

**University of Colorado Boulder IR 2015-2016 Data Collection and Report Calendar**

**CDHE, IPEDS and CU System reporting**

	<b>SURDS</b>	<b>Budget &amp; Finance</b>	<b>IPEDS* (15-16)</b>	<b>Academic Affairs &amp; Legislative Reports</b>	<b>AAUDE Exchange</b>	<b>CU System</b>
<b>July 2015</b>	<p>9 Student Enrollment File (Spring)</p> <p>9 Student Course File (Spring) Undergraduate Applicant File</p> <p>22 (Spring), CC Only</p>	<p>DHE Releases current year Allocation Notices to institutions that submitted Fiscal Report</p> <p>1 Expenditures (July 1-31)</p> <p>FTE Final Student Enrollment Report for prior fiscal year</p> <p>11</p> <p>16 Institutions submit Fiscal Report Institutions submit Capital Project</p> <p>24 Proposals to DHE</p>		<p>Budget &amp; Finance - Commission Funding Recommendations (July 1-31)</p>		<p>Update FTE table in master db; online</p> <p>collect preliminary research numbers</p>
<b>August 2015</b>	<p>13 Educator Preparation File (Academic Year) -Participating Institutions</p> <p>27 Degrees Granted File (Full Year)</p>		<p>5 Registration, Report Mapping, Institution ID, IC Header</p>		<p>15 NSSE</p> <p>15 Missouri Tuition and Fees</p> <p>R Faculty Surveys</p> <p>R Graduate Student Surveys</p> <p>R Peer Institutions</p>	<p>21 IR Council Meeting</p> <p>Controllers Office (IR\Data Requests\Controller's Ofc)</p> <p>Essential CU (IR\Data Requests\Essential CU)</p>
<b>September 2015</b>		<p>Public institutions submit SURDS Financial Aid File &amp; signed verification to DHE</p> <p>Institutions submit Capital Expenditures Report (209/290)</p> <p>CCHE Tuition &amp; Fee Survey (Full Fiscal Year)</p> <p>4</p>	<p>Fall Collection Opens - 6 weeks - Institutional Characteristics (Inst); 12-month Enrollment (Inst); Completions (CDHE)</p> <p>2</p>		<p>R Ad Hoc Reports Collection</p> <p>R Gender Equity links</p> <p>R Economic Impact links</p>	
<b>October 2015</b>	<p>8 Student Enrollment File (Summer)</p> <p>15 Student Course Enrollment File (Summer)</p> <p>Undergraduate Applicant File (Summer &amp; Fall)</p> <p>29</p>	<p>1 Budget Data Book Submission</p> <p>12 Fall Census FTE Report; Fall Headcount Enrollment Report</p>	<p>14 Fall Collection Ends for Keyholders</p> <p>28 Fall Collection Ends for Coordinators</p>	<p>Academic Affairs - New Mexico Tuition Reciprocity - Headcount and Credit Hours of participants by institution</p> <p>15</p>	<p>R Assessment links Links to fact book, CDS, financial report, and org chart</p> <p>14 IPEDS Completions</p> <p>14 IPEDS Institutional Characteristics</p>	<p>14 Update headcount enrollment table in master db; online</p> <p>Budget &amp; Finance Dashboard</p> <p>BOR Metrics</p> <p>16 IR Council Meeting</p>
<b>November 2015</b>	<p>12 Degrees Granted File (Summer for IPEDS GRS)</p>	<p>4 Administrative Salary Survey All institutions submit Mid-Year Utilization Report; Institutions may submit request for</p> <p>15 Adjustment forms</p>		<p>Budget &amp; Finance - Capital Construction Annual Priority List &amp; 5 Yr Plan; Budget &amp; Finance - COF Participants</p> <p>4</p> <p>18 Final FY FTE Report</p>	<p>U AAMC Faculty Counts</p> <p>U NSF R&amp;D Expenditures</p>	<p>1 HR Snapshot</p>

