

USAG BAMBERG SPONSOR/GUEST SIGN-IN AGREEMENT

I, _____, _____, _____, _____,
 Name (First, Last, MI) (Print) Rank/Last 4 of SSN or Identification # Address, Unit, Bldg # Phone # of quarters or handy #

hereby acknowledge and understand that:

- I am responsible for my guest's(s') conduct during his/her (their) entire visit.
- My guest(s) is (are) not authorized to leave the installation without being signed out.
- The visit will not exceed 24 hours from the date and time at which I signed in the guest(s).
- Upon completion of my guest's(s') visit, I must ensure that each of my guests returns, accompanied by either myself or some other person with sign-in privileges, to be signed out properly.
- Failure to comply with any of the above visitor sign-in policies and procedures may result in the revocation of my Visitor Sign-In Privileges for a period of up to 30 days for the first offense and 60 days for the second consecutive offense and permanently for the 3rd offense.

LAST NAME

FIRST NAME

TELEPHONE NUMBER (HOME OR MOBILE)

GUEST #1: _____
 GUEST #2: _____
 GUEST #3: _____
 GUEST #4: _____

| Destination(s) | Vehicle Plate Number(s) | Vehicle Make/Model/Color(s) |
|----------------|-------------------------|-----------------------------|
| | | |

 Signature of Sponsor

 Date

 Time

Guest(s) Acknowledgement:

I hereby acknowledge that I fail to sign out within 24-hours of signing in or leave the installation without being signed out, I will be barred from entering any of the installations in the Franconia Military Community.

Einverständniserklärung des Gastes:

Hiermit erkenne ich an, dass mir der Zutritt zur die Einrichtungen Franconia gesperrt werden kann, wenn ich mich nicht innerhalb von 24 Stunden, nachdem ich mich eingeschrieben habe, ausschreibe oder die Einrichtung verlasse ohne ausgeschrieben zu werden.

 Guest #1 / Signature
 Gast #1 / Unterschrift

 Guest #2 / Signature
 Gast #2 / Unterschrift

 Guest #3 / Signature
 Gast #3 / Unterschrift

 Guest #4 / Signature
 Gast #4 / Unterschrift

PRIVACY ACT STATEMENT: Authority – Section 6311 of Title 5 to USC authorizes collection of this information. Principal Purpose – To control local access to installations, buildings, and controlled spaces. Routine Uses – The social security number provides an interface with Installation Access Control Systems. Disclosure – Disclosure is voluntary, but failure to provide the requested information may result in denial of access to DOD facilities.