



Australian Government
**Department of Agriculture
and Water Resources**

Application for a licence to export Sandalwood from Western Australia
(all fields are compulsory)

Individual or Company Name _____

ABN _____

Contact name _____

Mailing address _____

Phone number _____

Fax number _____

Email _____

Timber Species (common name) _____

(botanical name) _____

The following information is required:

- **Copies** of relevant state licences such as Sandalwood Licences, Commercial Producers Licences and Sandalwood Transport Authority Notices (STAN).
- **Copies** of documented evidence of the proposed use of the Sandalwood – such evidence would be copies of orders.

Shipment Details

Total tonnage to be shipped: _____

Expected date of sailing: _____

Expected date of loading: _____

Port of despatch: _____

Country of destination: _____

Buyer's name: _____

Aust \$ per tonne: _____

End use of wood: _____

Please complete a separate row for **each component of the shipment** (i.e. separate information is required for each location, wood type and licence number):

Location (Name/shire of private property)	Tonnage (Metric)	Processing (Bark on/off/ desapped etc)	Wood condition (Green or Dead)	Wood type (stumps, limbs, etc)	Licence Sandalwood Licence Number

Important Note:

It is the exporter’s responsibility to ensure that all Commonwealth and State legal requirements, including all approvals and licences required to harvest and export the wood have been obtained.

If a licence is granted, the Minister (or delegate) may impose a condition or restriction on the licence that the Commonwealth and State legal requirements for the harvest of the wood must be complied with. It is an offence under the *Export Control Act 1982* to fail to comply with a condition of an export licence.

In addition to the information you have provided to complete this form, the Minister (or delegate) may request further information from you, including (but not limited to) certified copies of relevant documents or further evidence relating to the sourcing and species of the wood intended to be exported.

Giving false or misleading information or a false or misleading document to the Commonwealth is a serious offence under the *Criminal Code Act 1995 (Cth)*.

Privacy:

The collection of personal information by the Department of Agriculture and Water Resources in relation to this application form is for the purpose of assessing your application for a licence to export Sandalwood and related purposes. If the relevant personal information requested in this application form is not provided by you, the Department of Agriculture and Water Resources will be unable to assess the application and not be able to grant the export licence.

Personal information may be disclosed to other Australian agencies, persons or organisations, where necessary for the purposes of assessing your application for a licence to export Sandalwood, provided the disclosure is consistent with relevant laws, in particular the *Privacy Act 1988*. Your personal information will be used and stored in accordance with the Privacy Principles. By completing and submitting this form you consent to the collection of all personal information, including sensitive personal information, contained in this form.

The Privacy Policy of the Department of Agriculture and Water Resources, including information about access to and correction of your personal information, is available by selecting the 'Privacy' link at the bottom of the department’s website at agriculture.gov.au.

If you wish to contact the Department of Agriculture and Water Resources about your personal information or to make a complaint, you can contact:

Telephone: The Department of Agriculture and Water Resources
Switchboard +61 2 6272 3933

Email: privacy@agriculture.gov.au

Post: Privacy Contact Officer, Department of Agriculture and Water Resources,
GPO Box 858, Canberra ACT 2601

Applicant’s Declaration

I understand that giving false or misleading information or documents to the Commonwealth is a serious offence. I have made reasonable enquiries and declare that the information contained in and attached to this application is true and correct in every detail. I agree to abide by all requirements in any export licence that is issued.

...../...../.....
Signature Date

.....
Printed name Position

Requirements for submitting this application

Please send the completed application and supporting documentation to the Export Licensing Officer at:

Mail Forestry Branch
 Department of Agriculture and Water Resources
 GPO Box 858
 CANBERRA CITY ACT 2601

Fax 02 6272 4501

Email wood.export@agriculture.gov.au

Note: If you send your application by fax or email, please retain your original signed application. The Minister may request the original signed documents or require you to retain the original documents for a specified period.