

	Please color scan by email or fax this copy to
SEMI Tai	wan
11F-2, No	p.1, Taiyuan 1st Street., Zhubei, Hsinchu 30265, Taiwan
Tel	: 886.3.560.1777 x 306 (L1) / x 312 (L4)
Fax	: 886.3.560.1555
Attn	: L1: Ms Rebecca Wang / L4 : Ms Lynn Yeh
Email	: L1: <a href="mailto:rwang@semi.org">rwang@semi.org</a> / L4: <a href="mailto:staiwan2@semi.org">staiwan2@semi.org</a>

# EXHIBITOR APPOINTED CONTRACTOR (EAC) & BOOTH CONSTRUCTION ASSURANCE

All exhibitors who appoint "non-official" contractor (EAC) are required to submit the EAC form along with a final booth design plan (including dimensional, section and perspective drawings) before Friday, July 22, 2016 for review by SEMI, the local Fire Marshal and TWTC.

We propose to use the EAC named below in connection with our exhibit at SEMICON<sup>®</sup> Taiwan 2016. We understand and agree that our EAC will abide by all show rules and regulations including those outlined on the exhibit space application and the Exhibitor Services Manual. As a participant in the SEMICON<sup>®</sup> Taiwan 2016 being held at the Taipei World Trade Center Exhibition Hall from September 7 to 9, 2016, we ensure:

That the booth(s) is constructed in compliance with Taipei World Trade Center Exhibition Hall Decoration Guidelines, and That our contractor will clear all materials from our booth space and remove such to the approved place before the end of the move-out date, and

If the booth and all materials are not removed, we will assume responsibility for all compensation and civil liability, and also agree that the show management has the right to remove all such materials.

#### NOTE :

1. SEMI and TAITRA must approve your nominated contractor along with booth design before they are permitted to work in the exhibition hall.

2. The EAC agrees that it will indemnify and hold harmless Show Management and the Official General Contractor from any action resulting in injury or damage to persons or property caused by an act of omission, negligence or misconduct on the part of the EAC or any of its agents, servants, employees or contractors.

3. EACs MUST comply with the criteria set forth in the Exhibitor Services Manual, including regulations of exhibit installation and dismantling, and electrical supply. The exhibitor is responsible for the actions of their EACs.

4. Before decorating the venue, we and any other affiliated parties will duly comply with governmental worker health and safety regulations and guidelines. In the event of any work-related incidents and/or accidents, we shall be solely responsible for any legal and/or compensational proceedings pertaining thereto. We shall not damage equipment or machinery belonging to or leased from TAITRA, and are fully responsible for all compensation or repairs in the event of damage.

This form is addressed to:

SEMI / TAITRA (Taiwan External Trade Development Council)

Please follow 「Labor Safety and Health regulation」 and related laws, read 「TWTC Hall Decoration Guidelines」 carefully (<u>www.twtc.com.tw</u>) before completing the form.

This assurance is valid only with company chop and president signature.

Exhibitor Company:			President of the company:	(Signature)	
Address: Contact Person:			Booth Number:		
			E-mail:		
Tel:	ext.	Fax:	Mobile:		
Contractor Company:			President of the company:	(Signature)	
Address:					
Contact Person:					
Tel:	ext.	Fax:	Mobile:		



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Fax	: 886.3.560.1555
Attn	: L1: Ms Rebecca Wang / L4 : Ms Lynn Yeh
Email	: L1: <u>rwang@semi.org</u> / L4: <u>staiwan2@semi.org</u>

Form 8 Deadline July 22, 2016

## APPLICATION FOR USAGE OF THE PROMOTIONAL BALLOON

To:

SEMI

TAITRA (Taiwan External Trade Development Council)

We will participate in the SEMICON<sup>®</sup> Taiwan 2016 held in the Taipei World Trade Center Nangang Exhibition Hall from September 7 to 9, 2016. To enhance our show presence, we hereby apply for raising a promotional balloon. We ensure that the balloon will be raised in accordance with the Regulations Regarding Use of the Promotional Balloon. The balloons will be confined within our booth. We will also take sole responsibility for the safety of the balloon. If there is any injuries, financial losses or infringement upon the rights of the other participants or a third party, we will assume all legal responsibility and ensure that SEMI and TAITRA will be excused from any responsibility, including civil liability or any loss due to the previous listed circumstances and we will reimburse TAITRA for all damages and legal costs, and for all related losses incurred upon TAITRA.

We will clean up the balloon and tying line before dismantling, if NOT, SEMI and TAITRA has the right to ask us (the exhibitor) to pay NT\$10,000 (tax excluded) for each balloon and tying line kept in the exhibition hall.

