



GENERAL MARKET RISK ASSESSMENT RECORD

Farmers Market

Location

Assessor(s)

Signed

Position/role

Date

ACTIVITY	GROUPS INVOLVED	TYPE OF HAZARDOUS EVENTS	DETAIL ANY EXISTING CONTROLS IN PLACE	HAZARD SEVERITY HIGH, MEDIUM OR LOW	LIKELIHOOD HIGH, MEDIUM OR LOW	IMPACT HIGH, MEDIUM OR LOW
Setting up and taking down the market. Operating hours of the market are: <small>(PLEASE INSERT DETAILS)</small>	Manager, operatives and stallholders. Members of the public.	Personal injury. Damage to vehicles	All operatives have Hi-Vis jackets. High grip gloves are used in cold weather; safety footwear is worn. Road Closure signs are in place where appropriate. Opening hours are posted clearly.			
Market Signage.	Operatives, members of the public.	Signs could be blown around in high winds.	Operatives to ensure banners, 'A' Boards etc are secured in place. If winds are considered to be dangerous, signs to be taken down.			



Steps and obstacles.	Stallholders, operatives, and the public.	Personal injury.	Take action to ensure exit/entrance steps/stairs are safe. Ensure disabled access is in place. Regularly test disabled access.			
Stallholders vehicles move into site at the beginning and end of the market to unload and load.	Stallholders, operatives and the public.	Personal injury. Damage to vehicles.	Stallholders are requested to move slowly through the market with hazard lights on and only during market set-up and taking down. They are requested to consider others when entering site.			
Stalls are erected/dismantled.	Stallholders, operatives and the public.	Personal injury. Damage to vehicles.	Stallholders/operatives are requested to show due care and attention to members of the public/vehicles on site. Notices are placed at each end of the market to make the public aware of the hazards at the start of the market assembly. Staff monitoring situation. At the close of the market signage/ tape is put in place to close the area to the public.			



Stalls become unstable in high winds.	Stallholders, operators and the public.	Stalls have been damaged by high winds. Member of the public could be injured by stall during freak weather conditions.	Stallholders are requested to have sufficient weights for all weather conditions. Failing this they are requested to remove hazardous equipment. Manager monitoring weather and stallholder's equipment.			
Equipment has to be transported from the storage to site (including weights, umbrellas, stands, signs).	Operatives and manager.	Personal injury.	Staff has manual handling training. A trolley was purchased to aid transport. Instructions to stallholder/operatives given.			
When in use, metal stalls are manhandled and transported by <small>(PLEASE INSERT DETAILS)</small> and erected on site.	Contractors, stallholders, operatives and manager.	Personal injury.	All safety wear is requested to be worn by operatives. Operatives work in pairs to assist stallholder in erecting umbrella/gazebos and tables.			



To ensure the unloading/loading of stallholders is effective manager and operatives assist the stallholders in unloading and re-loading their vehicles.	Stallholders, operatives and the public.	Personal injury.	Stallholders are requested to unload and leave site to park before erecting stall.			
Manager, operatives and stallholder deliver produce to stall.	Operatives, stallholders and the public.	Personal injury.	Produce is handled in a safe and hygienic manner.			
Check site for hazards to public after all stalls have been erected.	Operatives, stallholders the public.	Personal injury.	Ensure pathways are safe to use. Ensure no trailing cables, guy ropes etc are in a location used by public. Train stallholders to check own stall areas.			
Grease on roadway.	Stallholders, operatives and the public.	Personal injury.	This is created by airborne fat from the cooking. Absorbent granules are scattered at the end of the market by stallholder.			
Some vehicles attempt to enter the market site whilst market is in attendance.	Stallholders, operatives and the public.	Personal injury. Damage to vehicles.	Bollards are used to segregate the market site from vehicles. Road closure signs in use. Stallholder and public vehicles are not permitted on site until the market closes.			



Bottled gas is used by some hot food stalls.	Stallholders, operatives and the public.	Personal injury.	Stallholders are requested to have a fire extinguisher. A multipurpose extinguisher has been purchased by the market and is annually serviced. Gas testing of equipment is suggested to relevant stallholders.			
Food samples and supply of food items.	Stallholders, operatives and the public.	Personal injury.	All stallholders are requested to provide proof of Hygiene inspection, and appropriate public, product liability insurance annually. The market is monitored by Environmental Health.			
Mains electricity is in use.	Operatives, stallholders the public.	Personal injury.	Use correctly rated circuit breakers to protect circuit. Regularly examine and test equipment. Avoid use of multi adapters.			
External temporary Electrical cabling is in use.	Operatives, stallholders the public.	Personal injury.	All equipment on site (used by market and stallholders) should be PAT tested annually. Use correctly rated circuit breakers to protect circuit. Regularly examine and test. Avoid use of multi adapters.			



Fire potential	Operatives, stallholders the public.	Personal injury.	<p>Fire exits must be clearly marked. In case of fire, operatives and stallholders must advise public of safe areas.</p> <p>Operatives and Stallholders must be trained as to emergency action.</p> <p>Fire extinguishers to be tested annually.</p>			
Incidents and accidents	Operatives, stallholders the public.	Personal injury.	<p>All incidents and accidents to be reported to the manager and written in the Accident Book.</p> <p>All incidents and accidents to be reviewed and appropriate action taken to avoid repetition.</p> <p>A first aid kit is available.</p>			

Disclaimer

The information and advice and guidance on this site is provided in good faith, and is for general purposes only, and any reliance you place on such information is therefore at your own risk. Weather conditions and seasonality may impact availability of produce and stall holder attendance at markets, and so we cannot guarantee the accuracy of all information.

Copyright notice

All photos, graphics and other information on this website is copyright © by Kent Farmers Market Association or the respective photographers or acknowledged authors. All rights reserved. Use of our material is only permitted as long as it is for support of farmers markets in Kent. Commercial use or any use for the purpose of publication elsewhere, and by whichever media, requires written permission from the Association, who can be contacted through info@kfma.org.uk.