

Genesee Intermediate School District  
Board of Education Minutes  
Tuesday, December 10, 2013  
Regular Meeting  
Davis Education Center – Room 101

Present: Mr. Jerry Ragsdale, President; Mrs. Cindy A. Gansen, Vice-President; Mr. Paul D. Newman, Secretary; Mr. Dale A. Green, Treasurer; Mr. Lawrence P. Ford, Trustee; Mrs. Lisa A. Hagel, Superintendent; Mrs. Mary K. Behm, Assistant Superintendent, Education and Learning; Mrs. Cynthia A. McCain, Assistant Superintendent, Business Services; Mr. Jerry D. Johnson, Executive Director, Communications and Development; Dr. Keely P. Mounger, Director, Health, Safety and Nutrition Services; Mr. Luke Wittum, Director for Technology and Media Services; Mr. Rich VanTol, Director for Early Childhood and Auxiliary Programs; Mrs. Cherie Wager, Assistant Superintendent for Special Education Services; Mr. Michael Moorman, GISD Consultant; and Mrs. Linnae Sauvola, Executive Assistant to the Superintendent

Others: Linda Smith, Instructor of Marketing, GASC; Sharon Browder, GASC Instructor; Victoria Shannon, GASC Student; Patricia Myers, Visitor; Quentin Myers, GASC Student; Michael Crawford, Marketing Instructor; James Ply, Principal, GASC; Karl Lang, Operations Manager, GASC; Tracy Valentine, Administrative Secretary, Education and Learning; Melinda McGraw, Director of Human Resources; Jeff Bennett, THA Architects; Madonna Bennett, THA Architects; Kim Lindsay, Lewis and Knopf

Absent: None

- I. President Jerry Ragsdale called the meeting to order at 5:00 p.m.
- II. Mr. Lawrence Ford led the group in reciting the Pledge of Allegiance.
- III. **CITIZEN PARTICIPATION** – None.

#### IV. MINUTES

Mrs. Cindy Gansen moved the Board of Education approve the Minutes of the Regular Meeting of November 11, 2013. Mr. Dale Green seconded the motion. The motion carried unanimously.

#### V. FINANCIAL REPORTS

Treasurer Dale Green moved the Board of Education accept the financial reports including the treasurer's report, fund revenues, and bills payables for November 11, 2013, in the amount of \$10,589.556.26. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

## **VI. FOR ACTION**

### **A. Approve Agenda**

Mr. Dale Green moved the Board of Education approve the Agenda as presented. Mr. Paul Newman seconded the motion. The motion carried unanimously.

### **B. Recognize 2013 GISD Holiday Card Student Designer**

Annually, GISD has selected student art for a holiday card design. For 2013, Quentin Myers created the artwork selected for use as this year's holiday card design. Quentin Myers is a junior who attends the Genesee Area Skill Center. Quentin's home school is E.A. Johnson High School within the Mount Morris School District.

Quentin Myers was presented with an electronic-framed version of his original artwork and a \$50 gift certificate.

Lisa Hagel complimented Quentin Myers' on his artwork. Jerry Johnson played a presentation of the final message for the Board of Education. The holiday greeting will be sent electronically to all Genesee Intermediate School District employees, all Genesee County Board Members and Genesee County Superintendents. The holiday greeting will also be posted on the Genesee Intermediate School District website.

Mrs. Cindy Gansen moved the Board of Education recognize Quentin Myers as the 2013 GISD holiday card student designer and present him with a certificate of appreciation. Mr. Dale Green seconded the motion. The motion carried unanimously.

### **C. VEI Student Presentation**

Genesee Area Skill Center submitted a request for approval of a field trip to the Tennessee VEI Tradeshow in Pigeon Forge, Tennessee. In conjunction and alignment with the VEI Curriculum, the Tennessee VEI Tradeshow serves as the launching pad for our new firms and as the beginning to their projected 2013 – 2014 sales year. The trip was approved by the Board of Education and took place November 23 through November 25, 2013. Approximately 24 students, accompanied by 2 adult chaperones attended the show. Students wrote a business plan, interviewed for positions, led departments, secured virtual financing, developed media messaging, built product lines and practiced sales pitches. At the show they set up their company booth and competed for every dollar available.

