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GOVERNING BOARD
 Patty Kennedy, President ■ Don DeBusk, Clerk
 Rick Fields ■ Vicki L. Johnson ■ Pam Reicks

SUPERINTENDENT
 Eugene E. Dudo

GOVERNING BOARD MEETING

CONSISTENT WITH THE REQUIREMENTS SET FORTH IN ARS 38-431.02,
 NOTICES OF THIS PUBLIC MEETING HAVE BEEN APPROPRIATELY POSTED

AGENDA

Wednesday, December 4, 2013

STUDY SESSION

**CONTINUOUS IMPROVEMENT
 APOLLO – BIG HAWK
 5:00 P.M.**

REGULAR MEETING

**BOARD ROOM
 7:30 P.M.**

PUBLIC RESPONSE TO AGENDA ITEMS
 PLEASE REFER TO SECTION I.E. OF THE AGENDA

I. REGULAR MEETING

A. Call to order

The meeting was called to order at _____.

B. Roll call

C. Pledge of Allegiance

The Governing Board President will lead the Pledge of Allegiance.

D. Adoption of agenda – Policy Ref. B-1700

Adoption of the agenda as the order of business is requested.

Motion _____ Second _____ Vote _____

E. Public participation at Board meetings

Members of the public wishing to appear before the Governing Board concerning an item on the agenda must fill out a request form located on the counter just inside the entrance to the board room and give it to the board secretary. Presentations are limited to a maximum of three (3) minutes. At the discretion of the Governing Board President, the number of presentations may be limited. Due to the Arizona Open Meeting Law, the Governing Board cannot discuss or take any action on items not listed on the agenda.

Note: As a matter of information to the audience, five days prior to any Governing Board meeting, Board members receive the agenda along with the extensive background material which they study individually before action is taken at the meeting. Routine matters will be asterisked and approved as consent agenda items. Any member of the Governing Board may remove items from the consent agenda.

Empowering All Students for the Choices and Challenges of the Twenty-First Century

II. CONSENT ITEMS***A. Approval of minutes – Policy Ref. B-2100 (Enclosure)**

It is requested that the Governing Board approve the minutes of the meeting held on November 20, 2013.

***B. Ratification of vouchers – Policy Ref. D-2950 (Enclosure)**

For the information of the audience, a closely controlled procedure for processing vouchers is followed when expending district monies. Vouchers (schedules of payments to vendors and/or employees), along with the supporting documentation, are prepared for review and signature by the Governing Board Clerk. The total vouchers reviewed were:

<u>Date</u>	<u>Expense</u>	<u>Payroll</u>	<u>Auxiliary/Tax Credit</u>
<u>Reviewed</u>	<u>Voucher</u>	<u>Voucher</u>	<u>Voucher</u>
11/18/2013	902,493.80	N/A	10,225.76
11/25/2013	450,221.47	3,589,442.83	3,033.47

Approval is requested for the vouchers listed on the enclosure.

***C. Purchase orders – Policy Ref. D-2500 (Enclosure)**

As a matter of information to the audience, the procurement of materials and services in the district is controlled by the use of a purchase order system. The Board's approval of the detailed annual budget provides authority for the processing of purchase orders through the Director of Purchasing. After preparation of purchase orders, the Clerk of the Governing Board reviews each of them before making a recommendation to the Governing Board. Approval is requested for the purchase orders listed on the enclosure.

***D. Authorization for Executive Session – Policy Ref. B-1550**

It is requested that the Governing Board authorize an executive session consistent with the requirements set forth in ARS 38-431-03. Notices of this meeting as required by ARS 38-431.02 were posted. Reference: Executive session agenda is included.

