



THE UNIVERSITY OF NORTH CAROLINA AT CHAPEL HILL

The Graduate School

Request for Leave of Absence

Note: To be eligible for a leave of absence, a student must be in good standing, must not have received an extension of the time limit for the degree, and must not have temporary grades of IN or AB on course work taken. During the leave no formal academic progress can be made.

Student's Name \_\_\_\_\_ PID# \_\_\_\_\_
Address \_\_\_\_\_ Phone # \_\_\_\_\_
Major: \_\_\_\_\_ Degree Intent: \_\_\_\_\_ Date Entered: \_\_\_\_\_

Period of leave requested: \_\_\_\_\_ through \_\_\_\_\_
(month/year) (month/year)
Have you received previous leaves: \_\_\_ no \_\_\_ yes

Section I - to be completed by student. Please explain the need for a leave of absence from graduate study.
(attach additional sheets as necessary)

Section II - to be completed by program. Please indicate why you support or do not support this request. If you support this request, please describe any program requirements which the student must meet to resume his/her enrollment.
Request approved: \_\_\_\_\_ Date \_\_\_\_\_ Not approved: \_\_\_\_\_ Date \_\_\_\_\_
Director of Graduate Studies Date Director of Graduate Studies Date
(attach additional sheets as necessary)

International students must obtain approval of International Center: \_\_\_\_\_ Date: \_\_\_\_\_

Graduate School Action: \_\_\_ approved \_\_\_ not approved
Date: \_\_\_\_\_
associate dean signature