Enclosed is our check of US\$1,700 (or NT\$50,000) as a deposit for the application for use of a promotional balloon. The organizer will return the check after the show, should there be no problems occurred. The deposit will be confiscated otherwise.

Any exhibitor wishing to use BALLOON(s) at their booth should note the following conditions:

### A promotional balloon

- 1. Only one balloon per booth can be used in each exhibitor's booth.
- 2. Can only carry the company's name, logo or product brand name.
- 3. The top of the balloon should not be higher than 5 meters from the floor.
- 4. To apply for a promotional balloon (with the balloon's diameter less than 1.8 meter), exhibitors are required to deposit NT\$50,000 security deposit which will be refundable after the show if no violation occurred. For balloons exceeding 5 meter and less than 7 meter in height, exhibitors are required to deposit NT\$50,000 and to pay an additional non-refundable fee of NT\$10,000 (tax excluded).

#### Small non-flying balloons

1. To be used for booth decoration.

2. The top of the balloons should not be higher than 4 meters from the floor.

Exhibitor Company:			President of	f the company:	(Signature)
Address:				Booth N	umber:
Contact Person:			E-mail:		
Tel:	ext.	Fax:		Mobile:	
(mandatory)					

- Please issue the check (NT\$50,000) for the deposit, Beneficiary: SEMI Taiwan
  Please send the application form and check before July 22, 2016 via Registered Airmail or Express Courier to:
  L1: Ms Rebecca Wang, Tel: 886.3.560.1777 x 306 / L4: Ms Lynn Yeh, Tel: 886.3.560.1777 x 312
  11F-2, No.1, Taiyuan 1st Street., Zhubei, Hsinchu 30265, Taiwan
- Without any contravention of the above provisions, the deposit will fully refunded within 30 days after the Show.



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Fax	: 886.3.560.1555
Attn	: L1: Ms Rebecca Wang / L4 : Ms Lynn Yeh
Email	: L1: <a href="mailto:rwang@semi.org">rwang@semi.org</a> / L4: <a href="mailto:staiwan2@semi.org">staiwan2@semi.org</a>

Form 9 Deadline July 22, 2016

## APPLICATION FOR CONSTRUCTION OF TWO-STORY BOOTH & BOOTH CONSTRUCTION ASSURANCE

To: SEMI

TAITRA (Taiwan External Trade Development Council)

We participate in the SEMICON<sup>®</sup> Taiwan 2016 held at the Taipei World Trade Center Nangang Exhibition Hall from September 7 to 9, 2016. As more space is needed for the show, we hereby apply for the construction of two-story booths. We ensure that the booths will be constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, also in compliance with the guidelines, rules and regulations laid down by the relevant government authorities, as well as SEMI's and TWTC's requirements. We will take sole responsibility for the safety of the booths. We hereby assure for the construction of two-story booths:

- That the booth(s) is constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, and also in compliance with the guidelines, rules and regulations laid down by the relevant government authorities, as well as SEMI's and TWTC's requirements.
- That our contractor will clear all materials from our booth space and complete the waste removal by the end of the dismantle period as listed in the Timetable of Operations on SECTION 1.
- That if the booth and all materials are not removed, we will assume responsibility for all compensation and civil liability, and also agree that SEMI reserves the right to charge the exhibitor concerned for the removal of excessive waste.
- We will take sole responsibility for the safety of the booths. If there is any injury, financial loss or infringement upon the rights of other participants resulting from the design, construction, use or removal of such booths, we will assume all legal responsibility, and ensure that SEMI will be excused from any civil liability or compensation responsibility. If SEMI is charged, and subjected to making compensation or sustains any losses due to any of the above circumstances, we will reimburse SEMI for all lawsuits and lawyer expenses, other fees and SEMI's losses.

Exhibitor Company:			President of the company:	(Signature)
Address:			Booth N	0.:
			E-mail:	
Tel:	ext.	Fax:	Mobile:	(mandatory)
Contractor Company:			President of the company:	(Signature)
Address:				
Contact Person:			E-mail:	_
Tel:	ext.	Fax:	Mobile:	(mandatory)

Area of Ground Booth: \_\_\_\_\_ (sq.m.) Area of Second-story Booth (including staircases): \_\_\_\_\_ (sq.m.)