***E. Professional visits – Policy Ref. G-3000**

It is requested that the Governing Board approve the following professional visit:

1. 2014 National School Boards Association (NSBA) Annual Conference

Where: New Orleans, LA

When: April 4-7, 2014

Persons involved: Governing Board Members and Superintendent

Purpose: Represent the District at the annual conference

Cost to District funds: Transportation = \$2,922; Registration = \$5,850;

Lodging = \$5,434; Meals = \$1,503

***F. Student trips – Policy Ref. I-6500**

It is requested that the Governing Board approve the following student trips:

1. AHS Dance

Where: Anaheim, CA

When: January 17-20, 2014

Persons involved: 16 students and 3 chaperones

Arrangements: Commercial carrier leaving 1/17/14, 3 pm – returning 1/20/14, 3 pm

Purpose: Experience dance culture and career possibilities

No loss of school time

Cost to Club funds: Transportation \$1,288; Lodging = \$3,250

Student trips (continued)

2. AHS Student Council
Where: Tucson, AZ
When: January 23-25, 2014
Persons involved: 12 students and 2 chaperones
Arrangements: District mini bus departing 1/23/14, 12 pm – returning 1/25/14, 2 pm
Purpose: State convention
Students will miss 1.5 days of school
Cost to District funds: Transportation = \$343; Substitute = \$125
Cost to Club funds: Registration = \$1,105; Lodging = \$680
3. GHS Student Council
Where: Tucson, AZ
When: January 23-25, 2014
Persons involved: 10 students and 2 chaperones
Arrangements: District mini bus departing 1/23/14, 12 pm – returning 1/25/14, 2:30 pm
Purpose: State convention
Students will miss 1.5 days of school
Cost to District funds: Transportation = \$438; Substitute = \$275
Cost to Club funds: Registration = \$850; Lodging = \$839
4. GWHS Student Council
Where: Tucson, AZ
When: January 23-25, 2014
Persons involved: 12 students and 2 chaperones
Arrangements: District mini bus departing 1/23/14, 12 pm – returning 1/25/14, 5 pm
Purpose: State convention
Students will miss 1.5 days of school
Cost to District funds: Transportation = \$388; Substitute = \$275
Cost to Club funds: Registration = \$1,190; Lodging = \$846
5. IHS Student Council
Where: Tucson, AZ
When: January 23-25, 2014
Persons involved: 12 students and 1 chaperone
Arrangements: District mini bus departing at 1/23/14, 12 pm – returning 1/25/14, 6 pm
Purpose: State convention
Students will miss 1.5 days of school
Cost to District funds: Transportation = \$375; Substitute = \$175
Cost to Club funds: Registration = \$1,105; Lodging = \$926
6. WHS Student Council
Where: Tucson, AZ
When: January 23-25, 2014
Persons involved: 10 students and 1 chaperone
Arrangements: District mini bus departing at 1/23/14, 1 pm – returning 1/25/14, 3 pm
Purpose: State convention
Students will miss 1.5 days of school
Cost to District funds: Transportation = \$400; Substitute = \$150
Cost to Club funds: Registration = \$935; Lodging = \$720

Student trips (continued)

7. SHS Vikingtown

Where: Prescott, AZ

When: February 5-8, 2014

Advance Group – 16 students and 8 chaperones, leaving on 2/5/14, 4 pm –
returning 2/8/14, 1 pm, Students will miss 2 days of school*Regular Group* – 60 Students and 2 chaperones, leaving on 2/6/14, 11 am –
returning 2/8/14, 1 pm, Students will miss 1.5 days of school

Purpose: Diversity and tolerance camp to maintain a safe and respectful campus

Cost to Club funds: Transportation = \$735; Lodging = \$5,463; Substitute = \$2,400

8. SHS Softball

Where: Payson, AZ

When: March 20-22, 2014

Persons involved: 14 students and 4 chaperones

Arrangements: Private vehicles leaving 3/20/14, 4 pm – returning 3/22/14, 6 pm

Purpose: Softball tournament

No loss of school time

Cost to Club funds: Registration = \$325; Lodging = \$1,934

*G. Personnel

1. Administrativea. Resignation – Policy Ref. G5900 (Enclosure)

It is requested that the Governing Board accept the following resignation:

