

PHILADELPHIA BAR ASSOCIATION
COMMISSION ON JUDICIAL SELECTION AND RETENTION
PERSONAL DATA QUESTIONNAIRE FOR LAWYER CANDIDATES

1. Full name:

Pa. Supreme Ct. ID#:

Have you ever been known by any other name?

2. Office and home addresses, zip codes, telephone numbers and e-mail addresses (Name of law firm, if associated):

Office:

Home:

Have you been a resident of Philadelphia for one year immediately prior to the date of this application?

Please state number of years at this address:

Please provide the web addresses of any website, blog or social networking page that belongs to you, your firm and/or your business:

3. **Date of birth:**
4. **Are you a United States citizen?**
5. **Have you had any military service? If so:**
 - (a) **Have you ever been rejected or released from any of the armed services for reasons other than honorable? If so, give details.**
6. **List each college and law school you attended, including dates of attendance and degrees awarded.**

If you left any institution without receiving a degree, state the reason for leaving.

7. **List all courts in which you have been admitted to practice and dates of admission.**

Note: You will be required to sign a waiver for each jurisdiction in which you are or have been licensed to practice law.

8. Describe chronologically names, dates and addresses of your law practice and experience after your graduation from law school:

(a) Any other relevant particulars including an explanation pertaining to any unreported chronological gap in the period between your graduation and the present.

9. (a) What has been the general nature of your practice, and if it has changed through the years, please describe.

(b) Describe your practice with particular areas of concentration, if any.

10. With respect to the last five years:

- (a) Did you appear in court regularly, occasionally or not at all? If the frequency of your appearances in court has varied during this period, describe each such variance, giving the dates thereof.**
- (b) What percentage of these appearances was in:**
- 1. Federal courts**
 - 2. State courts of record**
 - 3. Other courts/Administrative Agencies or other forums.**
- (c) What percentage of your litigation was:**
- 1. Civil**
 - 2. Criminal**
- (d) State the number of cases in courts of record you tried to verdict or settled, indicating whether you were sole counsel, chief counsel or associate counsel.**

(e) What percentage of these cases was:

1. Jury

2. Non-jury

11. Summarize your experience in court prior to the last five years, indicating as to that period:

(a) Whether your appearances in court were more or less frequent:

(b) Any significant changes in the percentages stated in your answers to question 10(b) (c) and (e):

(c) Any significant changes in the number of cases per year in courts of record you tried to verdict or settled, as sole counsel, chief counsel or associate counsel:

- 12. Describe five of the most significant litigated matters which you personally handled and give the citations thereto, if the cases were reported. Give a capsule summary of the substance of each case and a succinct statement of what you believe to be the particular significance of the case. Identify the party or parties whom you represented; describe in detail the nature of your participation in the litigation and the final disposition of the case. Also state as to each case, (a) the dates of the trial period or periods, (b) the name of the court and the judge before whom the case was tried, and (c) the individual name, address and telephone numbers of co-counsel and of counsel for each of the other parties:**
- 13. Furnish at least three examples of legal articles, books, briefs, or other legal writings which reflect your personal work. If briefs are submitted, indicate the degree to which they represent your personal work:**
- 14. If a portion of your practice has been before appellate courts during the past five years,**

identify the appellate courts before which you have practiced and the cases in which you were involved:

- 15. (a) Have you ever held judicial office? If so, give dates and details, including the courts involved, whether elected or appointed, periods of service, and a description of the jurisdiction of each of such courts with any limitations upon the jurisdiction of each court:**
- (b) Have you ever held public office other than judicial office? If so, give details, including the office involved, whether elected or appointed, and the length of your service, giving dates:**
- 16. Have you ever been engaged in any occupation, business or profession other than the practice of law or the holding of judicial or other public office? If so, give details, including dates:**
- 17. Are you now an officer or director or otherwise engaged in the management of any business enterprise?**

- (a) If so, give details, including the name of your enterprise, the nature of the business, the title or other description of your position, the nature of your duties and the term of your service:
- (b) Is it your intention to resign such positions and withdraw from any participation in the management of any such enterprises if you become a judge? If not, give reasons:
18. Have you ever been convicted or pled *nolo contendere* when charged by federal, state or other law enforcement authorities for violation of any federal law or regulation, state law or regulation, county or municipal law, regulation or ordinance? If so, give details. Do not include traffic violations for which a fine of \$100.00 or less was imposed:
19. Do you presently have an outstanding support or alimony order against you? If so give details and dates and explanation.

