

## Scholarship Application Form

### Certificate IV in Community Services

Durack Institute of Technology and **Apex Club of Geraldton** is offering one \$500 scholarship to any full-time student enrolled in the **Certificate IV in Community Services Course** during semester one, 2016.

The successful applicant will receive a scholarship to the value of \$500.00. The funds will be applied to course fees in the first instance; the remainder may be used for future training, resource fees or other costs at the recipient's discretion.

Applicants are strongly encouraged to learn about Apex Club of Geraldton and the significant contribution they make to their community.

#### Application Process

- Application forms should be completed with as much detail as possible.
- Application forms are required to be submitted prior to the closing date of each semester to be eligible.
- Durack staff can assist students in completing the application form if required.
- Completed application forms can be submitted at the Client Services reception area in X Block
- Checklist: please ensure you have completed all items prior to submitting your application.

#### Awarding the Scholarships

- Scholarships are awarded to successful applicants via a selection process.
- The successful applicants receive financial assistance to a maximum of \$500, which is paid once the recipient has met the following criteria:
  - a) Approved enrolment in the **Certificate IV in Community Services Course**
  - b) Attendance and participation in the course is confirmed; and
  - c) If the student is to withdraw from this course within the first six weeks, the amount of scholarship paid towards fees will not be returned to the student, it will be returned to the scholarship budget.
  - d) In an effort to support regional students, if the student requires the scholarship to pay their residential accommodation, Durack will pay this directly (Durack residential or private accommodation).

#### Selection process

- A selection panel is formed to consider applications.
- Applications are ranked via a selection matrix based on the information provided.
- Applicants' referees may be contacted for further information about the applicant.
- Applicants may be contacted by phone if the panel requires additional information.
- Applicants are interviewed by a selection panel and asked a range of questions relating to their application, current and future study, community involvement and employment goals.

#### Further assistance from Durack Staff:

- Client Services Coordinator – Carmel Starceвич 9956 6140

## Apex Australia Geraldton Branch - Community Services

### (A) STUDENT DETAILS

Name:

Address:

Daytime Phone:

Mobile:

Email:

### (B) EDUCATIONAL HISTORY

✓ Please list previous studies, training or courses previously undertaken

| Course: | Training Provider/School: | Result: |
|---------|---------------------------|---------|
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### (C) ADDITIONAL AWARDS, PRIZES OR ACHIEVEMENTS

✓ Please list any additional activities resulting in awards, prizes, recognition or achievements

✓ Example: Sporting or community service awards, special recognition by an employer, acknowledgement for volunteer work

| Achievement: | Organisation: |
|--------------|---------------|
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### (D) QUESTIONS

1. Please provide an outline of your future goals. Examples: study / training / employment / family / travel / volunteering

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**2. What do you know about Apex Geraldton and the organisation's activities? *Tip: research the sponsor for further information***

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**3. Please tell us a little about yourself**

*Examples: Family / special interests / personal qualities / long term goals / inspirational people / skills or talents*

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**4. Please provide an outline of the community issues or activities that interest you**

*Examples: community working together/ youth/ education/ training/ employment/ housing/ justice/ health/ sport/ family/ arts*

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**5. Please provide a brief explanation of how this scholarship may benefit you.**

*Examples: / it will help me financially to.../ it will give me an incentive to continue studying in ... / I would use it to...*

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| 6. Is your resume attached? <input type="checkbox"/> Yes <input type="checkbox"/> No <i>If No, please complete the blank resume available from Client Services.</i> |               |
| 7. Please list 2 referees<br>NOTE: You only have to list your referees once, in either this application or your resume.   |               |
| 1. Name   | Phone Number: |
| 2. Name:  | Phone Number: |

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| 8. Do you want to add any other supporting information (including documents) for your application? (OPTIONAL)<br><i>Examples: current work undertaking/ pathways undertaking to get to where you are...</i> |
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| (E) Have you previously received or are you currently in receipt of a scholarship of any type? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If Yes, please provide the following information  |
| Name of scholarship: <span style="float: right;">Year:</span>   |

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| 9. Checklist <input checked="" type="checkbox"/>       |   |
| <input type="checkbox"/> Information read by applicant | <input type="checkbox"/> Application form completed |
| <input type="checkbox"/> Resume attached               | <input type="checkbox"/> Referees listed            |

|   |   |
|---|---|
| 10. Return your completed application to: Client Services Co-ordinator - Carmel Starceвич |   |
| In Person:  | Durack campus   175 Fitzgerald Street   GERALDTON   |
| Post:   | Durack Institute of Technology<br>'Scholarship Program'<br>Locked Bag 103   GERALDTON WA 6531 |
| Email:  | <a href="mailto:client.services@durack.edu.au">client.services@durack.edu.au</a>              |

|                            |
|----------------------------|
| <b>APPLICANT SIGNATURE</b> |
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|                    |       |
|--------------------|-------|
| Student Signature: | Date: |
|--------------------|-------|

**Application Closing Date**  
**Thursday 31st March 2016 @ 4pm**

