



Texas Cigarette/E-Cigarette	Delivery	Sales	Report
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See instructions on back.

Iaxpayer number b. Filing period m m a a y y y y Image: Month ending Image: Month ending							
c. Taxpayer name	ľ						
d. Physical address (Do NOT enter rural route or P.O. box)							
City		State		ZIP code			
1. Purchaser Name Address	2.			3. Product Type Quantity			
^{1.} Purchaser Name, Address, Email Address and Phone Number	2.	Brand	Broduct Type Quantity CIGARETTE PKS. E-CIG. DEVICES E-CIG. ACCESSORI				

Instructions for Completing Texas Cigarette / E-Cigarette Delivery Sales Report

General Information

Who Must File: Sellers of cigarette or e-cigarette products who have made a delivery sale or shipped products to a Texas consumer, when the consumer submits an order for sale by telephone, mail, delivery service, through the internet or another online service.

When to File: All sales must be reported by the 10th day of the following month in which the sale was made.

Specific Instructions

- **Item a** Taxpayer number Enter your Texas issued 11-digit taxpayer number as shown on your Texas sales tax and use tax permit.
- Item b Filing period Enter the last working day of the month covered by the report.
- **Item c** Taxpayer name Enter your entity/taxpayer name as shown on your Texas sales and use tax permit.
- **Item d** Physical address of entity Do not use a rural route or P.O. Box.
- **Item 1** Enter purchaser's name, address, email address and telephone number.
- **Item 2** Brand Enter brand name.
- **Item 3 –** Quantity Enter the number of cigarette packs purchased OR the quantity of e-cigarette devices and/or e-cigarette accessories (chargers, batteries or liquids).

For Assistance

For questions regarding Texas cigarette/e-cigarette delivery sales, contact the Comptroller's office at 1-800-862-2260 or 512-463-3731.

Mail your completed form to: Comptroller of Public Accounts P.O. Box 149361 Austin, TX 78714-9361