Linda Smith, GASC Marketing Instructor, and Michael Crawford, GASC Marketing Instructor, presented on what the students learned and experienced while at the Tennessee VEI Tradeshow.

Mr. Lawrence Ford moved the Board of Education receive the VEI student presentation. Mr. Dale Green seconded the motion. The motion carried unanimously.

**D. Nursing/CNA Class Community Service Presentation**

The Nursing/CNA Class at the Genesee Area Skill Center completed a community service project last week that they shared with the Board. The students made 106 heart shaped pillows for breast cancer awareness to donate to the Hurley Medical Center. The pillows are provided to breast cancer patients following surgery. Fifty-five students and four instructors cut, sewed, stuffed and stitched the pillows. The students learned the concept of caring for their community.

Sharon Browder, GASC Instructor and GASC students, Victoria Shannon and Aubrey Higham, presented to the Board the pillows that they made for the Nursing/CNA Class Community Service Project. Mrs. Cindy Gansen commented that she is pleased that students are getting involved in, and realizing the importance of, community service.

Mr. Dale Green moved the Board of Education receive the Nursing/CNA Class Community Service presentation. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**E. Staff Recognition, Tracy Valentine, Special Thanks and Recognition (STAR) Award**

The Staff Thanks and Recognition (STAR) Award provides an opportunity to continue to thank and recognize staff members for their efforts. At the end of each month, a committee of staff members select a person for the "STAR" Award. This recognition is open to all employees. Each month's recipient receives a \$50.00 gift certificate for dinner funded through donations by the Redwood Lodge and a certificate. The "STAR" is also highlighted in *Innerviews* and at a school board meeting. There are so many quality employees doing wonderful things for others, we know it's time to say "Thank you" to as many as we can while moving forward through the year.

This month's "STAR" is Tracy Valentine, Administrative Secretary for Education and Learning. Tracy Valentine was nominated to be this month's STAR because she is the epitome of a great attitude. She inspires everyone around her with her dedication and caring. Tracy never hesitates to take on any challenge or difficult task, and she makes sure they are completed successfully. Tracy maintains a very positive attitude towards all of our constituents and is able to work well under pressure. She manages to solve stressful situations with grace and is a hard worker. Tracy emulates warmth, humility and compassion as she serves others and always expresses appreciation to others for their efforts.

Superintendent Hagel spoke highly of Tracy Valentine and thanked her for all she has done for the Genesee Intermediate School District.

Mr. Paul Newman moved the Board of Education to recognize Tracy Valentine as this month's "STAR" and present a token of appreciation. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

**F. Authorize December Bills Payable upon Review of the Board Treasurer**

The Genesee Intermediate School District Board of Education scheduled its regular December meeting early due to the winter recess. As a result, only one meeting, the December 10, 2013 meeting, was scheduled. At the time the board approved the meeting

schedule, it was indicated that special action would be necessary to authorize the payment of December bills.

Mr. Dale Green moved the Board of Education to authorize the administration, upon review of the Board Treasurer, the authority to process December bills payable and issue checks. The Board of Education, as an official body, will approve December financial reports in January. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

#### **G. Receive Audit Report**

During the past several months, Lewis & Knopf, CPAs, P.C., has been involved in their annual audit of Genesee Intermediate School District financial records. The audit is very comprehensive and included in-depth tests of various federal programs managed by the district, as well as the normal tests conducted as standard audit practice. Mr. Kim Lindsay of Lewis & Knopf presented an overview of their review of the accounting practices and procedures utilized in Business Services. Lewis & Knopf is an excellent auditing firm, and each year, they make suggestions that help us increase efficiency.

