

**Student Application Packet for the Board of Education  
Diploma Seal for Excellence in Civics Education**

The Virginia General Assembly has directed the State Board of Education to establish a system for awarding a diploma seal for Excellence in Civics Education. The following criterion was adopted by the Board of Education on June 25, 2003:

**To earn a Board of Education Diploma Seal for Excellence in Civics Education a student must satisfy each of the following criteria:**

- Satisfy the requirement to earn a Modified Standard Diploma, a Standard Diploma or an Advanced Studies Diploma
- Complete Virginia & United States History and Virginia & United States Government courses with a grade of "B" or higher
- Complete 50 hours of voluntary participation in community service or extracurricular activities which may include and are not limited to activities such as volunteering for a charitable or religious organization that provides services to the poor, sick or less fortunate; participating in Boy Scouts, Girl Scouts or similar youth organizations; participating in Junior Reserve Officer Training Corps (JROTC); participating in political campaigns, government internships, Boys State, Girls State or Model General Assembly; and participating in school-sponsored extracurricular activities that have a civics focus. **NOTE: Any student who enlists in the United States military prior to graduation will be deemed to have met this community service requirement.**
- Have good attendance and no disciplinary infractions as determined by local school board policies.

**Directions to Applicants:**

1. Complete all sections of the application and print all information legibly in pen.
  - a. Obtain an UNOFFICIAL copy of your transcript. You may get one you're your guidance counselor or **print your grade report from SIS in Parent View**. Attach the copy of your grade verification to your application.
  - b. Ensure you have logged 50 hours of service learning on Blackboard 24/7: Robinson Service Learning BEFORE submitting your application.
  - c. Address any unexcused absences and discipline issues with your administrator. Your eligibility will be reviewed by your sub school administrator prior to the award of your seal.
2. Submit your application to your social studies teacher or drop off in B104. This application must be completed by May 1<sup>st</sup> of the graduating year.

Student Last Name: \_\_\_\_\_

Graduation Year: \_\_\_\_\_ Current Social Studies Teacher: \_\_\_\_\_

Name: First \_\_\_\_\_ MI \_\_\_\_\_ Last \_\_\_\_\_

Guidance Counselor Name: \_\_\_\_\_

Diploma Type (check one):  Modified Standard  Standard  Advanced

**Part I: Verification of Grades**

*Please attach a copy of your unofficial transcript of grades through the first semester of your senior year. Verification of "B" or higher grades in the following courses:*

Virginia/United States History, APUSH or HOTA Final Grade: \_\_\_\_\_

AND

Virginia/United States Government, AP Government Semester Grade: \_\_\_\_\_

OR

AP Comparative Government/ Honors Government: Final grade: \_\_\_\_\_

**Part II: Verification of Student Volunteer activity(s)**

*Ensure you have logged at least 50 hours of Service Learning of Blackboard 24/7: Robinson Service Learning. If you are unsure of your hours, you may stop by B104 for get verification.*

<b>For Military Enlistment</b>	
<b>Date of Enlistment:</b>	_____
Recruiting Officer:	_____
Phone:	_____
Email:	_____
Signature of recruiting officer	_____
<i>OR have your recruiting officer email confirmation of enlistment to bacaley@fcps.edu</i>	

**Return completed application to your social studies teacher or the Civic Seal Coordinator in B104. The coordinator will verify your attendance and discipline with your sub school administrator.**

<b>Coordinator use only:</b>	<i>Grades Verified</i>	
	<i>Attendance and Discipline Verified</i>	
	<i>Volunteer Hours Verified</i>	