

2013/14 School travel and accreditation plan for Willow Tree Primary School

London Borough of Ealing

Accreditation record

2012 Bronze Level
2011 Not Accredited
2010 Not Accredited
2009 Not Accredited
2008 Not Accredited
2007 Not Accredited

Basic Information

Staff Contact Details

Lead school contact name	jayne russell
Lead school contact email	jrussell.307@lgflmail.org
Optional school contact name (1)	marion conway
Optional school contact email (1)	m.conway@willow-tree.ealing.sch.uk
Optional school contact name (2)	sue stanley
Optional school contact email (2)	s.stanley@willow-tree.ealing.sch.uk

School Details

Name of school	Willow Tree Primary School
Telephone number	020 8845 4181
E-mail address	admin@willow-tree.ealing.sch.uk
Street	Priors Farm Lane
Town	Northolt
County	
Postcode	UB5 5DY
Borough	Ealing
Website	http://www.willow-tree.ik.org/p_Home_2.ikml
DFE Number	307/2172
Type of school	Primary
Category of school	LEA Maintained
Age range	3 - 11
Number of students including nursery	758
Number of staff full time and part time	105
Catchment area	Greenford Ruislip Hayes South Harrow Hillingdon Wembley Northolt West Ealing
Please provide details of any expansion plans or changes to student school times	
Bus routes	140 282 398 90 E10

School Opening Times

School site opening time	05:30
School site closing time	17:30
Breakfast club start time (if applicable)	07:45
Student's official school start time	08:45
Student's official school finish time	15:15
Enrichment / Extended school's finish time	17:15

Cycle Parking Facilities

"Covered Sheffield Stand" cycle parking spaces	24
"Sheffield Stand" cycle parking spaces	0
"Cycle Racks" cycle parking spaces	0
Cycle parking lockers	0
"Cycle-pod" or "Mini-pod"	0
Scooter parking spaces	10
Other cycle parking spaces	0

Other School Transport Facilities

Staff parking spaces	29
Staff car share spaces	0
Disabled parking spaces	2
Visitor car-parking spaces	0
Coach parking spaces	No
Student storage lockers	0
Staff storage lockers	32
Staff shower facilities	Yes
Engineering measures in and around the school site	

Site Working Group Members

Working group members	Jayne Russell	STP Champion
	Ms Sue Stanley	Head Teacher
	John Nolan	Deputy Head Teacher
	Marion Conway	Deputy Head Teacher
	Martin Mallam	Governor
	Dianne Varney	Governor
	School Council	Pupil
	Lauren Nash	Teacher
	Katie Friell	Teacher
	Rob Harman	Premises Manager
	Natalie Connor	Other

Other Information

Any other relevant information

The school has two main entrances- Arnold Road and Priors Farm Lane THE SLT and governors have lobbied for the past 3 years to have the road (Priors Farm Lane) adopted. This has now been achieved and the road is now the responsibility of the council. As a result of the adoption of the road cars are now being ticketed. - letters have been sent out to all parents stating concerns Pupils (a group of higher attaining pupils) completed an audit and collected photographic evidence of concerns. They produced a newsletter for parents (this was successful and could be done again) - all new parents are advised of our parking policy. - we have increased the numbers of staff on the gates



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Survey Results

Pupil Survey Results

Responses: 688

Response Rate: 91

Date: 01-SEP-13

Survey completed by beech 3, cedar 2, bosai 1, oak 1, acorn 2, beech 4, bonsai 2, acorn 1, bonsai 3, palm 2, oak 2, cedar 1, beech 1, baobab 2, palm 1, cedar 3, baobab 3, palm 3, baobab 1, popular 2, beech 2, oak 3, popular 3, popular, oak 2, cedar 4

	Car	Car Share	Park and Stride	DLR	Rail	Tram	Tube	Public Bus	School Bus	River	Cycle	Buggy	Scooter	Walking
Actual 2013/14	139	22	72	0	4	0	8	54	1	0	13	0	36	339
	(20%)	(3%)	(10%)	(0%)	(1%)	(0%)	(1%)	(8%)	(0%)	(0%)	(2%)	(0%)	(5%)	(49%)
Actual 2012/13	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)
Preferred 2013/14	93	21	28	0	15	0	18	28	37	9	223	11	83	122
	(14%)	(3%)	(4%)	(0%)	(2%)	(0%)	(3%)	(4%)	(5%)	(1%)	(32%)	(2%)	(12%)	(18%)
Preferred 2012/13	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)

Commentary on results: Car usage has dropped slight from 21% to 20%. Park and stride is popular with 10%.



