

TENDER FORM FOR PURCHASE OF ADULT (MILCH) CATTLE FEED

REF:

Date:/...../20...

To

**The Chief Programme Coordinator,
BAIF Institute for Rural Vocations & Advancement,
F.T.C. Campus, Near Sudha Dairy, HEC, Sector-II,
Dhurwa, Ranchi-834004
Jharkhand**

Sub: Invitation of the rate for purchase & supply of Adult (Milch) Cattle Feed.

Dear Sir,

With reference to your advertisement in The 'Times of India', dated 03.03.16, our Firm/Company wants to quote the rate for above mentioned Feeds as per your terms & condition mentioned below:

1. Name of the Party:

2. Address:

3. Telephone No.

4. PAN No.

5. Sales Tax Reg. No.

6. Earnest Money of **Rs. 15,00,000.00 (Fifteen Lac) Only** by demand draft in favor of **BAIF INSTITUTE FOR RURAL VOCATIONS & ADVANCEMENT** Payable at SBI, HEC, Sector-II, Dhurwa, Ranchi.

Vide draft no.

Dated

Vide draft no.	Dated
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PART A: TECHNICAL BID

Terms & Conditions:

- The Feeds must have following composition (**Urea not permitted in feed**)

Sl.No.	Characteristics	Milch Cattle Feed
1.	Moisture (percent by mass, Max.)	11
2.	Crude Protein (percent by mass, Min.)	20
3.	Crude Fat(percent by mass, Min.)	2.5
4.	Crude Fiber(percent by mass, Max.)	12
5.	Acid Insoluble Ash (% by mass, Max.)	4.0
6.	Salt (as NaCl) (percent by mass, Max.)	1.0
7.	Calcium (as Ca) (percent by mass, Min.)	0.8
8.	Total Phosphorus (percent by mass, Min.)	0.5

- Clinical trial report of the product. (Enclosed document no.....)
- Up- to date Sales Tax clearance certificate. (Enclosed document no.)
- Up-to date Income Tax Clearance Certificated. (Enclosed document no.....)
- Latest (2014-15) audited Annual Accounts of the Firm (Enclosed document no.....)
- Copy of valid Manufacturing License of the product. (Enclosed document no.....)
- Firm should have in house R & D facilities (Certificate/Self attested certificate).
- Monthly requirement of Feed is 800 MT approx. (quantity may vary).
- Packing of feed: 50 Kg & 25 Kg. bag. Packing bag quality should be suitable for Feed with clear printing of Firm, Brand name, Feed Composition, Manufacturing & Expiry Date, Batch No.
- No interest will be provided against the earnest money.
- To monitor and maintain the quality of feed, monthly random feed sample will be collected from different districts in the presence of representative of Firm and BIRVA.
- Collected samples will be got analyzed from registered accredited laboratories. If analysis report varies from technical specifications, cost of feed will be deducted as per management (BIRVA) decision.
- After Finalize the party as per norms of tender, a separate agreement will be done with mutual consent. There after order process to party as per agreement.
- The authority reserves the right to terminate the contract of any agency in case of change in the Organization procedures/ unsatisfactory services.

Eligibility Criteria:

- Turnover of the Organization/firm should not be less than Rs.10,00,00,000.00 (Ten Crores) in last year.
 - Cost of Tender form by demand draft of Rs. 10000/-(Ten Thousand Only) should be attached with Technical BID in favor of **BAIF INSTITUTE FOR RURAL VOCATIONS & ADVANCEMENT** Payable at SBI HEC, Sector-II, Dhurwa, Ranchi.
 - Bidder must submit their feed sample along with tender.
 - Payment will be made after fifteen days of Bill submission by the firm.
 - Any shortfall in above documents, BIDS will be treated as disallowed and earnest money will be returned without interest.
 - The BIRVA Management reserves the right to reject tender/part of the tender without giving any reason.
- Our organization/Firm agrees with the above terms & condition for technical BID.**

Thanks & Regards,

----- (Authorized Signatory) (SEAL)

Name & Designation:

PART B: FINANCIAL BID

1. Separate sealed envelope should contain the Financial BID.
2. The tender must indicate the offered price clearly (Rs./ Kg.) in words and in figures in the organization/firm letter head. The Rate to be quoted for minimum one year (365 days). (**Enclosed document no.....**). There would no revision in the Price till the validity of tender period.
3. The rate (offer price) should be quoted as per the specification mentioned. Price should be quoted without tax and with tax separately.
4. As per purchase order, the Delivered Milch Cattle Feed will be taken at all the 24 districts of Jharkhand, so the Rate of Transport (Truck of 15MT) to each district should also be mentioned separately. (**Enclosed document no.....**)
5. The rate contract will be valid for one year (365 days) from the date of issue of rate approval. No escalation in price will be entertained till the validity of the tender for supply of feed.
6. If the firm fails to supply the feed within stipulated time mentioned in the purchase order, BIRVA will be free to procure the Feed from alternative source in the open market and the difference in amount will be deducted from the amount payable to the firm's security money.
7. If the delay in supply within stipulated time continues for three times, the tender will be terminated and entire security money forfeited.
8. In case of any shortfall of above documents, BIDS will be treated as disallowed and earnest money will be returned without interest.
9. The BIRVA Management reserves the right to reject any tender or part of the tender without showing any reason.

Our organization / Firm agrees with the above terms & conditions for financial BID.

Thanking You.

With regards,

(SEAL)

(Authorized Signatory)

Name & Designation: