

[Project Management Training >](#)

PRINCE2®: Achieving Foundation Certification

Workshop Course 1176 • 3 Days

Attendee Rating ★★★★★



You Will Learn How To:

- Prepare for and take the PRINCE2 Foundation certificate in project management exam
- Work with the guiding principles of PRINCE2 that provide a framework of good practice
- Introduce key themes and processes that form the core of PRINCE2
- Integrate the PRINCE2 elements to visualise the method structure





Active Learning Workshop:

- Practising the different exam question types: standard, negative, missing word and list
- Testing your familiarity with the PRINCE2 principles, themes, processes and products
- Reinforcing concepts presented in class through daily home study and review
- Taking a mock exam and the PRINCE2 Foundation certificate in project management exam

About This Course: Through practice exams and overnight study, you gain the knowledge and skills required to take the PRINCE2 Foundation Exam, given on the final day. A minimum of 20 hours of pre-course preparation is recommended and two hours of home study is required each evening.

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PRINCE2®: Achieving Foundation Certification

Workshop Course 1176 • 3 Days

Many Ways to Attend this Course...

Attend this live, instructor-led course **In-Class** or **LIVE, Online** from your **Home, Work** or nearest **AnyWare Centre** using **AnyWare™**

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Course
Dates
3 Days

Course Attendance Method

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**Home, Work or
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STEP 1

Select
Your Date:

STEP 2

Select Method:
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Morning Start – UK Dates 9am-4:30pm GMT

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Introduction to PRINCE2

- Outlining the principles that guide obligations and good practices of PRINCE2
- Benefits of a structured project management approach
- Establishing the key elements of PRINCE2
- Tailoring PRINCE2 for projects of varying sizes

PRINCE2 Product Descriptions

Baseline management products

- Defining the project
- Project Brief
- Benefits Review
- Project Initiation Documentation
- PlanWork Package

Records of project progress

- Configuration Item Records
- Daily and Lessons Logs
- Issue, Quality and Risk Registers

Status reports

- Event-driven reports
- Time-driven reports

Outlining the Themes within PRINCE2

Establishing the business case

- Supporting continuous business justification
- Developing, verifying and maintaining the business case
- Confirming the benefits

Developing the project management organisation

- Implementing defined roles and responsibilities
- Selecting the project management team
- Linking the three project interests to the four management levels

Building quality into products

- Supporting the focus of products
- The PRINCE2 approach to quality and quality review

Planning to deliver the product

- Managing by stages
- Differentiating between the three levels of planning
- Reviewing the planning process including product-based planning

Managing risk

- Identifying, assessing and controlling uncertainty
- Assessing the impact of threats or opportunities
- Implementing responses to identified risks

Defining change

- Applying the issue and change control procedures
- Managing the configuration of products

Monitoring and controlling progress

- Management by exception
- Setting and tracking tolerances
- Reporting progress

Recognising the PRINCE2 Processes

Starting up a project

month after you attend.

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“The AnyWare online platform worked very well for the PRINCE course: I was actively involved in the class... I also thought the pre-course reading was really comprehensive and an essential part of the class”.

– A. Nicholson
IT Project Manager
Commonwealth Bank

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- Linux Optimisation and Troubleshooting
- Agile Software Development with Team Foundation Server

- Appointing the project management team
- Assembling the Project Brief
- Planning the initiation stage

Directing a project

- Authorising initiation, the project and a stage
- Giving ad hoc direction
- Authorising project closure

Initiating a project

- Preparing the strategies
- Planning the project
- Refining the business case
- Assembling the Project Initiation Documentation (PID)

Controlling a stage

- Delegating work packages
- Monitoring and reporting
- Dealing with issues

Managing product delivery

- Accepting, executing and delivering a work package
- Creating a Checkpoint Report

Managing a stage boundary

- Creating the next stage plan or exception plan
- Updating the business case and project plan
- Reporting stage end

Closing a project

- Preparing for closure
- Handing over products
- Evaluating the project

Preparing for and Taking the Foundation Exam

- Applying proven tips for exam success
- Practising with test questions and mock papers
- Taking the exam
- Obtaining your Foundation exam results

Attendees Who Took This Course

Also Took:

- Achieving ITIL Foundation Certification
 - PRINCE2® Practitioner and Re-registration Certification
 - ITIL Intermediate: Service Design
 - Management Skills for an IT Environment
 - PRINCE2®: Achieving Foundation & Practitioner Certification
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