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Survey Results

Staff Survey Results

Responses: 97
Response Rate: 93
Date: 01-SEP-13
Survey completed by Staff ()

	Car	Car Share	Park and Stride	DLR	Rail	Tram	Tube	Public Bus	School Bus	River	Cycle	Buggy	Scooter	Walking
Actual 2013/14	54	2	1	0	4	0	12	6	0	0	2	0	0	16
	(56%)	(2%)	(1%)	(0%)	(4%)	(0%)	(12%)	(6%)	(0%)	(0%)	(2%)	(0%)	(0%)	(16%)
Actual 2012/13	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)
Preferred 2013/14	48	2	0	0	0	0	0	0	0	0	17	0	2	28
	(49%)	(2%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(18%)	(0%)	(2%)	(29%)
Preferred 2012/13	0	0	0	0	0	0	0	0	0	0	0	0	0	0
	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)	(0%)

Commentary on results: Car use has remained constant at 56%.



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School Consultation

Planned Consultations

Category	Details	Planned Date	Documents
HS1. Set up a school working group	I would like to set up a school working group to work on issues identified in travel plan.	JULY 2014	
HS3. Meetings with governors, staff, senior management team and school council	To meet with above to make sure that we are all aware of school issues and the initiatives that we are going to be introducing	SEPTEMBER 2014	
HS6. Consult parents / guardians on travel and transport issues	To use coffee mornings and newsletters to inform parents of issues in school and how we are going to be working on them	SEPTEMBER 2014	
O6. Include safe and active travel in the School Improvement Plan	To include issues from School Travel Plan in School Improvement Plan and curriculum	SEPTEMBER 2014	



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School Consultation

Completed Consultations

There are no completed consultations entered for this school



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Issues

Current Issues

Category	Date identified	Details	How identified	Solutions	Documents
Walking	MAY 2014	More pupils should walk to school	Hands up survey School based data shows an increase in pupil obesity. (Evidenced through reception and y 6 height and weight checks.	Walk to School Day, continuing onto week. Making parents aware of the benefits of walking to school at health fair. Reflective accessories to encourage walking through the winter.	
Cycling	MAY 2014	Encourage more children to cycle/scoot safely to school	As a cyclist, I feel that children would benefit from initiatives and schemes for them to develop road and scooter safety awareness	Local community police to come in and talk about safe cycling. Biker\'s Club	
Parking	MAY 2014	Currently there is very little regard for road safety by parents/carers parking outside of school.	Senior managers are outside every morning and the local community police regularly issue tickets and warnings.	Local community police to attend coffee mornings to speak to parents. Regular reminders about safe parking on newsletters. Competition and design of a poster by children.	



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Issues

Resolved Issues

Category	Date resolved	Details	How identified	Action Taken	Documents
Walking	MARCH 2014	More pupils should walk to school	Hands up survey	I am new to this role, am aware that this is still a problem and have new evidence to support. We are not able to identify what has been done to resolve this	
Cycling	MARCH 2014	Encourage more cycling	Hands up survey	More children are cycling to school as seen from hands up survey, but more children would like to cycle as seen from hands up survey 14. An additional bike shed, Arnold Road shelter has been provided this year with funding through a charity bid. Road Safety '14 has a focus on bike safety for Year 5 and 6.	



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Targets

Survey Data

	Car	Car Share	Park and Stride	DLR	Rail	Tram	Tube	Public Bus	School Bus	River	Cycle	Buggy	Scooter	Walking
Actual 2013/14	139	22	72	0	4	0	8	54	1	0	13	0	36	339
	(20%)	(3%)	(10%)	(0%)	(1%)	(0%)	(1%)	(8%)	(0%)	(0%)	(2%)	(0%)	(5%)	(49%)

Current Targets

Type	Non modal shift	Current	Target	Date
Car		139	120	JUNE 2015
Cycle		13	30	JUNE 2015
Scooter		5	10	MAY 2015



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Targets

Completed Targets

There are no completed targets entered for this school



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Initiatives

Current Initiatives - Walking, Cycling & Road Safety

Initiative	Owner	Actions	Planned date
A3. WTSW	lauren nash	Encourage children to walk to school for one day a week and spend time during lessons talking about the benefits of this	SEPTEMBER2014
A6. Other reward schemes	jayne russell	To apply for range for reflective materials; stickers, key rings, bags attachments etc to promote road safety. Ealing Small Grants Scheme	OCTOBER 2014
A12. Scooter training	jayne russell	to organise scooter safety lessons for increasing amount of children that are using scooters	APRIL 2015
A14. Cycle training for pupils	jayne russell	To organise cycle safety lessons for juniors	APRIL 2015
A22. Pool bike/Scooter system	marion conway	To apply for Pool Bikes for the school to own and store. Can be used for Bikeability or owned to pupils.	NOVEMBER 2015
A28. Cycle club	jayne russell	to have a cycle club as part of after school activities	APRIL 2015



