



Town of Nantucket

INVITATION FOR BIDS DISPOSAL OF SURPLUS PROPERTY 2003 FORD RANGER PICK UP TRUCK

The Town of Nantucket, through its Board of Selectmen, invites qualified bidders to submit bids for the purchase of a used 2003 Ford Ranger Pickup Truck.

I. GENERAL INFORMATION AND BID SUBMISSION REQUIREMENTS.

1. Bids will be accepted at Town Administration, Project Administrator's Office, 16 Broad Street, Nantucket, MA 02554, until **10:00 AM Thursday, August 28, 2014** and be publicly opened forthwith for this Invitation for Bids which is made in accordance with MGL C. 30B. **Two copies of the bid response must be submitted.**
2. The bid envelope must be sealed and clearly marked: *Bid for surplus property:
2003 Ford Ranger Pick-up truck*
3. Award date. Award will be made within sixty (60) days after bid opening unless otherwise stated in the specifications or the time for award is extended by mutual consent of all parties. All bids submitted shall be valid for a minimum period of sixty (60) calendar days following the date established for acceptance.
4. If any changes are made to this Invitation for Bids ("IFB"), an addendum will be issued. Addenda will be mailed or faxed to all bidders on record as having requested the IFB.
5. Questions concerning this IFB must be submitted in writing to: Heidi Bauer, Project Administrator, 16 Broad Street, Nantucket, MA 02554 before **2:00 pm Monday, August 25, 2014**. Questions may be delivered, mailed, faxed or emailed (hbauer@nantucket-ma.gov). Written responses will be sent to all companies and individuals on record as having requested the IFB.
6. Bids may be modified, corrected or withdrawn only by written correspondence received by the Town of Nantucket prior to the time and date set for the bid opening. No bid may be withdrawn for a period of five (5) days prior to the date of opening. Bid modifications must be submitted in a sealed envelope clearly labeled "Modification No. ____" and must reference the original IFB.
7. After the bid opening, a bidder may not change any provision of the bid in a manner prejudicial to the interests of the Town of Nantucket or fair competition. Minor informalities will be waived or the bidder will be allowed to correct them. If a mistake and the intended bid are clearly evident on the face of the bid document, the mistake will be corrected to reflect the intended bid, and the bidder will be notified in writing; the bidder may not withdraw the bid. A bidder may withdraw a bid if a mistake is clearly evident on the face of the bid, but the intended correct bid is not similarly evident.



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8. The Town of Nantucket reserves the right to reject any and all bids and to waive any informality in bids received whenever such rejection or waiver is in its best interest.
9. The Town of Nantucket will not be responsible for any expenses incurred in preparing and submitting bids. All bids shall become the property of the Town of Nantucket.
10. Bids received prior to the date of opening will be securely kept, unopened. No responsibility will attach to an officer or person for the premature opening of a bid not properly addressed and identified.
11. Any bids received after the advertised date and time for opening will be returned to the responder unopened.
12. The Tax Compliance Certification and the Certificate of Non-Collusion must be included with the bid response. The bid must be signed by the authorized individual(s).
13. Unexpected closures. If, at the time of the scheduled bid opening, Town Hall is closed due to uncontrolled events such as fire, snow, ice, wind or building evacuation, the bid opening will be postponed until 2:00 PM on the next normal business day. Bids will be accepted until that date and time.
14. Bidders should be aware that many overnight mailing services do not guarantee service to Nantucket.
- 15. The vehicle can be viewed between the hours of 9:00 am and 4:00 pm Monday through Friday in the parking lot of the Town offices located at 2 Fairgrounds Road.**
16. Although every effort is made to give exact mileage at the date of the sale, ALL Mileage noted in the bid package is approximate.



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17. II. DESCRIPTION OF THE VEHICLE

2003 Ford Ranger Pick-up Truck – PLUS Department

4WD Blue Ford Ranger, VIN 1FTZR11U33TA05717

Plate MA 64567

Mileage – 62,528

Needs new brakes and other repairs

III. TERMS AND CONDITIONS OF THE SALE.

The 2003 Ford Ranger Pick Up Truck will be sold “As Is” and “Where Is” without any warranties or representations express or implied, as to its condition, merchantability, fitness for any particular purpose, or qualification for classification or certification.

