

**LORD MAYOR'S DISTRESS RELIEF FUND  
PERTH HILLS FIRE APPEAL  
ASSESSMENT OF GRANT APPLICATIONS**

**Preamble**

***Assistance is available to residents of the City of Armadale who suffered personal hardship due to the loss or damage to their residence, property, furniture or personal effects as a result of the bush fire occurring on 6 February 2011.***

The Lord Mayor's Distress Relief Fund (LMDRF) aims to assist individuals to effect repairs to their residences and to restore normal living conditions as quickly as possible. Assistance is made in the form of financial grants.

In fairness to the many people who are careful to take out adequate insurance cover, the LMDRF cannot fully compensate those who have suffered loss because of no or inadequate insurance cover.

**Categories of LMDRF assistance which may be considered**

- ◆ Grants may only be provided to cover repairs to a residence to make it safe and habitable, and to compensate for the loss or damage to furniture and personal effects.
- ◆ In general, relief is directed to those who have suffered loss/damage to their primary residence however in some circumstances, relief will be considered for loss/damage to non-primary residences.
- ◆ Assistance will not be paid in respect of damage to cars, boats and/or caravans.
- ◆ Please note that the LMDRF is not established to assist business operations that have been impacted by the bushfire.

**Who decides on my application?**

The City of Armadale has established a Local Recovery Committee to coordinate the recovery actions arising from the 6 February 2011 bushfire.

To assist the Local Recovery Committee, a Finance Sub Committee has been formed and has been tasked with making recommendations regarding financial assistance for individuals making application to the Lord Mayor's Distress Relief Fund.

**Please be aware that the final decision regarding the extent of assistance for each application rests solely with the Board of the Lord Mayor's Distress Relief Fund.**

## Points to Remember

- ◆ The Lord Mayor's Distress Relief Fund assists individuals.
- ◆ The Fund fully relies on public donations and any grants made, will be relative to the total donated amounts.
- ◆ A grant is not designed to replace insurance.
- ◆ Please help your Local Recovery Finance Sub Committee by filling out the application form as fully as you can, giving details of the loss incurred.
- ◆ Be realistic on values. The Finance Sub Committee wants to be fair to Applicants, but it must also be realistic in arriving at a measure of the loss incurred.
- ◆ If you consider you are eligible for assistance and wish to apply, please lodge your application quickly.
- ◆ Please ensure your contact and bank account details are written clearly and accurately. Please be assured that the personal details provided in your application will be kept strictly confidential and used solely for the purposes of processing your application.
- ◆ If you have **any queries** about your application **please phone the City of Armadale on (08) 9399 0197** between the hours 8.30am and 5pm, Monday to Friday inclusive.

## Where do I send my completed application?

By post to:

Chief Executive Officer  
City of Armadale  
Lord Mayor's Distress Relief Fund  
Locked Bag No.2  
ARMADALE WA 6992

**OR**

in person at the City of Armadale Administration Centre located at 7 Orchard Avenue, Armadale.

**OR**

signed documents can also be emailed to: [info@armadale.wa.gov.au](mailto:info@armadale.wa.gov.au)

## Having lodged my application, what happens next?

The Finance Sub Committee will assess each application and make recommendation to the Lord Mayor's Distress Relief Fund on the level of grant assistance to be made. The Lord Mayor's Distress Relief Fund will consider the recommendation made and then make the grant payment to the Applicant.

It is anticipated that your application will not take more than 21 days to process.

# APPLICATION FOR ASSISTANCE



## PERTH HILLS FIRE APPEAL LOCAL RECOVERY COMMITTEE

### 1. Applicant Details:

<b>Your Full Name</b>	<b>Mr / Mrs / Ms / Miss / Dr /other</b> <i>(please circle)</i>
	<b>Surname:</b> .....
<b>Your Current Mailing Address – where can we send your mail?</b>	<b>Given Names:</b> .....
	.....
	..... <b>Post Code</b> .....
<b>Contact Details:</b>	<b>Home Phone No:</b> .....
	<b>Mobile Phone No:</b> .....
	<b>Email address:</b> .....
<b>Your Bank Account Details</b>	<b>Account Name:</b> .....
	<b>BSB No:</b> ..... <b>Account No:</b> .....

**Where any of your responses fill more than the space(s) provided, please write on a separate page for attachment to this application.**

2. This application is in respect to the destroyed / damaged property located at:

.....  
 .....

which is my primary residence and of which I am the registered OWNER, OWNER & OCCUPIER, OCCUPIER (please circle the description that relates to your situation), and where the following persons - who are wholly dependant on me - also reside:

Name	Age	Relationship

3. Is the property mentioned in Item 2 above, insured?      **YES / NO (please circle)**

4. To assist the Local Recovery Finance Sub Committee in assessing your application, please list in the following table the more major items of loss incurred (eg. residence, property, furniture or personal effects). For each item listed, please also provide an indicative dollar value of that loss. For Applicants whose home and contents were totally destroyed by the bushfire, please just insert in the description column, the comment *“home and contents totally destroyed”*.

Description of destroyed / damaged items	Indicative \$Value of loss

5. Please provide brief details of any other matters you believe relevant when assessing your application:

.....  
.....  
.....  
.....  
.....  
.....  
.....

---

**Declaration by Applicant:**

***I declare that the information I have provided in this application is true and correct and I seek assistance from the Lord Mayor's Distress Relief Fund for the abovementioned losses incurred as a result of the bushfire which occurred on 6 February 2011.***

.....

/ /

**Signature of Applicant**

**Date**

**(Office Use Only:)**

The Finance Sub Committee's Recommendation of a Level ..... Assistance Grant for this application, is herewith confirmed.

Signed: .....  
R S Tame – Chief Executive Officer

Date: / / 2011