

## SCHOLARSHIP REJECTION LETTER

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## Introduction

A Scholarship rejection letter is in writing with very cautious phrases to announce the nominee about the rejection. It should not let down the scholar at any cost. It should not be invalid or injuring for the scholar and decision taken by the administration should be well expressed. By reading the letter the scholar to understand the cause for rejection though, they will not be cited in the letter.

## Scholarship rejection letter Tips

Some important rules to write a scholarship rejection letter:

- The letter must be a business letter and must be written in a formal manner.
- The letter must be checked twice for any kind of errors.

## Sample Scholarship rejection letter

From,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_ (date of writing the letter)

To,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Subject: rejection of scholarship

Dear MNO,

I lament announcing you that your application is rejected by our ABC group. We reviewed it and must say that we are influenced by your academically achievements. This year we had a tremendous amount of the candidates. It is the first time for us furthermore that so numerous candidates applied for the scholarship. Thus, the competition was very hard. And after very cautious examinations the managing group made a decision to decline your submission. The financial crisis furthermore played its negative role and we slash down our capital granted for the scholarships.

We are very regretful about that. But we powerfully boost you to request for the next year. Hopefully you will be selected the next time. I would suggest you to apply furthermore for XYZ and PQR capital. Most likely they will be adept to help you.

Wish you luck and achievement in your future.

Thanking you,

Yours sincerely,

Name of the sender

## Scholarship rejection letter Template

From,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_ (date of writing the letter)

To,

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Subject: scholarship rejection

Dear \_\_\_\_\_ (receiver's name),

As you should be cognizant of the fact that our \_\_\_\_\_ (name of the institution) certainly lookout for promoting talent. In our endeavor to do so, we offer \_\_\_\_\_ (number of scholarships) scholarships yearly to scholars of \_\_\_\_\_ (prize money).

For the same we have received your scholarship application and our highly regarded section has gone through your demand. We lament informing you, that your name does not feature in the register of those who qualify for our scholarship this year. If you are still involved in admission in our college you can apply for a paid course here till \_\_\_\_\_ (date) of this month.

We demand you not to misplace heart and wish you all the very best in life for all your future endeavors. We take this opportunity to desire you achievement in future.

Expressing gratitude to you for displaying your interest

Thanking you,

Yours sincerely,

Name of the sender

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