DO - Kevin Riddle, Administrator of Transportation – Effective 11/29/132. Support Staffa. Reclassification – Policy Ref. G-9050

It is requested that the Governing Board accept the following reclassification:

AHS - Patricia Vallejo, from Bus Aide to Special Ed Aide – Effective 11/25/13MVHS - Helen Garcia, from Bus Driver to Attendance Assistant – Effective 12/2/13b. Employment – Policy Ref. G-7650

The following employees are recommended for employment and are assigned for the 2013-2014 school year as listed:

DO - Jasmyn Abbott, Bus Assistant – Effective 8/7/13

Penny Brotherton, Bus Driver – Effective 8/7/13

Anthony Eason, Bus Driver – Effective 8/7/13

Ronald Hoffschneider, Bus Driver – Effective 8/7/13

Bradley Potter, Bus Driver – Effective 8/7/13

GHS - Rosa Bowler, Cafeteria Assistant – Effective 8/9/13

Matthew Murphy, CTE Aide – Effective 8/5/13

Domonic Romero, Bus Assistant – Effective 8/7/13

GWHS - Jim Baker, Special Ed Aide – Effective 8/5/13

Amanda Froke, Special Ed Aide – Effective 8/5/13

Melissa Huibsch, Receptionist – Effective 8/8/13

IHS - Sylvia Bryant, ELL Aide – Effective 8/5/13

Patricia Dzubay, Title One Aide – Effective 8/5/13

Annette Lopez, Custodian – Effective 8/12/13

Employment (continued)

- NEXT STEP - Tara Chartier, Special Ed Aide – Effective 8/5/13
Kimberly Young, Special Ed Aide – Effective 8/5/13
- SHS - Victoria Gooden, Custodian – Effective 6/27/13
- THS - Jazmin Limon, Title One Aide – Effective 8/5/13
Dani Patten, Title One Aide – Effective 8/8/13
Jo Jacqueline Valdez, Cafeteria Assistant – Effective 8/7/13
- WHS - Elise Pelaez, COOP Aide – Effective 8/12/13
Monica Martinez, Cafeteria Assistant – Effective 8/8/13
Kristen Sutherland, Special Ed Aide – Effective 8/5/13

- c. Resignation – Policy Ref. G-9200 (Enclosure)
It is requested that the Governing Board accept the following resignations:
AHS - Mark Martinez, Title One Aide – Effective 11/15/13
- d. Termination – Policy Ref. G-9300
The following employee is recommended for termination:
DO - Jonathan Vallejo Dominguez, Bus Aide – Effective 11/6/2013

RECOMMENDATION: That the Governing Board approves the recommendations for Consent agenda items II. *A through II. *G.

Motion _____ Second _____ Vote _____

III. NEW BUSINESS

A. Authorization for a Citizens Committee

In accordance with ARS 15-481, the Governing Board of the Glendale Union High School District is required to call for an election to continue the Maintenance and Operations Budget Override and/or to call for an election for a Capital Outlay Override. Administration requests the Governing Board authorize the Superintendent to form a Citizens Committee consisting of representatives from all district high schools to present to the Governing Board recommendations on:

- A.** Whether to call for an M&O Override renewal election to be held on November 4, 2014.
and
If an M&O Override renewal election is not called for or if the election should fail, to recommend budget reductions to district programs over the next three years to eliminate the need for override funds.
- B.** Whether to call for a Capital Outlay Override election to be held on November 4, 2014.
and
Review the need for capital funding and recommend district priorities.

RECOMMENDATION: That the Governing Board authorize the Superintendent to form a Citizens Committee to present recommendations to the Governing Board on whether to call for an M&O Override renewal election and/or a Capital Outlay Override election. Further, to recommend budget reductions should an M&O Override election not be called for or if the election should fail and to make recommendations on district capital funding priorities.

Motion _____ Second _____ Vote _____

B. Establishment of Date for Study Session

It is requested that the Governing Board hold a mid-year study session January 25, 2014, for the purpose of reviewing student achievement and district goals.

