

Dear Sophomore Enrichment and JECA Teachers,

On April 18-20 the Class of 2018 will be hosting an Upside-Down Career Fair held in the Commons during Lunch/Enrichment. Students will be answering questions about a chosen career they have completed research on to all faculty, staff, and students that attend.

Presentations will occur during their enrichment time one day during that week. I am asking that you please join the students presenting in the commons and ask them questions. Any student in your enrichment class who is not a sophomore or not presenting can also ask questions of the presenters. This is highly encouraged as the idea for this activity is to allow students to teach other students. Think of this as a “field trip” during enrichment.

In addition, those teachers who do not have sophomores can also use this questionnaire as an extra credit assignment or just make them do it. Students can participate during their lunch by going up and asking questions of students presenting on any given day. The idea is to have those who are eating lunch browse careers and ask questions during both lunches.

I am providing a list of questions you can use and the Master List of Students, Enrichment Times, Dates and Careers.

If you anticipate any conflicts or if you see any errors I have made please let me know.

Thank you for supporting this initiative.

Ms. Martin

Please grade a few presenters on the back of this page.  
Turn in this page to the teacher that issued it for credit.  
Column 1 = 5pts Column 2 = 3pts Column 3 = 1pt

**When: April 18-21 Enrichment/Lunch Where: JECA Commons**

**Questions to ask students:**

What would you need to major in to do this job?

What is the degree you completed to get this job?

What else might I do to help me do this career?

Are there some specific skills, work experience or educational background that can make me more competitive for the?

What are you expected to do at your job?

Can you describe a typical day at work?

What challenges and opportunities are associated with the career?

Could you complete an internship to get some experience at this career?  
Where could I go?

What could a person expect to earn doing this career?

What is the job environment like?

What classes are relevant to take in high school that might help me in college or the career itself?

My Name Is \_\_\_\_\_

I visited these careers today \_\_\_\_\_

\_\_\_\_\_

I learned

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

<b>Knowledge of Career</b>	Student demonstrated an excellent understanding of the chosen career. Was detailed, thorough and able to answer questions with full explanations.	Student demonstrated a good understanding of the chosen career. Was fairly detailed and was reasonably able to field questions on the topic.	Student was uncomfortable with topic and not fully prepared. Was able to answer only basic questions.
<b>Organization</b>	Information presented in logical, interesting sequence. Used complete sentences	Information presented in logical, sequence.	Presentation was difficult to follow.
<b>Graphics / Design</b>	Pictures/images supported text & content very well. Display created interest and was appealing!	Pictures and graphics used to support content and supported content somewhat.	Display was not visually appealing presentation.
<b>Presentation Skills</b>	Student projected voice, spoke clearly and confidently. Body language, posture, facial expressions and smile all projected a professional, energetic and very confident presenter. Presenter held audience attention very well.	Student projected voice, spoke clearly and confidently. Body language, posture, facial expressions and smile all projected a professional, energetic and confident presenter. Presenter held audience attention most of the time.	Some speaking skills were used, but need to practice all to keep audience engaged throughout the presentation. Body language, posture, facial expressions & smile could be improved to project a more professional, confident energetic image.

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I graded the following presentations:

Student Presenter Name	_____
Career	_____
Date	_____
Knowledge of Career	_____ points
Organization	_____ points
Graphic Design	_____ points
Presentation Skills	_____ points

Student Presenter Name	_____
Career	_____
Date	_____
Knowledge of Career	_____ points
Organization	_____ points
Graphic Design	_____ points
Presentation Skills	_____ points

Comments
_____
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_____
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_____

Student Presenter Name	_____
Career	_____
Date	_____
Knowledge of Career	_____ points
Organization	_____ points
Graphic Design	_____ points
Presentation Skills	_____ points

Student Presenter Name	_____
Career	_____
Date	_____
Knowledge of Career	_____ points
Organization	_____ points
Graphic Design	_____ points
Presentation Skills	_____ points

Comments
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