We are pleased to report that the overall GISD 2012 - 2013 audit is rated as excellent. Fund balances are at the appropriate levels of expected fund equities identified in the 2012- 2013 budget. GISD remains financially stable for the current fiscal year. The Business Services staff was commended for their attention to quality financial management. In addition, budget administrators have done an excellent job managing their budgets.

Superintendent Hagel thanked Kim Lindsay and his team for all they do for Genesee Intermediate School District and also thanked Cindy McCain and the Business Services Department for all of their work and efforts.

Mr. Dale Green reported that the Finance Committee met and reviewed the audit report with Mr. Kim Lindsay and moved the Board of Education receive the audit report for the 2012 – 2013 school year. Mr. Lawrence Ford seconded the motion. The motion carried unanimously.

#### **H. Receive Genesee Area Skill Center / GISD Master Planning DRAFT Report**

As you know, a committee representing all aspects of GISD have had several meetings with THA Architects to develop and review plans for the Genesee Area Skill Center. In addition, we have had GISD Master Facility planning meetings to best use time, resources and energy to meet the ever-changing needs of our organization. As we began one move, the impact on another area was inevitable. Jeff and Madonna Bennett, owners of THA Architects, have facilitated the initial planning meetings and conversations. Currently, costs are too high and we realize must come down. The overall concepts were presented to the board as an initial introduction. After the holidays, this is a retreat topic as we need to make some decisions to begin construction and renovation. Dr. Mounger assisted in GISD facility updates and Mrs. McCain explained some funding options to consider.

Mrs. Cindy Gansen moved the Board of Education receive the Genesee Area Skill Center / GISD Master Planning draft report. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**I. Consider Dashboard Software Purchase**

For several months we have been reviewing and observing demonstrations on dashboard software. This will not only help us in meeting an accreditation recommendation but will also allow us to utilize, and be transparent with, data to continue to improve. Previously, the board enjoyed a demonstration of what software can do to display information. Luke Wittum has secured an equivalent software with outstanding support for considerable less dollars.

Mr. Lawrence Ford moved the Board of Education approve Sisense software to allow us to add dashboards and metrics to our goals and data collection processes. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**J. Genesee County Association of School Board Members Fall Reception Sponsorships**

During the Fall Conference of the Michigan Association of School Boards, a reception was held for Genesee County School Board members. The Genesee County Association of School Board Members received sponsorship donations in the amount of \$3,300.00.

Collins & Blaha, P.C.	\$800.00
Curbc0, Inc.	\$500.00
McLaren Health Plan	\$500.00
Nat'l Network of Digital Schools	\$400.00
THA Architects Engineers	\$300.00
Webster & Garner Oil & Propane	\$300.00
Wolgast Corporation	\$500.00
Total Donations Received	\$ 3,300.00

Superintendent Hagel updated the Board of Education on the process of requesting sponsorships that help cover costs of the reception and other events.

Mr. Paul Newman moved the Board of Education accept the donations and send letters of appreciation to the donors. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

**K. Consider Approval of Genesee Area Skill Center Immediate Facility Needs**

Due to the short time frame between the purchase of the GASC and the student return date, the Board of Education authorized Superintendent Hagel to enter into contracts to address the short term facility needs and then to report back to the Board of Education. At the September 24, 2013, Board of Education meeting, action was taken to approve

immediate facility needs expenditures of \$184,336.50 through September 18, 2013. Since September 18, 2013, additional financial transactions have occurred related to the immediate GASC facility needs. Listed is a summary of projects and related costs through November, 2013:

