



## AUTHORIZATION TO CANCEL VOLUNTARY DEDUCTIONS

To Payroll:

I wish to discontinue my payroll deduction for the \_\_\_\_\_  
\_\_\_\_\_ at this time.

Name: \_\_\_\_\_

Last 4 Digits of Social Security Number: \_\_\_\_\_

Employee Signature

\_\_\_\_\_ Date: \_\_\_\_\_

**Please note:** Not all voluntary deductions can be stopped by Payroll unless a request is received from the vendor. If you have any of these deductions you must call or visit the main office to cancel the deduction.

WVU Recreation Center	Main Office	304.293.7529
WVU Parking	Main Office	304.293.5502
Athletic Ticket Office	Main Office	(800) WVU-GAME
Arts Series Tickets	Creative Arts Center	304.293.3020

WVU Payroll and Employee Processing,  
One Waterfront Place, PO Box 6005,  
Morgantown, WV 26506-6005  
Phone: 304.293.3379  
Fax: 304.293.7266