

RESOLUTION 00-8981

A RESOLUTION ESTABLISHING THE NAPLES PRESERVE STEERING COMMITTEE; RATIFYING ALL ACTIONS OF SAID COMMITTEE TO DATE; PROVIDING FOR APPOINTMENTS THERETO; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Council has determined that it is necessary to establish a steering committee to draft a detailed development and operational plan for the property known as Naples Preserve (formerly Fleischmann Property) located on the southeast corner of U.S. 41 and Fleischmann Blvd.;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPLES, FLORIDA:

Section 1. That the Naples Preserve Steering Committee is hereby established as outlined on Exhibit A, attached hereto and made a part hereof.

Section 2. All actions of the current group known as the Naples Preserve Steering Committee are hereby accepted and ratified.

Section 3. This resolution shall take effect immediately upon adoption.

PASSED IN OPEN AND REGULAR SESSION OF THE COUNCIL OF THE CITY OF NAPLES, FLORIDA, THIS 18TH DAY OF OCTOBER, 2000.

Bonnie R. MacKenzie, Mayor

Attest:

Approved as to form and legality:

Tara A. Norman, City Clerk
M:\REF\COUNCIL\RES\00-8981

Beverly Grady, City Attorney

STATEMENT OF ORGANIZATION
Naples Preserve Steering Committee

PURPOSE

The purpose of the Naples Preserve Steering Committee (hereinafter referred to as the Committee) is to draft for City Council approval a detailed development and operational plan for the property known as Naples Preserve (formerly the Fleischmann Property). This operational plan should clearly identify time frames, costs and recommended funding sources.

COMPOSITION

The Committee shall be comprised of 19 members appointed by the City Council. All members must either be residents of the City of Naples, owners of property in the City of Naples, ~~or~~ the principal owner or partner of a firm located within the City of Naples, or provide the committee with needed expertise. Members shall represent the following areas:

1. City Council Member
2. City of Naples Community Services Director
3. City of Naples Planning Director
4. City of Naples Assistant City Manager
5. City of Naples Police & Emergency Services representative
6. City of Naples Police & Emergency Services representative
7. City of Naples Community Services Department staff
8. City of Naples Planning Department staff
9. City of Naples Natural Resources Manager
10. Citizen from property owner association adjacent to Naples Preserve
11. Citizen – City at large*
12. Citizen – City at large*
13. Citizen – City at large*
14. Citizen – City at large*
15. Citizen – City at large*
16. Citizen – City at large*
17. Citizen – City at large*
18. Citizen – City at large*
19. Citizen – City at large*

*Or individual providing Committee with needed expertise

TERMS

All members are appointed to terms expiring December 31, 2001. Should a vacancy occur during this period, the City Council may appoint to fill the remainder of the unexpired term.

SUNSET

The Naples Preserve Steering Committee is specifically established as an ad hoc committee to conclude on December 31, 2001. Should the City Council determine that

this expiration date should be extended, this statement of organization may be amended accordingly.

ORGANIZATION

The Committee shall select a chairman and vice-chairman. The chairman shall be responsible for preparing agendas, conducting all meetings and preparing minutes and reports to the City Council; Community Services Department staff will be designated to provide clerical support for these functions. In the absence of the chairman, the vice-chairman shall preside at meetings and, when necessary, fulfill other responsibilities of the chairman as noted above. The chairman may appoint sub-committees, as appropriate, to facilitate the work of the committee.

MEETINGS

All meetings of the committee and its designated sub-committees shall be based upon an agenda and shall be open to the public in accordance with Florida Statutes, Chapters 119 (public records) and 286 (open meetings), and in accordance with City administrative policies (Administrative Memo #13). Minutes of each committee and sub-committee meeting shall be promptly prepared and filed in the City Clerk's Office.

QUORUM

A quorum shall be determined by the committee at a level to facilitate its mission. If the quorum as set is not present, the committee shall not take official action although workshop-style discussions may take place. Minutes of the workshop discussions shall however be prepared and filed in the same manner as cited above.

PUBLIC INPUT

The Committee will take public input at each meeting either as items are discussed and/or at the conclusion of the meeting. If public input is taken at the end of the meeting, an "Open Public Input" item shall be printed on the agenda.

RULE OF PROCEDURE:

The Committee may establish specific rules of procedure for the conduct of business. However, in all cases, the following shall apply:

1. All expenditures of the Committee must be approved by City Council.
2. All motions and official acts of the Committee must be by simple majority vote of the number of members present.
3. The committee may adopt any other rules of procedure as deemed reasonable and necessary for the conduct of its business within the confines of this Statement of Organization.

TECHNICAL ADVISORS:

In addition to the City of Naples staff positions listed above, the Committee may call on the following as needed:

City Manager, City Clerk, City Attorney (or designees)
The Conservancy executive director or designee(s)

SCOPE OF WORK:

The Committee shall be responsible for presenting a progress to the City Council on at least a quarterly basis and should schedule an item on the printed agenda for either a City Council workshop or regular meeting; if formal action/direction of the Council is being requested by the Committee, such request is to appear on a regular meeting agenda only.

COMPENSATION:

The members of the Committee shall volunteer their time and efforts to the City of Naples. No salary or compensation shall be rendered to any member of the Committee provided, however, that nominal expenses approved in advance by the City Council may be reimbursed to any member if authorized by the Committee.

AMENDMENT:

The City Council may at any time amend the foregoing document.