Disaster Recovery Planning: Ensuring Business Continuity

Workshop Course 289 • 4 Days Attendee Rating ★★★★★

You Will Learn How To:

- Create a business continuity plan and methodology for implementation
- Perform Business Impact Assessment (BIA) to identify vulnerabilities
- Deploy an alternate site for continuity of mission-critical activities
- Identify appropriate strategies to recover the infrastructure
- Organise and manage recovery teams

Active Learning Workshop:

- Assessing threats and avoiding disasters
- Identifying the impact on critical business functions
- Recognising alternatives for continuing business functions
- Organising team structures for use in an emergency
- Creating a recovery plan from the response to a disaster

About This Course: Organisations are under the constant risk of business disruption from internal and external threats, which may lead to suspension of mission-critical processes. In this course you learn how to implement a Business Continuity Management System to improve organizstional resilience.

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Course Content

Introduction and Overview

Many Ways to Attend this Course...

Attend this live, instructor-led course In-Class or LIVE, Online from your Home, Work or nearest AnyWare Centre using AnyWare™

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TO ENROL

Course Dates 4 Days	Course Attendance Method: Attend Live from Home, Work or AnyWare Centre	Attend Live In-Class
STEP 1 Select Your Date: / STEP 2 Select Method: AnyWare ← OR → Classroom		
Morning Start – UK Dates 9am-4:30pm GMT		
May 24 - 27		London
Sep 27 - 30	AnyWare	London
Jan 31 - Feb 3		London
Afternoon Start – US Dates 2pm - 9:30pm GMT		
May 17 - 20	AnyWare	Rockville
Jun 28 - Jul 1	AnyWare	Herndon/Reston
Aug 23 - 26	AnyWare	New York
Oct 25 - 28	AnyWare	Rockville
Dec 19 - 22	AnyWare	Herndon/Reston
Feb 7 - 10	AnyWare	New York

Guaranteed to Run

You can be sure that all courses marked with an icon are absolutely guaranteed to run.

- Business continuity vs. disaster recovery
- Clarifying the terminology
- Why a recovery plan is a crucial asset
- Sources of threat
- Codes of practice and legislative requirements

Measuring Risk and Avoiding Disaster

Assessing risk in the enterprise

- Choosing the assessment method
- The five-step risk process
- Matching the response to the threat

Identifying mission-critical continuity needs

- Evaluating which functions are critical
- Setting priorities based on time horizons
- Prioritising processes and applications

Implementing disaster avoidance

- Avoiding disasters by taking preventative actions
- Creating contingency plans for unavoidable threats

The four-step Business Impact Assessment (BIA)

- Identifying the threat
- Assessing the risk to the enterprise
- Identifying business-critical activities
- Specifying required IT support from technical staff

Designing Recovery Solutions

Establishing a disaster recovery site

- Site choices: configuration and acquisition
- Choosing suppliers: in-house vs. third-party
- Specifying equipment

Selecting backup and restore strategies

- Matching strategy to operational constraints
- Meeting the organisation's storage requirements for vital records

Restoring communications and recovering users

- Determining vital users with the BIA
- Rerouting voice, mail, goods delivery
- Eliminating network single points of failure
- Connecting end users
- Meeting varied user-recovery needs

Implementing a Project Management Approach

Managing and documenting the planning project

- Identifying stakeholders
- Analysing stakeholder needs
- Obtaining the funding commitments
- Defining clear goals at the start
- Agreeing on critical success factors

Running the project

- Controlling the project via tracking
- Managing risks and issues
- Testing deliverables

Responding to Disaster

Creating the recovery plan

- Capturing the planning output
- Creating recovery-team charters

Afternoon Start Time event +

Tuition Fees & Savings Plans

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"The course on disaster recovery was excellent, informative and entertaining. I have been using the evaluation approaches to design a new backup system for my organization".

- Defining roles and responsibilities
- Responding to recovery scenarios
- Information directories and equipment inventories

Directing the disaster recovery teams

- Setting up the command centre
- Planning and conducting Crisis Communications
- Connecting with emergency services
- Team actions following a disaster

Assuring the Plan and Applying Document Management

Rehearsing the business continuity plan

- The reasons for testing the plan
- Considering the impact on the organisation's activities
- Using a step-by-step process to test the plan
- Developing test scenarios and using test results effectively
- Building a recovery plan based on best practices

Maintaining the business continuity plan

- Applying change control: why and how
- Ensuring normal developments are accounted for
- Scheduling regular reviews
- Applying document management discipline to the plan
- Considering automated tools to support the business continuity plan

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– B. Layton
IT Specialist
Virginia Poultry Growers Cooperative

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Attendees Who Took This Course Also Took:

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