

THE CATHOLIC UNIVERSITY OF AMERICA  
Columbus School of Law



Application for Admission to Masters in Legal Studies Program (M.L.S.)

*This application is to be used to apply to the Masters in Legal Studies Program (M.L.S.) at the Columbus School of Law. This application is **not** to be used by applicants to the Juris Doctor program or LL.M. Program, nor should it be used for Institute Programs for J.D. students.*

**DEADLINES:**

All Applicants: May 1, 2014

**1. Biographical Information**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Middle Name \_\_\_\_\_

Gender  Male  Female

Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Date of Birth (Month/Day/Year) \_\_\_\_\_

Place of Birth (City/State) \_\_\_\_\_

Current Citizenship Status  U.S. Citizen  U.S. Permanent Resident  Foreign Citizen

If Anything Other than U.S. Citizen:

Country of Citizenship \_\_\_\_\_

Current Visa Status \_\_\_\_\_

**2. Contact Information**

Primary E-mail Address \_\_\_\_\_

Day Phone (\_\_\_\_) \_\_\_\_\_

Evening Phone (\_\_\_\_) \_\_\_\_\_

Mobile Phone (\_\_\_\_) \_\_\_\_\_

**3. Current Address**

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_

I shall be at my current address until: (Month/Day/Year) \_\_\_\_\_

4. Permanent Address

Street \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip Code \_\_\_\_\_

Country \_\_\_\_\_

5. List in order of attendance all colleges, universities, graduate, and professional schools you have attended.

Degree Awarded?	Name of School	City, State	Degree Pursued/ Obtained	Major Field(s) of Study	Dates of Attendance
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					
<input type="checkbox"/>					

6. Optional Information

Your marital status \_\_\_\_\_

Your religious preference \_\_\_\_\_

Your racial/ethnic background \_\_\_\_\_

If you have indicated that your racial/ethnic background is Native American, please provide your tribal affiliation \_\_\_\_\_

7. If you have a disability that you believe should be taken into account when your credentials are reviewed, in an addendum please identify the disability and discuss how it has affected your academic performance.

8. Have you previously *applied* to any division of the Catholic University of America (degree or non-degree)? If yes, please indicate which division, semester and year? \_\_\_\_\_

9. Have you ever registered at any educational institution under a different name?  Yes  No

If "yes," please give name \_\_\_\_\_

What institution? \_\_\_\_\_

10. Have you ever been discharged, dismissed, disciplined or requested to resign by an employer, based on charges of dishonesty, breach of trust, violence or similar misconduct?

Yes  No

If “yes,” please attach a full descriptive statement, including specific conduct which was the basis for the action.

11. Have you ever been placed on academic probation or suspended or dismissed for academic reasons by any college, university or professional school (including law school) you have attended?

Yes  No

If “yes,” please attach a full descriptive statement, including the specific action taken.

12. Have you ever been subject to disciplinary action (probation, suspension, dismissal, official reprimand, etc.) for reasons of conduct by any of the colleges, universities or professional schools (including law school) you have attended, or are charges currently pending which could result in such action?

Yes  No

If “yes,” please attach a full descriptive statement, including the specific action taken.

13. Have you ever been charged with or convicted of a crime other than a traffic violation or been party to any lawsuit?

Yes  No

If “yes,” please attach a statement explaining the matter fully and give the disposition of the matter(s).

14. Please name any members of your family who have attended or are attending any division of the Catholic University of America.

Name	Relationship to Applicant	CUA Division Attended	Years of Attendance

15. Please list any family members who are employed by the Catholic University of America and their relationship to you. \_\_\_\_\_
16. Please submit one letter of recommendation (preferably by a faculty member).
17. Please submit a typed personal statement (not to exceed two pages) indicating why you desire to pursue a M.L.S. degree and how your education and employment has led you to make this choice.
18. Please submit a resume or curriculum vitae listing your educational background, professional employment, publications, community service, honors, and other achievements you believe should be brought to the attention of the admissions committee.
19. **Official Transcripts:** Please submit official transcripts from all colleges, universities and professional schools (including law school) you have attended. Transcripts must be submitted in English.
20. **International Applicants Only:** Applicants whose native language is not English and do not hold a degree from an English-speaking institution must submit their official TOEFL or IELTS report to institution code 5104.

*Acceptance of admission to the Columbus School of Law as a candidate for the M.L.S. degree constitutes an agreement to abide by the school's Rules of Professional Conduct for Law Students and academic rules and regulations of the law school and the larger university. I certify that the foregoing information is true, correct, and complete to the best of my knowledge. I shall promptly inform the law school if there is any change in any of the facts indicated herein. I understand that denial of my application may result from misrepresentation or omission discovered of any information requested by this application with intent to deceive. If such misrepresentation or omission is discovered after admission, it may result in dismissal or other discipline.*

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

**Checklist:**

- Completed M.L.S. Application (including attachments)
- Official copies of academic records, including, undergraduate, graduate (if applicable), and law school (*NOTE: foreign educated applicants must have all academic records translated and evaluated by an educational credential service such as WES or the LSAC Credential Assembly Service.*)
- Letter of Recommendation
- Personal Statement
- Resume or Curriculum Vitae
- TOEFL or IELTS test scores (International Applicants Only)

*Please share with us how you heard about the M.L.S. Program at the Catholic University of America, Columbus School of Law:*

Please apply online at [www.law.edu/admissions](http://www.law.edu/admissions)

or submit your application to:

**The Catholic University of America  
Columbus School of Law  
3600 John McCormack Rd. NE  
Washington, DC 20064**