VENDOR NAME	AMOUNT	DESCRIPTION OF SERVICE
ACE AMERICAN ALARM	\$1,595.00	DOOR INTERCOM
ACE AMERICAN ALARM	\$11,939.00	PROXIMITY ACCESS
ALLIED INCORPORATED	\$915.60	HOIST REPAIR
ATIGROUP	\$1,119.00	CHILLER SENSOR
ATIGROUP	\$2,401.00	CHILLER REPAIR
ATIGROUP	\$4,800.00	BLDG SYSTEM UPGRADE
ATIGROUP	\$7,027.00	HVAC REPAIR
BLOOM ROOFING	\$255.00	ROOF REPAIR
BLOOM ROOFING	\$292.50	ROOF REPAIR
BLOOM ROOFING	\$323.10	ROOF REPAIR
BLOOM ROOFING	\$425.00	ROOF REPAIR
BLOOM ROOFING	\$439.75	ROOF REPAIR
BLOOM ROOFING	\$637.50	ROOF REPAIR
CENTRAL INTERIORS	\$4,312.00	REPLACE CEI
CERTIFIED ABATEMENT	\$975.00	ASBESTOS ABATEMENT
CURBCO	\$185.44	REPAIR CATCH BASIN
CURBCO	\$395.00	INSTALL SIGNS
CURBCO	\$615.36	REMOVE POSTS
CURBCO	\$615.36	PAINT PARKING LOT LINES
CURBCO	\$1,915.00	PAINT PARKING LOT
CURBCO	\$1,997.50	SWEEP PARKING LOTS
CURBCO	\$9,891.31	MISC REPAIRS
DOVER AND COMPANY	\$2,588.55	GASC DOOR WORK
FBH ARCHITECTURAL	\$1,774.50	CYLINDER CORE
GORDON'S	\$284.40	GASC CAMTAINER
GOYETTE MECHANICAL	\$69.00	GASC MECHANICAL
GOYETTE MECHANICAL	\$138.00	TESTING
GOYETTE MECHANICAL	\$155.25	GASC MECHANICAL
GOYETTE MECHANICAL	\$168.50	GASC MECHANICAL
GOYETTE MECHANICAL	\$172.50	GASC MECHANICAL
GOYETTE MECHANICAL	\$207.00	GASC MECHANICAL
GOYETTE MECHANICAL	\$207.00	MISC REPAIRS
GOYETTE MECHANICAL	\$255.00	WATER HEATER REPAIR

GOYETTE MECHANICAL	\$315.00	DRINKING FOUNTAINS
GOYETTE MECHANICAL	\$375.90	GASC MECHANICAL
GOYETTE MECHANICAL	\$552.00	VALVE REPLACEMENT
GOYETTE MECHANICAL	\$584.66	GASC MECHANICAL
GOYETTE MECHANICAL	\$601.92	MISC PLUMBING
GOYETTE MECHANICAL	\$729.30	GASC MECHANICAL
GOYETTE MECHANICAL	\$1,104.00	FREEZE STATS
GOYETTE MECHANICAL	\$1,215.00	INSULATION
GOYETTE MECHANICAL	\$1,270.00	EXHAUST FAN
GOYETTE MECHANICAL	\$1,775.00	WASH TUBS AND DRINK FOUNTAINS
GOYETTE MECHANICAL	\$2,076.00	KITCHEN AIR UNIT REPAIR
GOYETTE MECHANICAL	\$2,384.48	GASC MECHANICAL
HOME DEPOT	\$342.70	PLYWOOD FOR REPAIRS
HOYS PAINTING	\$795.00	PAINT BREAK ROOM
HOYS PAINTING	\$1,600.00	HALLWAY PAINTING
HOYS PAINTING	\$1,650.00	PAINT CONFERENCE ROOM
HOYS PAINTING	\$9,750.00	INTERIOR PAINT
LIL HOUSE OF CARPET	\$840.00	CARPET
MOORE BROTHERS ELECTRICAL	\$872.70	ELECTRICAL
MURPHY ELECTRICAL	\$740.00	EXHAUST FAN
MURPHY ELECTRICAL	\$775.00	REPAIRS
MURPHY ELECTRICAL	\$1,128.00	INSTALL DOOR LOCKS
MURPHY ELECTRICAL	\$1,975.00	PARKING LOT LIGHTS
MURPHY ELECTRICAL	\$4,688.00	ELECTRICAL REPLACEMENT
NELSON TRANE	\$597.92	REPLACE GAS LINE
NELSON TRANE	\$1,115.00	PROGRAMING
NELSON TRANE	\$1,510.35	EP TRANSDUCERS
NELSON TRANE	\$1,760.35	COMPRESSOR REPAIR
NELSON TRANE	\$1,984.24	MISC REPAIRS
NOVA ENVIRONMENTAL	\$65.00	AIR MONITORING SERVICE
NOVA ENVIRONMENTAL	\$600.00	AIR MONITORING SERVICE
R L WHITE	\$1,157.00	DOOR REPLACEMENT
SIMPLEX	\$138.90	GASC KITCHEN HOOD
SIMPLEX	\$150.00	GASC KITCHEN HOOD
SKAFF CARPET	\$1,600.00	CARPET IN HALLWAY
SMITTY'S TOWING	\$175.00	TOWING OLD VEHICLES
SONITROL	\$192.50	SERVICE CALL

