

**O.C.S.(PENSION) FORM 15**

[(See rule 73 (1) and 75,76)]

FORM FOR ASSESSING AND SANCTIONING FAMILY PENSION/DEATH GRATUITY  
IN CASE OF DEATH WHILE IN SERVICE (TO BE SENT IN DUPLICATE IF PAYMENT IS  
DESIRED IN A DIFFERENT UNIT OF ACCOUNTING CIRCLE)

**PART-I**

- 1 Name of the deceased Government  
Servant
- 2 Father's name (and also husband's name  
in the case of female Government  
servant).
- 3 Date of birth (by Christian era)
- 4 Date of death (by Christian era)
- 5 Religion
- 6 Permanent Address
- 7 Last appointment including name of  
establishment
- 8 (i) Total period of Military Service for  
which pension or gratuity was  
sanctioned.  
(ii) Amount and nature of any  
pension/gratuity received for the  
Military Service.
- 9 Amount and nature of any pensionary  
benefit received for previous civil  
service.  
(i) Amount of pension  
(ii) Amount of retirement gratuity  
(iii) Amount of family pension
- 10 Government under which service has  
been rendered in order of employment.
- 11 Date of beginning of service
- 12 Date of ending of service
- 13 Length of gross services (12-11)

Y	M	D

- 14 Total periods of non-qualifying service  
(i+ii+iii+iv)

- (i) Interruption in service condoned. From To
- (ii) Extraordinary leave not  
qualifying for pension.

- (iii) Period of suspension not treated as qualifying service.
  - (iv) Any other service not treated on qualifying service.
- 15 Total qualifying service.  
(13 – 14)
- 16 Emoluments in terms of rule 48.
- 17 Proposed amount of family Pension with period.
 

(i) At enhanced rate.	Rs.		From		To
(ii) At ordinary rate	Rs.		From		To.
- 18. Proposed amount of death gratuity. Rs.
- 19 Outstanding Government dues for recovery from death gratuity-
  - i. Licence fee for Government accommodation.
  - ii. Balance of house building, conveyance or other advance.
  - iii. Over payment of pay and allowances including leave salary.
  - iv. Any other assessed dues and the nature thereof.
- 20. Amount held over from gratuity pending assessment of any of the above Government dues.
- 21. Amount of provisional sanction accorded-
  - (i) Amount of family pension
  - (ii) Amount of death gratuity
  - (iii) Amount of outstanding Government dues out of Col.19 recovered from provisional gratuity.
- 22. Pension to whom family pension is payable-
  - (i) Name
  - (ii) Relationship with the deceased Government servant/pensioner.
  - (iii) Full postal address
- 23. (i) Name of the guardian who will receive payment of family pension/ death gratuity in case of minor(s).

(ii) Relation with the deceased Government servant/pensioner.

(iii) Full postal address.

24. Persons to whom death gratuity is payable when valid nomination subsists-

- (i) Name
- (ii) Relationship
- (iii) Amount or share of death gratuity
- (iv) Full postal address

25. Persons to whom death gratuity is payable when valid nomination does not subsist-

Sl. No.	Name	Relationship with the deceased	Amount or share payable	Full postal address
1	2	3	4	5
1				
2				
3				
4				
5				
6				

26. Name of Treasury/Special Treasury/Sub-Treasury for payment

27. Head of Account to which family pension/death gratuity are debitable.

Signature with designation of the Head of Office

## PART II

Sanction is hereby accorded for payment of family pension/death gratuity as admissible under rule in favour of the persons mentioned at Sl.Nos.22,23,24 and 25 as the case may be in Part I of this form consequent in the death of Shri/Smt/Kumari \_\_\_\_\_ .  
(Name with Designation)

in the Department/Office \_\_\_\_\_

The amount of outstanding Government dues, amount withheld from gratuity and the amount of sanction of provisional family pension/death gratuity as suggested in Part I of this form shall be taken into account before authorising pensionary benefits by the Accountant General, Orissa.

Signature with designation of the  
Pension Sanctioning Authority

## PART III

### Account enfacement by the A.G. Orissa

1. Name of deceased employee
2. Date of death
3. Gross service admitted
4. Admitted non-qualifying service
5. Admitted qualifying service
6. Admitted amount of family pension with period-

(i) At enhanced rate	From	To
(ii) At ordinary rate	From	To
7. Admitted amount of death gratuity
8. Amount of outstanding Government dues recovered from gratuity
9. Amount of provisional family pension/death gratuity to be adjusted.
10. Amount withheld from death gratuity pending assessment of Government dues.
11. Head of Account to which pensionary benefits are to be debitable.

Accounts Officer