- To apply for the construction of two-story booth, exhibitors must submit FORM 9, 10 along with the construction documents (refer to SECTION 2 for more details) via Registered Airmail or Express Courier to:
   L1: Ms Rebecca Wang, Tel: 886.3.560.1777 x 306 / L4: Ms Lynn Yeh, Tel: 886.3.560.1777 x 312
   11F-2, No.1, Taiyuan 1st Street., Zhubei, Hsinchu 30265, Taiwan
- Charge for the use of the second- story of the booth is based on the floor area (including staircases), which is NT\$500 per sq.
   m, subject to prevailing taxes. Please submit the payment to SEMI Taiwan before August 12, 2016.



	Please color scan by email or fax this copy to	
SEMI Ta	aiwan	
11F-2, I	No.1, Taiyuan 1st Street., Zhubei, Hsinchu 30265,	Form 10
Tel	: 886.3.560.1777 x 306 (L1) / x 312 (L4)	Deadline
Fax	: 886.3.560.1555	July 22 2016
Attn	: L1: Ms Rebecca Wang / L4 : Ms Lynn Yeh	July 22 2010
Email	: L1: <u>rwang@semi.org</u> / L4: <u>staiwan2@semi.org</u>	

# **ARCHITECT CONFIRMATION OF TWO-STORY BOOTH DESIGN**

To:	
C	

SEMI

TAITRA (Taiwan External Trade Development Council)

With regard to the	(name of the exhibitor) That
is making application for the construction of two-story booths in SEMICON $\degree$	Taiwan 2016 at booth
number: During SEMICON <sup>®</sup> Taiwan 2016, we have cl	hecked the structural design of
the booths, and ensure that it is safe and comply with the related regulatio	ns of SEMI and TWTC. We agree
to take the responsibility for on-the-spot supervision during construction, a	nd will issue a certificate upon
its completion.	

Architect Company:			Architect:		(Signature)
Structural Engineer:		(Signa	ature) Inspector:		
(Signature)					
Address:					
Tel:	ext.	Fax:		Email:	



niwan	
No.1, Taiyuan 1st Street., Zhubei, Hsinchu 30265, Taiwan	Form 11
: 886.3.560.1777 x 306 (L1) / x 312 (L4)	Deadline
: 886.3.560.1555	July 22, 201
: L1: Ms Rebecca Wang / L4 : Ms Lynn Yeh	501y 22, 202
: L1: <u>rwang@semi.org</u> / L4: <u>staiwan2@semi.org</u>	
	: 886.3.560.1555 : L1: Ms Rebecca Wang / L4 : Ms Lynn Yeh

**APPLICATION AND ASSURANCE FOR BOOTHS CONSTRUCTION EXCEEDING 4 METERS** 

To: SEMI TAITRA (Taiwan External Trade Development Council)

We participate in the SEMICON<sup>®</sup> Taiwan 2016 held at the Taipei World Trade Center Nangang Exhibition Hall from September 7 to 9, 2016. As more space is needed for the show, we hereby apply for the construction of ultra-high booth structure. We ensure that the booths will be constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, also in compliance with the guidelines, rules and regulations laid down by the relevant government authorities, as well as SEMI's and TWTC's requirements. We will take sole responsibility for the safety of the booths. We hereby assure for the construction of ultra-high booth structure:

- ٠ That the booth(s) is constructed in accordance with the specifications of the construction plan (as enclosed) by a licensed architect, and also in compliance with the guidelines, rules and regulations laid down by the relevant government authorities, as well as SEMI's and TWTC's requirements.
- That our contractor will clear all materials from our booth space and complete the waste removal by the end of the dismantle period as listed in the Timetable of Operations on SECTION 1.
- That if the booth and all materials are not removed, we will assume responsibility for all compensation and civil liability, and also agree that SEMI reserves the right to charge the exhibitor concerned for the removal of excessive waste.
- We will take sole responsibility for the safety of the booths. If there is any injury, financial loss or infringement upon the ٠ rights of other participants resulting from the design, construction, use or removal of such booths, we will assume all legal responsibility, and ensure that SEMI will be excused from any civil liability or compensation responsibility. If SEMI is charged, and subjected to making compensation or sustains any losses due to any of the above circumstances, we will reimburse SEMI for all lawsuits and lawyer expenses, other fees and SEMI's losses.