SONITROL	\$495.00	SUMP PUMP ALARM
SONITROL	\$500.00	TEMPERATURE ALARMS
SONITROL	\$620.00	CONNECT NEW PHONES
SUPPLY PRO	\$8,963.28	USED MICRO RIDER
UNITED LANDSCAPING	\$3,415.00	PAINTING
UNITED LANDSCAPING	\$19,319.00	PROPERTY CLEAN UP
TOTAL EXPENSES	\$141,589.32	

Mr. Paul Newman moved the Board of Education approve the additional expenditures necessary to address the immediate GASC facility needs in the amount of \$141,589.32. Mr. Dale Green seconded the motion. The motion carried unanimously.

Superintendent Hagel thanked the Board of Education for allowing repairs to be made to the building.

**L. Adopt Annual Resolution for Summer Tax Collection**

The Board of Education has previously authorized a summer tax levy. In order to continue with that authorization for 2014, the board must take action by adopting a resolution and filing a copy of that resolution with each city and/or township within the Genesee Intermediate School District prior to January 1, 2014. The Genesee Intermediate School District will only levy summer taxes when the local school district is also levying a summer property tax.

Mr. Dale Green moved the Board of Education adopt the annual resolution to levy summer taxes in 2014 and provide proper notice to the taxing units. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

**M. Approve Flexible Benefits Plan and Proposed Addendum**

During the 2012-2013 fiscal year the district implemented the health insurance hard cap for the Genesee Intermediate Support Personnel Association (GIESPA) members, specialists, supervisory and administrative staff members. As a result, the district worked with the association through the negotiations process to select health insurance products that would be more affordable for employees. One option was a health insurance plan with a high deductible that also coordinates with a health savings account (HSA). This option will not be available until January, 2014.

The current FlexibleSystem Plan document has to be amended to allow employees who are opting for a high deductible health care plan to allow HSA contributions as a payroll deduction with pretax dollars. In addition, since the district also allows for a flexible spending account for medical reimbursements, adjustments had to be made to allow employees who selected the HSA to continue deductions to the flexible spending account limited to vision and dental claims. An HSA is not compatible with a health only flexible spending account. Other technical adjustments were made at the recommendation of legal counsel as outlined in the attached email from Janet Lanyon, Dean & Fulkerson, P.C.



Mrs. Cindy Gansen moved the Board of Education approve the Genesee Intermediate School District Flexible Benefits Plan, along with the proposed Addendum to the FlexSystem Plan Document. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**N. Consider Nomination of Candidate to MASB Board of Directors**

This year eight seats on the MASB Board of Directors are up for election. The MASB Board of Directors is comprised of 19 members; 16 directors elected from eight regions and one director each from Groups V, VI and VII. Directors are elected by active member school boards. Article VIII, Section 7 of the MASB Bylaws provides that a board's candidate nomination for the MASB Board of Directors must be forwarded to the MASB Executive Director by Wednesday, January 8, 2014. Article VIII, Section 6 of the MASB Bylaws permits only one director to be elected or appointed from any one local school district or intermediate school district. This year the following seats on the MASB Board are up for election (one seat each; three-year terms unless otherwise noted) Regions 1, 2, 3, 4, 5, 6 and 8 (two year term) and Group VI. Mrs. Gansen is currently representing our Region on the State Board and wishes to seek re-election.