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Initiatives

Current Initiatives - Promotion

Initiative	Owner	Actions	Planned date
PR1. Newsletter	admin	To remind parents of parking procedures around the school	SEPTEMBER2014
PR5. Parent/induction evenings	jayne russell	Health Fair in October with a focus on tacking obesity through walking to school	OCTOBER 2014



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Initiatives

Current Initiatives - Curriculum

Initiative	Owner	Actions	Planned date
C1. School does competitions	jayne russell	school competition to design a cover for school travel plan	SEPTEMBER2014
C1. School does competitions	jayne russell	In school competition for children. Take children outside of school and make them aware of parking procedures. Children to design a poster that can then be used and sent out to parents	NOVEMBER 2014
C4. Active travel and health	psche team	Road Safety Week in November. Focus on road and cycle safety	NOVEMBER 2014



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Initiatives

Current Initiatives - Partnerships

Initiative	Owner	Actions	Planned date
PT1. Work with Police/SNT	jayne russell	To ask community police to come into coffee mornings and talk about parking regulations and alternative parking for surrounding area	SEPTEMBER2014



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Initiatives

Completed Initiatives - Walking, Cycling & Road Safety

Initiative	Owner	Actions	Completed date	Comments / results	Documents
A2. WoW	staff		MAY 2014	Re-Launched walk to school Fridays- non uniform as an incentive	
A3. WTSW	Richard Thaxter		MAY 2013	Walking with strider packs	
A4. WTSM	Maree O'Neill		OCTOBER 2013	Ealing competition in October	
A7. Walking bus	Richard Thaxter		MAY 2014	walk to school buses - parent/guardian supervised	
A8. Walking trip	staff		MAY 2014	walk for trips around our local area	
A14. Cycle training for pupils				Bikeability cycle training	
A18. Cycle parking/cycle pod request	caretaker		MAY 2014	We have cycle parking	
A27. Bike maintenance session				part of Bikeability	
A29. Other initiative				Worked with the council to install a new zebra crossing	



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Initiatives

Completed Initiatives - Smarter Driving

Initiative	Owner	Actions	Completed date	Comments / results	Documents
A36. Park & stride/no car zone	staff		MAY 2014	Park and walk in place with parents	
A38. Lobby for speed reduction				20 mph requested to council	
A39. Promote the Highway Code	staff		MAY 2014	Parking with parents and the green cross code with students	
A40. Other driving initiative	School		MAY 2014	Willow Tree has 'green parking bays' where cars are parked on top of grassed over areas, to maintain our green belt status.	



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Initiatives

Completed Initiatives - Public Transport

Initiative	Owner	Actions	Completed date	Comments / results	Documents
A42. Use PT for school trips	staff		MAY 2014	Willow Tree uses coaches for some educational trips and coaches are allowed to park right outside the main entrance, for a short period of time.	
A43. Promote public transport				Willow Tree office staffs are able to offer travel advice over the phone, when needed.	
A47. Private coaches location				Willow Tree uses coaches for some educational trips and coaches are allowed to park right outside the main entrance, for a short period of time. Willow Tree has a School Trip policy, where risk assessments are completed before each trip.	



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Initiatives

Completed Initiatives - Promotion

Initiative	Owner	Actions	Completed date	Comments / results	Documents
PR1. Newsletter	School Council		MAY 2014	Inform school community via Newsletters- School councillors ? to promote ?walking to school initiatives? Walk to school initiatives via our school newsletter and (Parent support advisor) PSA	
PR3. Competitions	Richard Thaxter		MAY 2014	Ealing competitions - walk to school week	
PR4. Assembly	Jayne		MAY 2014	Walk to school on Fridays	
PR6. Information on the website	Richard Thaxter		MAY 2014	Updated school website with active bus routes & timetables- to encourage the use of public transport	
PR8. Within the Prospectus				Travel to school policy- incorporating sustainable transport: ? walking ? cycling ? public transport ? car sharing ? walk to school buses	
PR15. Other promotion method	School Council		MAY 2014	Parents & Pupils to continue encouraging wearing bright visibility clothing whilst travelling to school; particularly during the darker winter months	



