



**COUNTY OF LOS ANGELES FIREFIGHTERS ASSOCIATION MINUTES
F&A FEDERAL CREDIT UNION BUILDING
February 21, 2007**

Meeting called to order by President Jim Robinson at 0910 hours.

Roll Call of Directors

Director 1	Ron Singleton	Director 12	Rey Dong
Director 2	Rob Gibbons	Director 13	Frank Vidales
Director 3	Lyle Koegler	Director 14	Vacancy
Director 4	Vacancy	Director 15	Tim Karp
Director 5	Steven Harper	Retirees Assn.	Bob Martin
Director 6	Leland Delaney , Regular	Dir.-at-Large	Kirk Nelson
Director 7	Vacancy	Dir.-at-Large	Tom Kim,*Dir. 6
Director 8	Joel Harrison	Dir.-at-Large	Dennis Breshears,*Dir. 11
Director 9	Art Jimenez	Dir.-at-Large	Jason Robertson
Director 10	Jim Robinson	Dir.-at-Large	Vacancy
Director 11	Jon O'Brien , Regular		

Guests: Jeff Duran
Bill Means, LAC Retired
Jennie Frabotta, Contractor

- * Designates an appointed (By President) replacement in the absence of a director.
- All absences are unexcused unless indicated otherwise. Constitution and By-Laws, Section 8 "Unexcused Absences", subsection B, "Excused absences shall be considered **Regular Duty-Status, Recall, Annual Vacation, Sick and Injury (S/I)**".
- Current roster also available at
<http://www.lacountyfirefighters.org/index.cfm?Section=13&PageNum=64>

****QUORUM TODAY****

- ◆ Discussion held on Director at Large vacancy.

Motion #1: To elect Jeff Duran as Director at Large.

1st Jim Robinson

2nd Tim Karp

Motion Carried

Reading of the Minutes

- ◆ Director Vidales presented the minutes of the January 11, 2007 meeting for approval.

Motion #2: To approve the minutes from the January 11, 2007 meeting as amended.

1st Tim Karp

2nd Jason Robertson

Motion Carried

Reports of the Treasurer

- ◆ Director Kim summarized the quarterly financial reports (October-December 2006).

Motion #3: To accept the quarterly statement, ending December 31, 2006, for filing.

1st Lyle Koegler

2nd Rey Dong

Motion Carried

- ◆ Received \$2,500 payment from ESS for website ad.
- ◆ Reviewed expense report
- ◆ CD Maturity dates (\$50K on 3/14; \$25K on 7/20), update names to reflect current President/Secretary.
- ◆ Investment Policy Statement – overview, forthcoming recommendation for Board consideration.

Motion #4: To authorize the reactivation of Association credit cards and authorize its use by the Treasurer for Board-approved reoccurring costs not to exceed \$5,000; and, further, authorize the President and/or Treasurer to use the credit cards for unexpected necessities at Association-sponsored events. Card should be stored with the Treasurer checkbook when not in use for Association-sponsored events.

1st Dennis Breshears

2nd Joel Harrison

Motion Carried

- ◆ Insurance Renewal

Motion #5: To authorize the cancellation of insurance through Driver Alliant effective March 1 and initiate general liability/directors and officers insurance effective March 1 through United Valley Insurance.

1st Jason Robertson

2nd Art Jimenez

Motion Carried

Communication & Bills

- ◆ Received a “thank you” from CSFA John Dane and short correspondence from CSFA President Kevin Nida.

Membership Secretary Report

- ◆ Director Koegler presented GIS overlays displaying Southern California membership distribution by zip codes.

Committee Reports

- ◆ By-Laws - Copies of the By-Laws were distributed. Membership was encouraged to read as it contains By-Law changes.
- ◆ Fire House World.

Motion #6: To authorize Lyle Koegler and Robinson to attend Fire House World to evaluate S-200 for future Association training, make contact with potential advertisers, and gather information website drills and resources, to include travel, per diem, lodging, and conference registration for three (3) nights/three (3) days.