- 20. Has a tax lien or other collection procedure ever been instituted against you by federal, state or local authorities? If so, give particulars:**
- 21. Have you ever been sued by a client? If so, give particulars:**
- 22. Have you ever been a party or otherwise involved in or had a pecuniary interest in any civil or criminal proceedings? If so, give the particulars. Do not list proceedings in which you were merely a guardian ad litem or stakeholder. Include all legal proceedings in which you were a party in interest, a material witness, were named as a co-conspirator or a co-respondent and any grand jury investigation in which you figured as a subject or target.**
- 23. Have you ever been disciplined or cited for a breach of ethics or unprofessional conduct by, or been the subject of a complaint to, any court, administrative agency, bar association, disciplinary committee, or other professional group? If so, give the particulars:**
- 24. Have you ever been treated for or had any problem with substance abuse or any**

related condition or any other form of addiction or dependency?

- 25. List all bar associations and professional societies of which you are a member and give the titles and dates of any offices which you have held in such groups. List also chairships of any committees in bar associations and professional societies and memberships on any committees which you believe to be of particular significance.**
- 26. List any personal charitable or communal activities you are or have been involved in, and the names, addresses and phone numbers of three persons who are not lawyers, and who know of your activities.**
- 27. List all organizations and associations other than bar associations or professional associations or professional societies of which you are or have been a member,**

including civic, charitable, religious, educational, social and fraternal organizations:

(a) Do any of the above presently not have women and/or minority members?

(b) If there are no women or minority members, please identify the entity and explain.

28. Are you a member of a club, organization or association that by policy or practice prohibits or limits its membership on the basis of race, color, religion, sexual orientation, gender, disability or national origin?

29. List any honors, prizes, awards or other forms of recognition which you have received other than those mentioned in answers to the foregoing questions. Include any lectures delivered or symposia you have participated in within the last five years.

30. To which Court do you seek appointment, election or retention?

31. State briefly why you consider yourself qualified to be a judge and how you would improve our system of justice.

32. State any other information which you regard as pertinent.

CERTIFICATION STATEMENT

I certify that all of the statements made in this questionnaire are true, complete and correct to the best of my knowledge and belief and are made in good faith. I am aware that any changes or additions to the foregoing information must be submitted promptly to the Commission on Judicial Selection and Retention.

SIGNATURE: _____ DATE: _____

ACKNOWLEDGEMENT

I hereby acknowledge that I have read and understand the Commission on Judicial Selection and Retention's Guidelines for Evaluation of Attorney and Judge Candidates and I agree to be bound by the Guidelines. I acknowledge that the Commission's investigation and evaluation of my candidacy is confidential. I agree that I will maintain the confidentiality of the investigation of my candidacy and will not disclose information obtained during the course of my review or evaluation to any person other than to members of the evaluation team assigned to me and to members of the Commission.

I acknowledge that as a candidate for judicial office, I am subject to the jurisdiction of the Judicial Conduct Board and am bound by certain provisions of the Code of Judicial Conduct.

SIGNATURE: _____ DATE: _____

AUTHORIZATION

The undersigned hereby authorizes the Disciplinary and Continuing Legal Education boards of the Supreme Court of Pennsylvania, the Pennsylvania Lawyers Fund for Client Security, the Philadelphia Board of Ethics, the Pennsylvania State Ethics Commission, the State Board of Law Examiners, the Pennsylvania Judicial Conduct Board and Court of Judicial Discipline, all bar associations, educational and other institutions, references, employers, business and professional associates, doctors who have treated him/her and hospitals where he/she has been confined, and all governmental agencies, to release to the Philadelphia Bar Association's Commission on Judicial Selection and Retention, any information, files, records or credit reports requested by such Commission relating to his or her ability to serve as a judge. This authorization shall be valid for one year from the date indicated below.

SIGNATURE: _____ **DATE:** _____

PRINT NAME: _____ **ATTY ID#:** _____

AUTHORIZATION

The undersigned hereby authorizes the Court Administrator of the Court of Common Pleas and the Municipal Court of Philadelphia to release to the Philadelphia Bar Association's Commission on Judicial Selection and Retention any information relating to my activities and appearances before the Court.

SIGNATURE: _____ **DATE:** _____

PRINT NAME: _____ **ATTY ID#:** _____