

SDSU Faculty Led Program Proposal

Fall 2014

Programs taking place in Summer 2015 or Fall 2015

Instructions:

Submit the completed proposal form, draft syllabus, and draft itinerary (if available) to OIP@mail.sdsu.edu with a subject line that begins with FLP Proposal Fall 2014 followed by the destination country or countries. **Proposals are due October 20, 2014.**

For assistance developing programs contact the [College of Extended Studies \(CES\) Faculty-Led Study Abroad Department](#). For assistance completing the proposal contact the [Office of International Programs](#)

Please list the names of all SDSU faculty/staff members accompanying students on the program.

	Program director	Additional director/staff	Additional director/staff
Name			
Affiliation*			
Red ID			
Email			
Phone			
Department			
College			

* Affiliation with SDSU (e.g., professor, associate professor, adjunct, lecturer, staff etc.)

Are you working with a college International Programs Coordinator or other staff member to develop this program?

Name	
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Please provide a summary of your program that includes the following:

- Student learning outcomes - What will students gain from participating in this program?
- Intended participants - Who is the target audience? Are they required to study abroad?
- Is there student interest in proposed location? What is the basis for your reply?

Have you led study abroad programs in the past?

Yes: No:

If yes, please describe the program(s) *(Include the location, term, length, subjects taught)*

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Timeline

Proposed term

Winter: Alternative Spring Break: Summer: Fall: Spring:

What is the length of the proposed program? If known, please indicate dates of travel.

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Proposed Location

City(ies)	
Country(ies)	

Why have you selected this location?

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Do you have prior experience in the proposed location(s)?

Yes: No:

If yes, please explain the nature of your experience. *(i.e., are you familiar with the country's cultural norms, do you have academic or personal contacts)*

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Are you fluent in the language of the host country?

Yes: No:

Academics

All SDSU students who participate in study abroad programs conducted through CES must maintain a GPA of 2.0 or higher and may not be on disciplinary probation.

Please list the course(s) that you propose to offer on this program (e.g., GEN S 450: Advancing Global Engagement) and the corresponding prerequisite, if applicable.

Course Number and Title	
Prerequisite Course Number	

Course Number and Title	
Prerequisite Course Number	

Course Number and Title	
Prerequisite Course Number	

Please list any additional program requirements (e.g. completion of 3 semesters of college level Spanish).

Please attach a course syllabus to the email when submitting this form. Study abroad courses must have 15 contact hours per unit. Please describe how this requirement will be met in your syllabus.

Program design and in-country support

SDSU can ensure comprehensive support in many international locations through University authorized International Education Organizations (IEO). If using an IEO, all in-country logistics (accommodations, excursions, classroom space, etc.) can be arranged by an SDSU authorized provider. For a list of locations serviced by an approved IEO click [here](#).

Universities and other service providers not on the authorized list may be used to provide in-country support with prior SDSU approval.

Who will provide in-country support for your program? If known, please list the name of the IEO, institution and/or service provider you propose to work with.

What on-site support is available for emergencies, housing, and logistics? (If known)

Please provide a description of proposed program excursions and how they tie into the coursework and learning objectives. IEOs can provide suggestions for excursion and co-curricular activities.

Recruitment

Programs generally require a minimum of 15 participants. Programs that meet this requirement will have guaranteed travel funding for one instructor. Programs that enroll more than 20 students may be eligible to receive travel funding for a second instructor or assistant.

Do you expect to recruit at least 15 SDSU students to participant in your program?

Yes: No:

What is the maximum number of students you can accommodate on your program?

Exceptions to the enrollment requirement may be granted to programs that are limited due to field restrictions or other circumstances. If this applies to your program please explain why an exception should be granted.

Please describe this program's target audience (e.g. specific majors or minors, language training, etc.)

How do you plan to meet the enrollment requirement?

Additional Details

Please provide any additional information or comments.