Mr. Lawrence Ford moved the Board of Education to nominate Cindy Gansen as a candidate for election to the MASB Board of Directors. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**O. Consider Leaves of Absence**

Applications for leaves of absence processed since the previous board meeting are summarized below. Circumstances for these requests have been reviewed by appropriate administrative staff and are found to be in accordance with the collective bargaining unit agreements and/or administrative guidelines for leaves of absence.

Location	Type/Purpose of Leave
Early Childhood Programs and Services	(1) Short-term intermittent medical leave for care of a parent
Genesee Early College	(1) Short-term medical leave for personal health condition
Health, Safety and Nutrition Services	(1) Short-term intermittent medical leave for care of a child
Special Services-North	(1) Short-term medical leave for personal health condition (1) Short-term intermittent medical leave for care of a child

Mr. Lawrence Ford reported that the Personnel Committee met to review the leaves of absence and moved the Board of Education approve the leaves of absence. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**P. Accept Resignations**

Letters of resignation were received as follows:

<b>Name/Position</b>	<b>Date of Hire</b>	<b>Effective Date of Resignation</b>
<b>Nicholas Price</b> Teacher, Genesee Early College (Social Studies and English Language Arts)	1/7/13	11/8/13 Resigned to accept a position at Swartz Creek High School
<b>Ramona Thorpe</b> Bus Driver, Transportation Services	2/10/06	1/7/14 For the purpose of retirement Effective 1/7/14; last day of work 1/6/14 – 8 years of GISD service

Mr. Lawrence Ford reported that the Personnel Committee met to review the resignations and moved the Board of Education accept the resignations as noted above and that Ramona Thorpe receive appropriate retirement recognition for her years of service to the Genesee Intermediate School District and the students and parents in Genesee County served throughout the years. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**Q. Approve Bid for Genesee Area Skill Center Fire Alarm Project**

During the process for purchase of the Genesee Area Skill Center, together with all structures, additions and improvements, the Board of Education on August 7, 2013, were provided a tour of the center and received documents and updates relative to the needs assessment prepared by THA. Following inspection of the facility, engineers at Clark Trombley Randers developed plans and specifications for replacing the existing and installing a new fire alarm system in all of the buildings at the GASC site. The base bid work includes installation of new Siemens fire alarm devices and panels, programming the new control panels, installation of underground communication tying all buildings together, startup and testing the system, owner training and site cleanup.

Request for Bids was posted in the Flint Journal on October 29, 2013, and bid documents were posted on the State of Michigan Buy4Michigan website as well as the Genesee Intermediate School District website. A mandatory pre-bid meeting was held on October 31, 2013, at GASC. Seven (7) electrical contractors were among those in attendance and all submitted bids for the project. One (1) additional site visit was conducted on November 7, 2013. Bids were due and opened on November 19, 2013. The bid tabulation is attached.

Post-bid interviews with the three (3) lowest bidders (attached) were conducted by Clark Trombley Randers and included discussion of the proposal, specifications and drawings. The apparent low bidder, Great Lakes Power and Lighting, meets all of the bid specifications. The written bid recommendation from Clark Trombley Randers and post-bid interviews are attached.

Mrs. Cindy Gansen reported that the Buildings and Grounds Committee met to review the Genesee Area Skill Center fire alarm project and moved the Board of Education award the bid for the Genesee Area Skill Center fire alarm project to Great Lakes Power and Lighting for the base bid amount of \$253,800. Mr. Paul Newman seconded the motion. The motion carried unanimously.

