



Animal &
Plant Health
Agency

EXPORT OF POTATOES TO NON-EC COUNTRIES

Inspection Application Form/ Consignment Note



EXPORT OF A CONSIGNMENT OF POTATOES TO NON-EC COUNTRIES

SECTION A – APPLICATION DETAILS		SECTION B – PHYTOSANITARY CERTIFICATE DETAILS	
Name and address of applicant	Name and address of inspection point	Name and address of consignee	Name and address of exporter
Phone Number		Container No.	
Email		Point of Entry	
Customer Ref No.		Chemical treatments	
Value of consignment		Import Permit No.	
Time and date ready for inspection		Additional Declarations required	
Time and date of load collection		e-domero application No	For APHA PHSI entry
		Phytosanitary certificate No	For APHA PHSI entry

Details of the stock or stocks making up this one consignment							
	Application No.	Stock No.	Grower's name	Variety (and cert no. for seed)	Mark	Number and type of packages	Weight
1							
2							
3							
4							
5							
6							

SECTION C – DECLARATION									
<ul style="list-style-type: none"> I/We request the Animal and Plant Health Agency (APHA), to arrange for the inspection of the consignment detailed above and to issue such certificate as is required by the Plant Health Regulations of the importing country. I/We have read and accepted the conditions overleaf and the scale of charges as laid down in the Export Charges Explanatory Leaflet (PHE1). 	<table border="1"> <tr> <td>Signed</td> <td> </td> </tr> <tr> <td>Name in BLOCK LETTERS</td> <td> </td> </tr> <tr> <td>Status</td> <td> </td> </tr> <tr> <td>Date</td> <td> </td> </tr> </table>	Signed		Name in BLOCK LETTERS		Status		Date	
	Signed								
	Name in BLOCK LETTERS								
	Status								
Date									

General Conditions

1. APHA may on plant health grounds refuse any application for inspection or for the issue of a certificate without giving any reason for the refusal.
2. No liability shall be attached to APHA or any of its officers for any delay in granting or failure to grant a certificate or any delay in inspecting or failure to inspect or non-delivery, delayed delivery or mis-delivery of any document.
3. No guarantee is given by APHA that any certificate granted will comply with or meet the requirements of any foreign country or importer.
4. APHA and its official shall be entitled to rely upon the accuracy of all information supplied by or on behalf of an applicant for inspection or for the issue of a certificate.
5. No certificate issued shall be used in respect of any plants or goods except those to which it relates.
6. Inspections will be carried out and certificates will be issued only on the understanding that no liability shall attach to APHA or its officers in any circumstances in respect of any inspection carried out or the issue or contents of any certificates and that APHA accepts no responsibility for any resulting loss however caused.
7. **Fees will be charged for inspection and certification of consignments.** Details of the fees are given in a separate explanatory leaflet available from APHA. Do not send any money with this form: an invoice will be sent to you later. Prompt settlement of this invoice will help meet the overall cost of providing these services and may, therefore, affect the level of fees. Non-payment may result in the withholding of future services.

Special conditions applicable to the inspection and certification of potatoes for export

8. APHA reserves the right to carry out further inspections at the docks before the actual shipment of the potatoes. The responsibility for labour charges incurred in such inspection must be borne by the applicant for the certificate.
9. APHA will not issue a certificate in respect of potatoes packed in bags or other containers bearing any indication in any language as to the variety, place of origin of the contents or otherwise, which in the opinion of APHA is incorrect or inaccurate.
10. APHA will not issue a certificate in respect of potatoes intended for export to countries whose regulations require the bags to be sealed unless the bags are closed in such a manner that they can be effectively sealed with one seal (i.e. bags must be sewn so that both ends of the twine can be held by one seal).
11. A charge will be made in cases where the regulations of the importing country require each bag or other container to be officially sealed, and in cases where 'selected seed' cards are required for enclosure in the bags or containers these must be completed by exporters and inserted in containers prior to inspection.
12. It is essential that APHA be informed of any conditions of entry attaching to an import permit relating to inspection and certification of the consignment. If not attached to this form, it should be forwarded to APHA at the earliest opportunity or shown to the inspecting officer at the time of his/her inspection.

The data Protection Act 1998

Information provided will be used for the processing of your application. Details will be held in our computer system and will be used to compile statistics on activity in your sector for submission to the EC Commission and for any administrative purposes. In emergency situations, such as a pest outbreak, information (including the location of licenced material) may be used by other divisions within APHA, Defra and other Government Departments or their appointed agents.

APHA may be required to release information, including personal data and other commercial information, on request under the Environmental Information Regulations, the Code of Practice on Access to Government Information or the Freedom of Information Act 2000. However, APHA will not permit any breach of confidentiality nor will we act in contravention of our obligations under the Data Protection Act 1998. APHA, Defra or its appointed agents may use the name, address and other details on your application form to contact you in connection with occasional customer research aimed at improving the services that APHA provides to you.