

Volunteer Time Sheet

Volunteer Information

Name:					
	Last	First	Middle Initial		
Address:					
	Street Address	Apt. #	City	State	Zip
Phone Num	ber:	Email:			

Date	Time In	Time Out	# of Hours	Activity/Notes

Date	Time In	Time Out	# of Hours	Activity/Notes

TOTAL HOURS: _____

I certify that the above information is true and complete to the best of my knowledge. I certify that I also possess a valid driver's license (if vehicle was used to transport client) and that liability insurance in the minimum amount required by law was in force at the time of travel.

Volunteer Signature: _____ Date: _____

Supervisor Signature: ______ Date: ______

SOUTHWESTERN VERMONT COUNCIL ON AGING

East Ridge Professional Building

1085 U.S. Route 4 East, Unit 2B

Rutland, VT 05701

Phone: 802-786-5990

Fax: 802-786-5994

www.svcoa.org