**R. Authorize Memorandum of Understanding with Mass Transportation Authority**

The Genesee Intermediate School District Transportation Services Department now operates ten (10) propane school buses in the fleet. An agreement with Mass Transportation Authority has been developed for the Genesee Intermediate School District to consume propane (LPG) fuel at the fueling station at the Grand Blanc facility located at 5051 South Dort Highway, or any fueling station to the extent the MTA determines that a supply of LPG fuel is available. Terms of the contract include payment of invoices within 30 days of receipt for fuel consumption in the prior 30-day period at the gallon equivalent rate in effect for that period plus an administrative and equipment usage fee outlined in the memorandum. The memorandum shall be effective for 12 months with a provision for automatic renewal (see attachment).

Mr. Dale Green reported that the Finance Committee met to review the Memorandum of Understanding with the Mass Transportation Authority and moved the Board of Education authorize the Memorandum of Understanding with the Mass Transportation Authority for the consumption of propane fuel. Mrs. Cindy Gansen seconded the motion. Mr. Jerry Ragsdale and Mr. Paul Newman abstained for voting due to conflicts of interest. The motion carried unanimously.

**S. Consider Human Resources Contract for Pre-Employment Screening between Genesee Intermediate School District and Kearsley Community Schools**

For several years the Board has approved Human Resources contracts with our constituent districts and districts outside of Genesee County. After discussion with the leadership at Kearsley Community Schools, it was agreed that GISD would enter into a shared services contract (attached) to provide pre-employment screening for Kearsley Community School District beginning November 18, 2013, and ending on June 30, 2014. GISD will provide these services. Kearsley Community Schools will be billed for the services provided to deliver the services. The attached Human Resources contract, including the appendices, outline the agreement.

Mr. Lawrence Ford moved the Board of Education approve the contract with Kearsley Community Schools. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

**T. Consider Business Services Contract between Genesee Intermediate School District and Sarah J. Webber Media Arts Academy**

Since the 2009-2010 school year, the Board has approved Business Services contracts with our constituent districts and districts outside of Genesee County. After discussion with Sarah J. Webber Media Arts Academy, it was agreed that GISD would enter into a contract (attached) to provide business services at Sarah J. Webber Media Arts Academy beginning October 14, 2013, and ending on June 30, 2014. GISD will provide these services. Sarah J. Webber Media Arts Academy will be billed for the services provided to

deliver the services. The attached Business Services contract, including the appendices, outlines the agreement.

Mr. Paul Newman moved the Board of Education approve the contract with Sarah J. Webber Media Arts Academy. Mr. Lawrence Ford seconded the motion. The motion carried unanimously.

**U. Consider Health, Safety and Nutrition Services Student Assistance Contract between Genesee Intermediate School District and Linden Community Schools**

Since the 2009-2010 school year, the Board has approved Health, Safety and Nutrition Services contracts with our constituent districts and districts outside of Genesee County. After discussion with the leadership at Linden Community Schools, it was agreed that GISD would enter into a shared services contract (attached) to provide student assistance at Linden Community School District beginning August 19, 2013, and ending on June 30, 2014. A GISD employee will provide these services. Linden Community Schools will be billed for the services provided to deliver the services. The attached Health, Safety and Nutrition Services contract, including the appendices, outline the agreement.

Mr. Paul Newman moved the Board of Education approve the contract with Linden Community Schools. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

**V. Consider Health, Safety and Nutrition Services School Nurse Consultant Contract between Genesee Intermediate School District and Grand Blanc Community Schools**

Since the 2009-2010 school year, the Board has approved Health, Safety and Nutrition Services contracts with our constituent districts and districts outside of Genesee County. After discussion with the leadership at Grand Blanc Community Schools, it was agreed that GISD would enter into a shared services contract (attached) to provide School Nurse Consultant services for Grand Blanc Community Schools beginning August 15, 2013, and ending on June 12, 2014. GISD will provide these services. Grand Blanc Community Schools will be billed for the services provided to deliver the services. The attached Health, Safety and Nutrition Services contract, including the appendices, outline the agreement.

Mr. Paul Newman moved the Board of Education approve the contract with Grand Blanc Community Schools. Mr. Lawrence Ford seconded the motion. The motion carried unanimously.

