.
- Helping others with a part of their lives that they could not have done for themselves. Also, meeting people that worked in low paying jobs and paid their taxes without complaining. The refunds meant so much to them.
- Being able to assist families/people who would otherwise not have gotten their taxes done. Provide them relief that their taxes were done accurately and professionally.
- Saving money for the most needed citizens.
- Meeting the clients and providing them with a service. I got a better sense of the diversity of people who live in my community.
- I have done this for 35 years and always enjoy helping people.

Gaining New/ Using Current Skills

- The opportunity to help and to learn about our tax system.
- I've learned much about the IRS tax filing, tax law, etc. Also, I met very interesting people from all over the world.
- Helping others and gain valuable experience preparing taxes and working with tax software.
- Helping non-English speaking people with the translation of their inputs and answers. I helped in Spanish, Hindi, and Punjabi languages. I also welcomed incoming taxpayers, explained basic requirements, and helped them to fill-in the Intake sheet, etc.

On Site Camaraderie and Social Interaction

- Meeting new people and helping the public.
- Volunteer and coordinator cooperation (working together as a team).
- Relationships with other volunteers as well as with clients.
- Got a chance to meet people with different backgrounds.
- Team work, work experience, friendship, and the support of others.
- Had some really interesting clients and enjoyed talking to other volunteers.

9. What do you feel could be improved to make your experience more enjoyable?

Training

- More training to understand the computer program.
- I had a great experience, but I would hope the training with the TaxWise program will be better. People came late and made us wait. We helped them to catch up and we rushed at the end so I didn't learn much. We also had issues with the computer. I didn't feel prepared to file taxes so I took on the greeter/interpreter role instead, which worked out fine for my site.

- No enough training! Online training classes should be given to guide volunteers applying the raw material to each tax case.
- The training sessions were abysmal. I took off work to make it out to Falls Church on a Sat and during the week and they were a waste. There were 2 instructors an older gentleman and a younger lawyer guy. The lawyer would say something the other guy would jump in. People in the class were getting into far fetched scenarios and they were not reining them in it was hours longer than needed and made me doubt the program. I had problems using the software on a mac so I did all the practice tests by hand, that should have been mentioned. I wish I would have been given the info in the fall and I would have been ready to start in Jan instead of studying then.
- Multiple volunteer training sites, instead of just the 1 in Fairfax.
- More comprehensive tax class for people without tax background.

Advertising

- Better marketing of the site so that we have a steady stream of clients. Some Saturdays were very slow.
- More publicity and more clients
- More promotion of services to clients in the area so we had more customers. We often had more volunteers than clients.
- More clients. Word-of-mouth seems to be our best advertisement, but we must improve. Do social workers and religious organizations know about us?

Facility

- In my working place (Kingstowne Library in Alexandria) at least one more day during the week.
- Better work space--things were a little tight.

IT

- Need more tax law technical support.
- More organized on-line connections for start-up; too many different sites with different passwords, though better every year. TaxWise is not the most user-friendly and even has contradictory instructions.
- Need more computers as many volunteers doubled up to prepare taxes.
- Better IT support prior to sessions.
- VITA implemented the e-file on all returns but there are some technical issues within the TaxWise system which the volunteers do not know how to resolve the issue e.g. Employers don't have identification nos., etc. These should be taken into consideration during the VITA training.
- Improved software/hardware. The software froze on several occasions and I lost all the data that had been entered, frustrating me and the clients.

Personnel/Volunteer Management

- I would've liked more interaction with my fellow volunteers. While I know it is my responsibility to make this happen, I wish the lead would have at least introduced us to each other.
- Someway matching number of volunteers to workload.