Exhibitor Company:			President of the company:	(Signature)
Address:				Booth No.:
Contact Person:				
Tel:			Mobile:	
Contractor Company: Address:				(Signature)
			E-mail:	
Tel:	ext.	Fax:	Mobile:	(mandatory)
Area of Ground Booth:		<u>(sq.m.)</u> A	rea of Ultra-high Booth Structure:	<u>(sq.m.)</u>

- To apply for the construction of ultra-high booth, exhibitors must submit FORM 11, 12 along with the construction documents (refer to SECTION 2 for more details) via Registered Airmail or Express Courier to: L1: Ms Rebecca Wang, Tel: 886.3.560.1777 x 306 / L4: Ms Lynn Yeh, Tel: 886.3.560.1777 x 312 11F-2, No.1, Taiyuan 1st Street., Zhubei, Hsinchu 30265, Taiwan
- Charge for the use of the ultra-high booth structure is based on the floor area, a unit equivalent to 18 square meters is NT\$100,000 (subject to prevailing taxes), for a built area smaller than 18 square meters, NT\$100,000 will be collected as rental fee. Please submit the payment to SEMI Taiwan before August 12, 2016.

ly 22, 2016



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11F-2, No	o.1, Taiyuan 1st Street., Zhubei, Hsinchu 30265, Taiwan	
Tel	: 886.3.560.1777 x 306 (L1) / x 312 (L4)	
Fax	: 886.3.560.1555	
Attn	: L1: Ms Rebecca Wang / L4 : Ms Lynn Yeh	
Email	: L1: <u>rwang@semi.org</u> / L4: <u>staiwan2@semi.org</u>	

Form 12 Deadline July 22, 2016

## ARCHITECT CONFIRMATION OF BOOTH DESIGN EXCEEDING 4 METERS

To:

SEMI

TAITRA (Taiwan External Trade Development Council)

With regard to the	(name of the exhibitor)
-	

That is making application for the construction of ultra-high booth structure in SEMICON<sup>®</sup> Taiwan 2016 at

		8		
booth number:		During SEMICON	Taiwan 2016.	we have checked the structural
Sootin mannsen		Daning Grandon	14111 an 2010)	

design of the booths, and ensure that it is safe and comply with the related regulations of SEMI and TWTC.

We agree to take the responsibility for on-the-spot supervision during construction, and will issue a

certificate upon its completion.

Architect Company:			Architect:	(Signature)
Structural Engineer:			(Signature) Inspector:	
<u>(Signature)</u>				
Address:				
Tel:	ext.	Fax:	_Email:	



	Please color scan by email or fax this copy to	
SEMI Taiwan		
11F-2, No.1, Ta	Form 13	
Tel	: 886.3.560.1777 x 306 (1F) / x 312 (4F)	Deadline
Fax	: 886.3.560.1555	2016. 7. 29
聯絡人	: 1F: Ms Rebecca Wang / 4F: Ms Lynn Yeh	
Email	: 1F: rwang@semi.org/ 4F: staiwan2@semi.org	

### Show-site Activity Application

To:

SEMI

TAITRA (Taiwan External Trade Development Council)

We will participate in the SEMICON<sup>®</sup> Taiwan 2016 held in the Taipei World Trade Center Nangang Exhibition Hall. To enhance our show presence, we hereby apply for show-site activity in our booth. (Please fill out)

Activity Name	Date	Time	Style				
	□ Sep. 7 □ Sep. 8 □ Sep. 9	☐ Morning  ☐ Afternoon	<ul> <li>Presentation</li> <li>Performance</li> <li>Lucky Draw, gift giving</li> <li>Competition</li> <li>Others</li> </ul>				
Description : (Chinese: 100 character/ English: 50 words							
The show-site activity will be confined within of of the activity. We also agree the organizer to a SEMICON Taiwan official website.			. , ,				

Exhibitor Company:			President o	of the company:	y: <u>(Signature</u> )		
Address:				Booth Number:			
Contact Person:			E-mail:				
Tel:	ext.	Fax:		Mobile:	(mandatory)		

- $\Box$ (ticked) I confirm and agree with the following matters:
  - 1. The Advice and Privacy Statement are issued by your Association in accordance with the requirements stipulated in Article 8 of the Personal Data Protection Act and contains the information relating to the collection of my personal information.
  - 2. With regard to the methods for collecting, processing and utilizing my personal information, I hereby agree that they may be conducted by way of electronic documents.
  - 3. I hereby agree that your Association may, within the above-mentioned scope, collect, process, internationally transmit and utilize my personal information.
- Loud speakers are limited to two loud spears per exhibitor and positioned to direct the sound into own booth, sound volume must be kept under 85 decibels (volume check by the organizer prior to exhibition). Location of stage and loud speakers, performances and time schedules must be clearly stated, and any unauthorized stage performance or loud speakers will be removed or in result of power cut off by the organizer or Show Ground Management. Exhibitors using own wireless microphones are to register frequencies with Show Ground Management for approval. Unauthorized usage causing interference will be removed and the three steps of actions may apply.