The Town will warrant that the 2003 Ford Ranger Pick Up Truck will be delivered free and clear of all debts, claims, liens or encumbrances of any kind whatsoever and will defend that it has good and marketable title to the 2003 Ford Ranger Pick Up Truck and the lawful right to sell the 2003 Ford Ranger Pick Up Truck.

Transfer of title will be pursuant to the Agreement and Bill of Sale in the form attached to this IFB.

Bid must include a bid deposit equal to 5% of the bid submitted in the form of a check made payable to: Town of Nantucket. The deposit check need not be certified.

Selected bidder must provide a certified check or treasurer’s check within fifteen (15) days of award date. At this time, the sale of the equipment is considered final.

If full payment is not made in a timely fashion, the deposit will be forfeited to the Town and the 2003 Ford Ranger Pick up Truck sold to the next highest responsive bidder.

The 2003 Ford Ranger Pick Up Truck must be removed from the 2 Fairgrounds Road Parking Lot within twenty (20) days of the award date.

Town of Nantucket will not be responsible for damage to the 2003 Ford Ranger Pick up Truck after receipt of payment.

The Minimum Bid for the 2003 Ford Ranger Pick up Truck is \$500.

IV. RULE FOR AWARD.

The bid will be awarded to the responsive and responsible bidder offering the highest price.



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BID RESPONSE FORM DISPOSAL OF SURPLUS PROPERTY 2003 FORD RANGER PICK UP TRUCK

The undersigned proposes to the Town of Nantucket the contract price specified below for the goods contained herein.

Bid amount in words

Bid amount in numbers

A bid deposit in the amount of _____ (\$_____) (5% of bid amount) is enclosed.

Name of general bidder: _____

FID or SSN: _____

Address of bidder: _____

Telephone number of bidder: _____

Bidder's signature: _____

Date: _____

NOTE: If the bidder is a corporation, indicate state of incorporation under signature and affix corporate seal; if a partnership, give full names and residential addresses of all partners; if an individual, give residential address if different from business address.



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CERTIFICATE OF NON-COLLUSION

The undersigned certifies under penalties of perjury that this bid or proposal has been made and submitted in good faith and without collusion or fraud with any person. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

Signature of person signing bid

Name of Business/ Individual



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TAX COMPLIANCE CERTIFICATION

Pursuant to M.G.L. 62C, §49A, I certify under the penalties of perjury that, to the best of my knowledge and belief, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Name of Corporation/ Individual

Federal Employer ID Number/ SSN

By: _____
Signature of President / Individual

Date: _____



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BIDDER'S CHECKLIST

Required for bid submittals:

- ☐ Bid response form
- ☐ Bid deposit (5% of bid amount)
- ☐ Non-collusion form.
- ☐ Tax compliance certificate.
- ☐ Signed copy of the "Agreement and Bill of Sale" attached herein to indicate that bidder is willing to enter into said agreement.



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AGREEMENT AND BILL OF SALE

The Town of Nantucket, acting by and through its Board of Selectmen ("Seller"), in consideration of payment of the sum of _____ (\$_____) from _____ ("Buyer"), the receipt of which is hereby acknowledged, does hereby grant, sell, transfer and deliver to the Buyer the following items:

(1) 2003 Ford Ranger Pick Up Truck

VIN # 1FTZR11U33TA05717

The Buyer shall have all right, title and interest in and to the 2003 Ford Ranger Pick Up Truck for itself and its successors and assigns.

The Seller hereby represents and warrants that it is the lawful owner of the 2003 Ford Ranger Pick Up Truck and that the 2003 Ford Ranger Pick Up Truck is free and clear of all debts, claims, liens or encumbrances of any kind whatsoever and will defend that it has good and marketable title to the 2003 Ford Ranger Pick Up Truck and the lawful right to sell the 2003 Ford Ranger Pick Up Truck.

IN WITNESS WHEREOF,

The Seller has executed this instrument on the ____ day of _____, 2014.

Buyer:

Town of Nantucket,
Acting by and through its Board of Selectmen

(bidder's signature)

By: _____
C. Elizabeth Gibson
Town Administrator