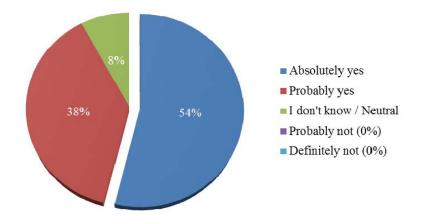
Process

- The process. Sometimes, it would have been extremely helpful if taxpayers were required to provide the prior year tax return even if not prepared at a VITA site in the prior year.
- Site lacked direction, especially for new volunteers.
- News about the change of tax season each year.
- Increase income level and the scope of returns allowed.
- Have leads not do returns themselves so they are more available for quality review and questions. I often found myself wandering around looking for someone to answer a question or do QR while the client waited.
- More people dedicated to doing tax reviews/audits and translating for Hispanic clients.

Volunteer Appreciation

More food.

10. Based on the experience of working with the VITA program do you think you will volunteer with CASH and VITA again next year?



11. Do you have any stories you could share from your experience with VITA?

- Yes, I had a variety of interesting encounters regarding taxpayers' situations.
- It is so rewarding to help people through a very stressful part of their lives!
- I enjoy it when taxpayers that I have worked with before ask for me again.
- Millie is a wonderful lady, she was always there for meet/greet and a great helping hands to clients, especially since she is fluent in Spanish.
- None per se but I like knowing that I helped those who need these services
- As we wrapped up the program, these are lessons learned I've encountered and we should address and evaluate these questions for improvements in the VITA program.

- I was the coordinator at Potomac Library for 30 years and it got to be one, big happy family. We helped many of the same people each year. I had wonderful volunteers.
- I noticed all volunteers were so happy to help that encouraged me a lot.
- Getting to know the clients was really great, even though I had a few weird ones.
- Most clients were grateful. A few who got angry for having to wait too long, needed to be reminded that we are all volunteers giving up our time to help them.
- I worked at NOVA Alexandria site and Ray Cook was excellent, EXCELLENT boss.
- Just the smile of happiness on a client's face when I inform them that they will be receiving a refund!
- Each individual had different circumstances. I've learned so much from just helping the clients out. To see their smiling and grateful faces, it was a great feeling.

12. Please share any additional comments you may have about volunteering with VITA and the CASH campaign.

- My team leaders did a great job communicating with us. They provided us with feedback, changes, and concerns and always had positive reinforcement of our work.
- Keep up the great work! If schedule allows I'll come back next year to volunteer.
- VITA program was well coordinated from training to doing tax. Please continue as it is. It is my pleasure to work as a volunteer and it was great experience for me.
- I can't wait to come back next year.
- I think it's a good program. Volunteer and taxpayer participation seems to increase year after year.
- Thea was always helpful and very responsive when I contacted her.
- The staff and volunteers worked great together.
- The service quality that I observed within our site is fair but in my opinion, the output did not meet the objectives of the program as what I expected. The deficiencies triggered mainly on various reasons which should be addressed in the next VITA program.
- Better communication with potential clients. I was at a SkillSource center but it seemed like all the clients we got were from past years/word of mouth and we could have gotten more clients if the services were promoted by the staff there. Also the building provides services for the client population VITA is meant to serve and many of the clients were not recipients of these services so were only coming to the building for taxes. Might have been a lot of missed opportunities with the people who use the building for others reasons due to our hours.
- Fairfax party for volunteers was very nice.
- It was a great experience. I suggest that next year all the volunteers wear t-shirts or name tags so clients and other members of the public know who we are.
- So many people do not understand taxes and speaking for myself, I love to help these people save some money and get their taxes prepared.
- I like to come back to volunteer with VITA again because we had great team work.
- The first time volunteer orientation and training was 9 hours. It could really be reduced to 6 hours or less.
- Chuck was an excellent trainer. He was very organized and moved at a good pace. He was very clear in his teaching.
- You simply have to make it clearer AND easier to reschedule training.

- Provide information/orientation on other services so VITA volunteers can refer clients as needed (pro-bono legal services, day care, health clinics, etc.)
- Kingstowne Library did not have a greeter. Sometimes people were taking each others number and the process was not clear. Other times people were turned away but they could have been helped. Very haphazard. In addition that meant there was no one to answer questions because everyone was busy.
- Awesome Experience!