



## The Volgenau School of Information Technology & Engineering

Graduate Admissions Office

MS 3D5, 4400 University Drive, Fairfax, Virginia 22030

Phone: 703-993-1512; Fax: 703-993-1242

### CHANGE OF ADDRESS REQUEST

- Changes are made to record for active applicants only
- Current Mason students must use the PatriotWeb to update address information

*In order to process this form, the applicant is required to present a government document (driver's license, passport, etc.) to verify their identity.*

I. I want my documents mailed to a new address:

☐ Permanently

☐ Temporarily

**Are you an international student on a  
non-immigrant visa?**

**Yes or No  
(Circle One)**

II. Current Record Information:

Mason Student ID#: \_\_\_\_\_

Name: \_\_\_\_\_  
Last First Middle Name or Initial

III. Old Address: \_\_\_\_\_

City State Zip Code Nation

IV. New Address: \_\_\_\_\_

City State Zip Code Nation

V. Authorization:

I approve the Volgenau School Graduate Admissions Office to make this name change, and have provided a copy of my government issued ID to verify my identity.

Signature (Required): \_\_\_\_\_ Date: \_\_\_\_\_

*Office Use Only*

Date: \_\_\_\_\_ Entered By: \_\_\_\_\_

Comments: \_\_\_\_\_