1st Lyle Koegler

2nd Steve Harper

Motion Carried

Motion #7: To authorize one night’s lodging expense not to exceed \$150 for Battalion Training Officer Captain Mark Roberts for Firehouse World 2007 with the understanding he will serve as an instructor/assistant instructor for Association-sponsored courses.

1st Dennis Breshears

2nd Rey Dong

Motion Carried

Unfinished Business

- ◆ Database Status – Jennie has established database by Date of Birth, Continuous Service, and addresses.
- ◆ Needs - Programmer to customize database for sorting, manipulating information, and reports.

Motion #8: To authorize the President or his designee to engage an independent contractor to establish a database to facilitate data entry, data editing, and reports for event planning, Board communication to the membership, and financial analysis – not to exceed \$1,000.00.

1st Jason Robertson

2nd Ron Singleton

Motion Carried

- ◆ Alternative Monthly Meetings – Discussion held on the November 2006 Motion to improve communication via technology (GOAL: lower Association directors' costs while maximizing effective communication between multiple Board members). The alternative would be a monthly meeting during high activity periods to maintain communication and obtain authorizations.
- ◆ Webex account authorization and Conference Call account authorization:
 - Webex \$50/month – meetings online (trials successful and useful)
 - Conference Calling (Department pays 29 cents/person/minute – other as low as seven (7) cents/person/minute)
 - Demo, speaker phone at March meeting (C/U has connectivity to demonstrate)

Motion #9: To authorize subscription to web-based conferencing service and conference calling service to maximize Board communication and minimize costs associated with in-person Board meetings.

1st Lyle Koegler

2nd Dennis Breshears

Motion Carried

- ◆ Campbell Dates (four [4] classes) – Locations: Lancaster, Diamond Bar, Agoura, & Lakewood.
 - Instructor assistance (Robinson & Breshears), Logistics (Vidales + help)
 - COC ISA – VP of Institutional Development & Technology interested in pursuing a relationship.
- ◆ Director Karp discusses Chaplains role.
- ◆ Director self-evaluations – Joel Harrison to bring recommendations back to the March meeting.
- ◆ Executive session commences at 1033 hours.
- ◆ Executive session ends at 1035 hours.

New Business

- ◆ Association Merchant Account for purposes of selling goods and services - Discussion held.

Motion #10: To authorize the Treasurer to pursue an Association Merchant account compatible with the Association's web-based registration application to accept payment for goods and services.

1st Frank Vidales

2nd Jeff Duran

Motion Carried

- ◆ Discussion held on hiring a graphic artist, on an as-needed basis, to do contract work for complex graphics.

Motion #11: To authorize Lyle Koegler to engage the services of a graphic artist when needed in 2007 for website or training event-related signage.

1st Jason Robertson

2nd Dennis Breshears

Motion Carried

- ◆ Time Exchange (TX) Application.

Motion #12: To authorize the trial period and incidental implementation costs for the web-based TX application after advanced notification of management and labor and incorporation of user agreement – not to exceed \$1,000.

1st Jeff Duran

2nd Lyle Koegler

Motion Carried

- ◆ Discussion held on Captain's field briefcase.

- Group to determine bag type/color and contents
- Jennie to send out to promotees

- ◆ Director Martin to consult with retirees and recommend role and projects of interest.

- ◆ Next Meetings: March 17 and April 24, 2007.

Motion #13: To authorize reimbursement, not to exceed \$200.00, for Board of Directors meeting in March and April 2007.

1st Frank Vidales

2nd Dennis Breshears

Motion Carried

Adjournment

Motion #14: **To Adjourn @ 1050 hrs.**

1st Jim Robinson

2nd Jason Robertson

Motion Carried

Respectfully Submitted,
Frank Vidales, FF Association Secretary
Jennie Frabotta, Contractor