**W. Consider Health, Safety and Nutrition Services After School Facilitator Contract between Genesee Intermediate School District and Linden Community Schools**

Since the 2009-2010 school year, the Board has approved Health, Safety and Nutrition Services contracts with our constituent districts and districts outside of Genesee County. After discussion with the leadership at Linden Community Schools, it was agreed that GISD would enter into a shared services contract (attached) to provide After School Facilitator services at Linden Community Schools beginning August 19, 2013, and ending on June 30, 2014. An After School Facilitator, employed by GISD, will provide these services. Linden Community Schools will be billed for the services provided to deliver the services. The attached Health, Safety and Nutrition Services contract, including the appendices, outline the agreement.

Mr. Lawrence Ford moved the Board of Education approve the contract with Linden Community Schools. Mrs. Cindy Gansen seconded the motion. The motion carried unanimously.

**X. Consider Health, Safety and Nutrition Services Primary Project Facilitator Contract between Genesee Intermediate School District and Linden Community Schools**

Since the 2009-2010 school year, the Board has approved Health, Safety and Nutrition Services contracts with our constituent districts and districts outside of Genesee County. After discussion with the leadership at Linden Community Schools, it was agreed that GISD would enter into a shared services contract (attached) to provide primary project facilitator services for Linden Community Schools beginning August 19, 2013, and ending on June 30, 2014. A Primary Project Facilitator employed by Genesee Education Consultant Services, Inc., will provide the services. Genesee Intermediate School District will supervise the employee. Linden Community Schools will be billed for the services provided to deliver the services. The attached Health, Safety and Nutrition Services contract, including the appendices, outline the agreement.

Mr. Paul Newman moved the Board of Education approve the agreement with Linden Community Schools. Mr. Dale Green seconded the motion. The motion carried unanimously.

**Y. Accept Donations to GISD Programs**

The following donations were made to Genesee Intermediate School District programs.

**1. Health, Safety and Nutrition Services**

Feed the Children  
Corporate Partner

100 Cases of Books, 1 Pallet of books, 48 cases of children's books, 16 cases of granola bars, 1 pallet of children's books, 15 cases of graham crackers, 906 elementary backpack kits (\$75,016.20 value)

**2. Elmer A. Knopf Learning Center**

Frank Ramiller  
Community Member

Four bins of Legos for Junior Lego League Team (\$250 Value)

**3. Special Education Services Center - North**

Jerry and Kathy Ragsdale  
Board of Education President

Two sets of Legos (\$65 value)

Mrs. Cindy Gansen moved the Board of Education accept the donations and send letters of appreciation to the donors. Mr. Dale Green seconded the motion. The motion carried unanimously.

**Z. Closed Session – OMA Section 8(h)**

Mr. Lawrence Ford moved the Board of Education take action to convene in closed session to update the board on issues regarding attorney-client privileged material, according to Section 8(h) of the Open Meetings Act. Mr. Dale Green seconded the motion. A roll call vote was taken. The motion carried unanimously.

The meeting was reconvened at 8:00 p.m.

**VII. FOR INFORMATION**

**A. Committee/Liaison Reports**

Mr. Ragsdale reminded the Board of the Genesee County Association of School Board Members' Annual Holiday Gathering scheduled for Thursday, December 12, 2013.

**B. Information Items from the Board**

None.

**C. Superintendent's Report**

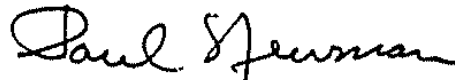
Superintendent Hagel updated the Board on the AESA Conference she attended. GISD will probably add five (5) states to our portal.

Mrs. Hagel updated the Board on the grant awarded to GISD in the amount of \$5 million.

Mrs. Hagel reminded the Board of the Holiday Gathering scheduled for Monday, December 16, 2013.

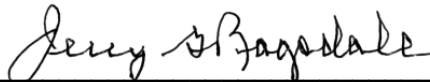
President Jerry Ragsdale adjourned the meeting adjourned at 8:05 p.m.

Respectfully Submitted,



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Paul Newman, Secretary



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Jerry Ragsdale, President