

Get The Job You Want, Even When No One's Hiring
Your Job Search Survival Toolkit

Networking Meeting Agenda

With:

Date:

Time:

1. Purpose/Overview

2. Discuss my situation

3. Review Professional Biography and Target Company List

4. How you can help me

5. Referrals and contacts

Name	Company/Position	Phone	E-Mail

6. How can I help you?

7. Follow-Up/Next Steps (both parties)

- a.
- b.
- c.
- d.
- e.
- f.