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Initiatives

Completed Initiatives - Curriculum

Initiative	Owner	Actions	Completed date	Comments / results	Documents
C1. School does competitions	staff		MAY 2014	Ealing Council competitions, TfL competitions	
C4. Active travel and health	staff		MAY 2014	Our school follows the National Curriculum and therefore has poignant links with the environment and road safety, this is clearly stipulated through planning from, Nursery through to Year 6.	
C5. Green active travel	staff		MAY 2014	Our school follows the National Curriculum and therefore has poignant links with the environment and road safety, this is clearly stipulated through planning from, Nursery through to Year 6.	
C6. Theatre in Education					



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Initiatives

Completed Initiatives - Partnerships

Initiative	Owner	Actions	Completed date	Comments / results	Documents
PT1. Work with Police/SNT				PCSO	
PT1.1. Attendance at TfL / borough school travel workshop	jayne russell		MAY 2014	Attended 1 day travel workshop on how to achieve bronze and begin working for silver	
PT3. Eco School status	staff		MAY 2014	Eco School Status -Willow Tree is a member of the Eco Schools status and has received its first Mayors London Environmental Award	
PT4. Healthy Schools status	senior staff		MAY 2014	Healthy Schools Accreditation	

STAR

Outstanding Level Accreditation

To achieve **Outstanding** standard your school should demonstrate exceptional results in at least one of the following categories : **walking/scooter,cycling,road safety,public transport** or **student lead project**. Please state the category, what your school has achieved and how.

No statement has been submitted (only required for Outstanding standard).

Sign Off

Current Accreditation Level: Bronze

Working Group Sign-off

Name	Role	Date
Katie Friell	Teacher	03-JUN-14
Lauren Nash	Teacher	03-JUN-14
Rob Harman	Premises Manager	03-JUN-14
Natalie Connor	Other	03-JUN-14
Jayne Russell	STP Champion	03-JUN-14
Ms Sue Stanley	Head Teacher	03-JUN-14
John Nolan	Deputy Head Teacher	03-JUN-14
Marion Conway	Deputy Head Teacher	03-JUN-14
Martin Mallam	Governor	03-JUN-14
Dianne Varney	Governor	03-JUN-14
School Council	Pupil	03-JUN-14

Additional comments:

Accreditation Criteria

Survey

Please note that to be accredited your school needs to have a 90% response rate from the pupils. If there is good reason why your school has not been able to achieve this please state your reasons in **Additional information**.

Modal shift away from the car must be achieved within the last three years for the **Silver level**.

Modal shift away from the car of at least 6% within the last three years is required for **Gold level**. Alternatively 90% must travel by non-car modes.

Consultation

Note: all consultation is valid for 3 years apart from the hands up surveys, which need to be carried out yearly. Only consultations that have been completed can be counted towards accreditation.

- **Bronze level** - Hands up surveys for pupils and staff only
 - **silver level** - Completed categories HS1 - HS6
 - **Gold level** - Completed all categories
-

Initiatives

Note: initiatives carried out in the previous academic year count towards **bronze** level, the last 2 years for **silver** and 3 years for **gold**. Only initiatives that have been completed are valid.

Bronze accreditation standard requirements:

10 different initiatives, from Walking, Cycling and Road Safety, Smarter Driving and Public Transport
6 different initiatives in total; at least 2 from Promotion, 3 from Curriculum and 1 from Partnerships or Funding
No evidence required

Silver accreditation standard requirements:

20 different initiatives, from Walking, Cycling and Road Safety, Smarter Driving and Public Transport
10 different initiatives in total with a minimum of 4 from Promotion, 4 from Curriculum and 2 from Partnerships or Funding
Provide a brief summary of work done and upload evidence for each initiative, such as a photo, letter, e-mail, poster or results that show the activity was done.

Gold accreditation standard requirements:

25 different initiatives in total, with a minimum of 15 from Walking, Cycling and Road Safety and the remaining from Smarter Driving and Public Transport
15 different initiatives from Promotion, Curriculum, Partnerships and Funding, with essential criteria highlighted by an asterix (*) Upload evidence for each initiative.
Upload evidence for each initiative.
Additionally, you must demonstrate an outstanding level of participation in Walking/Scooting, Cycling, Road Safety, Smarter Driving or Public Transport. Provide as much information as possible to explain how your school has gone above and beyond in one of the travel modes and displayed an innovative and creative approach with excellent results. Go to the **STAR** tab at the top of the page choose the **Category**, type in the requested information and then upload further evidence.