RECOMMENDATION: That the Governing Board approve holding a mid-year study session on January 25, 2014, to review student achievement and district goals.

Motion _____ Second _____ Vote _____

C. Adoption of the revised 2013-2014 school year budget–Legal Ref. ARS §15-905(E) (Enclosure)

Pursuant to ARS §15-905(E), the Glendale Union High School District is required to revise its 2013-2014 expenditure budget. The district must decrease the Unrestricted Capital Outlay budget \$333,904 to reflect the final District Additional Assistance reductions and student count. These amounts were estimated when the budget was originally adopted in May 2013.

RECOMMENDATION: That the Governing Board approve the revision of the Unrestricted Capital (UNR) budget for the 2013-2014 school year and authorize Louis Wiegand, Chief Financial Officer to upload the revised documents to the Arizona Department of Education.

Motion _____ Second _____ Vote _____

D. Utility Easement (Enclosure)

Salt River Project (SRP) has requested an easement at the Apollo/Northern Annex facility site to install, repair, and maintain electrical service to the new district online school facility.

RECOMMENDATION: That the Governing Board approve a Salt River Project utility easement for the district online school facility as proposed and authorize Jim Threadgill to sign the appropriate documents.

Motion _____ Second _____ Vote _____

IV. INFORMATION AND REPORTS

- A. Suspension reports (Enclosure)
- B. Financial reports (Enclosure)
- C. Bid Specifications (Enclosures)
 - 1. RFP 14-17 Career Technical Education Professional Development

RECOMMENDATION: It is requested that the Governing Board accept the Information and Reports as presented.

Motion _____ Second _____ Vote _____

V. CURRENT EVENTS

- A. Authorization for Principals, District Administrators & Superintendent to present information
- B. Board comments.

Motion _____ Second _____ Vote _____

VI. FUTURE MEETINGS AND DATES TO REMEMBER

Dec 7	GUHSD Honor Band	Moon Valley – Auditorium – 2:00 pm
Dec 17	Graduation	Metro Academy – Cortez Auditorium – 7:30 pm
Dec 18	Graduation	Transitions – Cafeteria – 12:15 pm
	Reception - SHS	Administrative Center/Board patio – 7:00 pm
	Regular meeting	Administrative Center/Board room – 7:30 pm
Dec 20	1 st semester ends	Traditional schools
	3 rd session ends	Metro Academy
Dec 23-Jan 3	Winter recess	District office and all schools closed
Jan 6	4 th session begins	Metro Academy
	Professional Development Day	No students on campus
Jan 7	2 nd semester begins	Traditional schools
Jan 8	Organizational and Regular meeting	Administrative Center/Board room – 7:30 pm
Jan 16	Future Freshman Night	All Schools
Jan 20	Martin L. King Jr. Day	District office and all schools closed
Jan 22	Reception - THS	Administrative Center/Board patio – 7:00 pm
	Regular Meeting	Administrative Center – 7:30 pm

VII. CONVENE INTO EXECUTIVE SESSION (Pursuant to ARS 38-431.03)

Executive sessions require the confidentiality of the participants. The information discussed in executive session cannot be, and is prohibited from being subjects of discussion outside this executive session, with the exception of what is reported in the general meeting. Board members are also reminded that they cannot state how he or she intends to vote or the action he or she intends to take on a subject that is discussed in the executive session.

A. Call to orderB. Minutes

Review the minutes of the executive session held on November 20, 2013.

C. Student discipline matters ARS 15-843

1. Hear recommendations for long-term suspensions at Apollo High School.

D. Discussion/consideration of confidential information pursuant to ARS 38-431.03(2)

1. Receipt of confidential matters subsequent to the posting of the agenda.

VII. RECONVENE INTO PUBLIC MEETING**VIII. POSSIBLE MOTION(S) ON SPECIFIC ITEM(S) DISCUSSED IN EXECUTIVE SESSION (Each item will be identified and voted on separately.)****IX. ADJOURNMENT**

The meeting adjourned at _____.