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<b>December 2015</b>			<p>Spring Collection Opens - 17 Weeks - Human Resource(Inst); Finance(Inst); Academic Libraries(Inst); Fall Enrollment(CDHE); Winter Collection Opens - 9 weeks - Student Financial Aid(Inst); 200% Graduation Rates(Inst); Admissions(Inst); Outcome Measures(Inst); Graduation Rates (CDHE)</p> <p>9</p>	<p>Budget &amp; Finance - Capital 3 Construction '209' Report</p> <p>Academic Affairs - Educator Preparation Report; CollegInvest / Budget &amp; Finance - 16 Teacher Loan Forgiveness Report</p>	<p>U NSF Graduate Student Support</p>	<p>4 Sources &amp; Uses due to System</p> <p>CUPA Admin Salary Survey; 9 CUPA Mid-Level Salary Survey 18 IR Council Meeting</p>
<b>January 2016</b>	<p>20 Remedial Course File (Fall)</p> <p>27 1023 File (Fall)</p>			<p>Academic Affairs - Performance 15 Contract Reports</p> <p>Quality Indicator System Report - 30 Talent Pipeline Report</p>	<p>15 First-Time Freshman Profile</p> <p>AAUP Faculty Compensation; Administrative Salary Survey; Delaware Teaching Load &amp; Costs; AAUDE UG Time-to-Degree; 31 Faculty Salary by CIP</p>	<p>15 Diversity Report Data Templates - send to campuses</p> <p>PCDP Report - begin collecting data from campuses Moody's Bond Rating, S&amp;P - request by Treasurer's office</p>
<b>February 2016</b>	<p>4 Student Enrollment File (Fall)</p> <p>Student Course Enrollment File (Fall) 11</p>	<p>10 Fall Final &amp; Spring Census</p> <p>Institutions may submit Request for 13 Adjustment</p>	<p>Winter Collection closes for 10 Keyholders</p> <p>Winter Collection closes for 24 Coordinators</p>	<p>CollegInvest - Colorado Achievement Scholarship Fund; Postsecondary Progress &amp; Success of High School Graduates; 3 Suicide Prevention Act Report Budget &amp; Finance - COF FTE Estimates Board CC &amp; OE report state assistance; Degree, Enrollment, and Grades 17 Report Education Preparation Report(date not specified) 27</p>		<p>15 Employee db file; summary table (include emp zip) - due from campuses</p> <p>19 IR Council Meeting</p> <p>29 Answer Book - target deadline</p>
<b>March 2016</b>	<p>Final Day for Fall Enrollment submission to be included in DHE 4 IPEDS submission Undergraduate Applicant File 25 (Winter &amp; Spring)</p>			<p>CHECRA - CHECRA Status Report; College Measures Report(date not specified) - Postsecondary Progress &amp; Success of High School Graduation Report(date not specified); 3 SCCEHCE - Status Report</p>	<p>15 Graduate Assistant Stipends</p> <p>15 CSRDE Graduation Retention</p>	<p>PCDP Report - for mailing; target late May</p>

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<b>April 2016</b>		All institutions submit Utilization <b>15</b> Report	<div style="background-color: yellow; padding: 2px;"> <b>6</b> Spring Collection closes for Keyholders                 </div> Spring Collection closes for <b>20</b> Coordinators	Annual Remediation Report(date not specified); Concurrent Enrollment Report(date <b>1</b> not specified)	IPEDS HR (EAP); IPEDS HR (Fall Staff); IPEDS Finance; IPEDS Fall Enrollment; <b>15</b> IPEDS Completions; Faculty Profile by CIP; Estimated Tuition and Salary Increase; Enrollment Detail by CIP and Race/Ethnicity <b>30</b> Doctoral Completions Rates; <b>30</b> Doctoral Time-to-degree	<div style="background-color: #90EE90; padding: 2px;"> <b>8</b> Oracle Licensing Data - due to system                 </div> <div style="background-color: yellow; padding: 2px;"> <b>15</b> Diversity Report - data due from campuses                 </div> <div style="background-color: #F08080; padding: 2px;"> <b>15</b> IR Council Meeting                 </div>
<b>May 2016</b>				Complete College America / NGA <b>15</b> Data Collection  <b>22</b> SB 52 Performance Data Due	OR Roundtable Ex change  OR Current Developments	<div style="background-color: yellow; padding: 2px;"> <b>15</b> Diversity Report (finalize); memo; BOR ppt                 </div> AAUP Faculty Salary/Comp data - order from AAUP; Denver data from UCD IR
<b>June 2016</b>						<div style="background-color: #F08080; padding: 2px;"> <b>11</b> BOR meeting                 </div> <div style="background-color: #F08080; padding: 2px;"> <b>17</b> IR Council Meeting                 </div>
<b>July 2016</b>	<div style="background-color: #90EE90; padding: 2px;"> <b>8</b> Student Enrollment File (Spring)                 </div> <div style="background-color: #90EE90; padding: 2px;"> <b>9</b> Student Course File (Spring)                 </div>	DHE Releases current year Allocation Notices to institutions that submitted Fiscal Report <b>1</b> Expenditures (July 1-31) <div style="background-color: #90EE90; padding: 2px;"> <b>FTE</b> Final Student Enrollment Report for prior fiscal year                 </div> <b>11</b> Report for prior fiscal year <b>23</b> Institutions Submit Fiscal Report Institutions submit Capital Project <b>24</b> Proposals to DHE		Budget & Finance - Commission Funding Recommendations (July 1- <b>1</b> 31)	R = Rolling  OR = On Request U = Unknown	

KEY: Blake Annie Rob OFA/Perry Budget Fran