



Junior Achievement Time Sheet

Student's Name: _____

School: _____

Sample

| | | | | |
|------------------|----------|----------------|--|----------|
| Oct 20-22 | 3 | 2 hours | Worked on business plan; brainstormed product ideas | 5 |
|------------------|----------|----------------|--|----------|

| Day | Meeting Hours | Other Hours | Learning Activity | Total Hours |
|------------|----------------------|--------------------|--------------------------|--------------------|
| Oct 6-8 | 3 | | | |
| Oct 13-15 | 3 | | | |
| Oct 20-22 | 3 | | | |
| Oct 27-29 | 3 | | | |
| Nov 3-5 | 3 | | | |
| Nov 10-12 | 3 | | | |
| Nov 17-19 | 3 | | | |
| Nov 24-26 | 3 | | | |
| Dec 1-3 | 3 | | | |
| Dec 8-10 | 3 | | | |

Total Hours _____

Employer's Signature

Student's Signature



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Sample

| | | | | |
|-----------|--|---------|--------------------------------------|---|
| Jan 19-21 | | 4 hours | Worked trade show; assembled product | 4 |
|-----------|--|---------|--------------------------------------|---|

| Day | Meeting Hours | Other Hours | Learning Activity | Total Hours |
|-----------|---------------|-------------|-------------------|-------------|
| Dec 15-17 | 3 | | | |
| Dec 22-24 | No Meeting | | | |
| Dec 29-31 | No Meeting | | | |
| Jan 5-7 | 3 | | | |
| Jan 12-14 | 3 | | | |
| Jan 19-21 | No Meeting | | | |
| Jan 26-28 | No Meeting | | | |
| Feb 2-4 | 3 | | | |
| Feb 9-11 | 3 | | | |
| Feb 16-18 | 3 | | | |
| Feb 23-25 | 3 | | | |
| Mar 1-3 | 3 | | | |

Total Hours _____

Previous Hours Worked _____

Total Hours Worked _____

Employer's Signature _____

Student's Signature _____