

THOMSON REUTERS LEGAL TRACKER DATA CONVERSION SERVICES OVERVIEW

CONSISTENTLY RATED NUMBER ONE

Legal Tracker (formerly Serengeti Tracker) is the world leading legal matter management, e-billing, and legal analytics system designed for corporate legal departments and law firms. Part of the Thomson Reuters Legal business unit, Legal Tracker is consistently ranked as the top-rated solution for its ease of use, international features, and quick implementation.

Maximize reporting capabilities by loading legacy matter and spend data into Tracker with a data conversion.

BENEFITS OF A LEGAL TRACKER DATA CONVERSION

Having your legacy matter and spend data in Thomson Reuters Legal Tracker™ (formerly Serengeti Tracker®) can provide several benefits. One is the ability to report historical matter information without using your old system. Another benefit is to have your legacy information in the same system as the data you will track going forward, so that your electronic storage and document retention policies are easier to manage and comply with. Finally, your users can better familiarize themselves with Tracker while seeing the information that they are accustomed to already in the application.

While no two data conversions are exactly the same, after 100+ successful data conversions, we have honed an effective process. One of the great things about Legal Tracker is how it forces your data to be accurate, clean, and consistent. While most legacy systems allow for things like free-form text info, missing entries, and inaccurate dates, Tracker will not accept such information. In order to prepare your data and load it into Tracker, there is a tested and reliable method for data conversions. First, we consult with you to find out how you use your existing data, and then we help make it consistent, identify gaps, eliminate duplication, and prepare your data for Tracker. Second, we help you analyze your historical data and apply it toward the setup of your Tracker database. Once that's complete, we test your data to ensure compatibility and compliance before we load it. The end result is a Tracker database with all of your desired historical records organized in a clean and efficient manner, ready for your department to use.

IS A LEGAL TRACKER DATA CONVERSION RIGHT FOR YOUR LEGAL DEPARTMENT?

- Do you have limited resources to move and manipulate data between two systems?
- Does your department need to have all of your legal records and documents stored in the same system?
- Would you like to have historical reporting available to your department when you are set up in Tracker?
- Would you like your department to have Legal Tracker Analytics available for use when you are set up in Tracker?

If you answered "Yes" to any of the above questions, then a data conversion may make sense for your legal department. For a price estimate, please complete the following questionnaire and return it to your Legal Tracker sales specialist.



the answer company™
THOMSON REUTERS®

DATA CONVERSION QUESTIONNAIRE

Please complete this questionnaire so that Legal Tracker Data Services can provide a quote for your data conversion project. If you have any questions, please contact your Legal Tracker sales specialist.

What system is the data in now? (if multiple systems, please name all)

Do you have the ability to get all of your data out of that system? _____

If you do, what format will the data be in (SQL, Oracle®, Access®, Excel®, .csv, etc.)? _____

If you cannot access your data, you will have to either get it from your current vendor or use the reporting tools you have to generate the data.

How much data do you have?

Total number of matters to be converted: _____

Open/active matters: _____

Closed/inactive matters: _____

Total number of invoices to be converted: _____

Total # of documents to be converted: _____

Total # of calendar dates/events to be converted: _____

Total # of status reports/notes to be converted: _____

Please note that we strongly recommend that you provide the Legal Tracker Data Services Team a copy of your database in order to accurately scope your data conversion project. In the absence of a database copy, we will rely on your responses in this questionnaire to determine the scope and pricing of your data conversion project. If the actual data you provide during your implementation is significantly different from your responses above, a change order may be needed for any additional services above and beyond the initial conversion scope.

Return this questionnaire to your Legal Tracker sales specialist for a price estimate.

Visit legaltracker.com

To learn more, please contact your representative at **1-888-736-9587**.

The intelligence, technology and human expertise
you need to find trusted answers.



the answer company™
THOMSON REUTERS®