



**BUSINESS  
ACCOUNTING ASSISTANT  
ACCOUNTING INTERN  
2010-2011**

Name: \_\_\_\_\_

SSN/ID: \_\_\_\_\_

Date: \_\_\_\_\_

Complete one of the following programs of study:

<b>Certificate in Accounting Assistant (R.2010.CN)</b>				
<b>Major requirements (14 units minimum)</b>	units	completed	in progress	planned
ACCTG 1A – Principles of Accounting	4			
ACCTG 31 – Computerized Accounting	3			
ACCTG 40 – Applied Accounting	3			
BA 46 – Calculator Applications	1			
IS 15 – Computer Concepts	3			

Note: (See Below)

<b>Certificate in Accounting Intern (R.2011.CN)</b>				
<b>Major requirements (14 units minimum)</b>	units	completed	in progress	planned
ACCTG 1A – Principles of Accounting	4			
ACCT 1B – Principles of Accounting	4			
ACCTG 31 – Computerized Accounting	3			
ACCTG 40 – Applied Accounting	3			

Faculty Advisor: Mr. Jose Castaneda (North Centers), Ms. Tamara Epperson (Madera), and Mr. Dean Gray (Reedley)