

ATELIER

EXHIBITION & ART SALE



Atelier Exhibition and Art Sale

Kristin School, Library Information Centre

25-29 October 2016

The Atelier Exhibition & Art Sale is a highly anticipated showcase of contemporary New Zealand artworks to be held at Kristin School in October 2016.

This is a major fundraising event with all proceeds going towards the Kristin Foundation Scholarship Programme to support students who may not otherwise be able to access a Kristin education. This is the fourth time an event such as this has been held at Kristin – the first since 2010.

Artists are invited to submit their entry by Monday 20 June 2016. All artwork must be for sale and a commission on each sale will be donated to the Kristin Foundation Scholarship Fund.

The exhibition will be held over five days, commencing with a Gala Opening Night on Tuesday 25 October. All works will be available for sale from opening night and the exhibition will continue until the afternoon of Saturday 29 October.

The exhibition will be open for members of the public from 10am-3pm Wednesday to Friday, and 10am-2pm on Saturday. There will also be a series of specific functions held throughout the week in the exhibition space for members of the school community.

The conditions of entry are attached. Please read them carefully, complete the application form and return it with payment details to:

Lucy Wilson

Exhibition Organiser

Kristin School

PO Box 300 087

Albany 0752

lwilson@kristin.school.nz

+64 9 415 9566 extn 2849

Artist Application Form

Name: _____

Address: _____

Contact (day) _____ (evening) _____

(mobile) _____ (email) _____

Registration Fee of \$35 (Non-refundable)

Please select your preferred payment option:

Direct Bank Transfer

03-1322-0696922-000 Reference: Surname/ArtSale

Cheque enclosed (payable to Kristin School)

Charge to Visa/Mastercard/AMEX (details below)

Name on Card _____

Card Number _____ Expiry _____

Details of Proposed Work/s

Please include details of medium/materials/size/price etc. Any additional information may be included on a separate sheet if necessary. Photographs or links to images of the specified works (or similar pieces by the artist) must accompany entries. These should be emailed to Lucy Wilson (lwilson@kristin.school.nz) with the reference 'Atelier 2016 / [Artist's Name]'.

Artwork 1:

Artwork 2:

Artwork 3:

Are you represented by an agent or gallery?

If yes, please provide details:

Do any of your proposed artworks weigh more than 15kg?

If yes, please provide details:

Terms and Conditions

Selection

- Artists are invited to submit an entry form with images or links to indicative works by **Monday 20 June 2016**.
- Inclusion in the show is subject to a selection process.
- Entries will be limited to three per artist. The selection committee reserves the right to select individual pieces from an artists' application, withdraw work or extend an artist's limit.
- If an artist is selected for the show and, on arrival, the standard of work does not satisfy the selection committee then the organisers reserve the right to withdraw the submission.
- The decisions of the selection committee are final and no discussion will be entered into regarding the selectors' decisions.

Venue and Display

- The exhibition will be held in the foyer of Kristin School's Library Information Centre, located at Kristin School, 360 Albany Highway, Albany, Auckland. The exhibition space is a clean, light and modern space with white walls and black display screens in an award-winning architecturally designed building.
- The display and arrangement of all artwork is at the discretion of the event organisers.
- Sold artwork will remain on display until the end of the exhibition. Event organisers may remove sold artwork prior to the end of the exhibition to make room for additional works in consultation with the artist.
- Display plinths, if required, are the artist's responsibility.

Artwork

- Applications may include indoor work of all art forms including paintings, ceramics, glass, textiles, sculpture, jewellery and mixed media.
- All submitted artworks must resemble images submitted as part of the application in terms of style and price range.
- All artworks must be less than 2 years old.
- All wall-hung pieces must be no taller than 2m.
- All submitted artworks must be ready to hang or, if 3D, ready to install.
- Individual wall-hung pieces must be easy to remove from the wall. If an artwork requires direct attachment to the wall it must be detailed in the artist's application.
- 3D / Sculptures: there is no real size limit but it must be able to fit inside the venue without the aid of heavy machinery, must be stable and must adhere to all health and safety measures so as not to cause property or personal damage to any persons on the property. If the piece is heavy or needs speciality assembly it is the artists responsibility to install and this must be arranged with the Exhibition Organiser prior to the event.
- All artwork must be labelled correctly and, where possible, signed.

Delivery and Collection

- Our staff will be receiving works on **Wednesday 19 October** and **Thursday 20 October only**. Due to restricted storage space, deliveries prior to these dates will be by arrangement only.
- Delivery of work is the artist's responsibility and any not received on these days may be excluded. Artists are responsible for the costs of freight to the show and return of any unsold artworks after the show.
- At the time of delivery, all work must be individually named. We will provide tags and labels on acceptance. Tags must be securely attached to each piece of work and the labels attached to the packaging.
- **Unsold works may be collected between 2pm and 5pm on Saturday 29 October.** We will arrange return by courier if a return courier ticket is included with your entry.
- For any heavy artworks or those that require speciality assembly, it is the artist's responsibility to install/dismantle and this must be arranged with the Exhibition Organiser prior to the event. It is the artist's responsibility to remove heavy sculptures from the venue at the designated time, whether it has sold or not, and to make arrangements for delivery to the purchaser.
- All unsold artwork not collected by the designated date will be retained by Kristin as a donation unless arranged in advance with the Exhibition Organiser.

Pricing and Commission on Sales

- All exhibited work must be available for sale.
- Artists will price their own work inclusive of GST and commission.
- The commission on all sales will be 30%. Funds raised from this Exhibition will go towards the Kristin Foundation, which supports the school's Foundation Scholarship Programme.
- All taxation liabilities will be the responsibility of all individual artists. GST registered artists will be responsible for all GST liabilities. Non-GST registered artists will have GST on commission deducted from their artist payment by Kristin as per the example below:

Artwork sold for: *\$100*
 -\$30 (30% commission)
 -\$4.50 (15% of \$30)
 = \$65.50 for the artist

- For more information or clarification, please contact an accountant or the IRD.

Payment

- Payment by the purchaser is required at the time of sale and goods will not be released until payment has been made.
- Payments to artists for works sold will be made (minus commission and GST on commission) by direct debit to the bank account provided in the artist's application within 21 days of the close of the exhibition.

Security and Insurance

- The venue is alarmed and patrolled by the School's security company out of hours. When on display, the area will be supervised at all times. However, Kristin can take no responsibility for loss or damage of any kind.
- Artworks remain entirely at the artist or owner's risk at all times, therefore it is strongly advised that artists/owners make their own insurance arrangements in order to protect the work while in transit, in storage and at the exhibition.

Organisers Contact Details:

Lucy Wilson

lwilson@kristin.school.nz

09 415 9566 Ext 2849

Pamela Peryman

pperyman@kristin.school.nz

09 415 9566 Ext 2820

Kristin School

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