

Commercial Insurance Quote Sheet

Business Name:_____

Contact's Name:_____

Email:_____

Phone:_____

Cell:_____

Fax:_____

Mailing Address:_____

SS# OR TAX ID#:_____

Year Business Started:_____

Business Type:

- () Trade Contractor
- () General Contractor/Builder
- () Service Business
- () Retail Store
- () Restaurant
- () Office
- () Condo or Apartment Building
- () Government Agency

Insurance Needs:

- () General Liability
- () Property Coverage (Contents or Building)
- () Business Auto
- () Business Interruption/Extra Expense
- () Workers Compensation

Reason for quote:

- () New In Business
- () Shopping Price
- () Cancelled for Non-Payment
- () Cancelled for Underwriting Reasons
- () Non-renewed (company reducing exposure)

Current Insurance Company:_____

Policy #_____

Expiration Date:_____

Payroll, Sales, and Sub-Costs:

No. of Employees _____

Annual Sales \$ _____

Annual Payroll \$ _____

Annual Subcontracted Costs: _____

Liability Limit \$ _____

Describe All Operations (What do you do)?

Property Coverage (Contents or Building)

Construction: () Frame
() Joisted Masonry
() Non-Combustible
() Masonry Non-Combustible
() Superior

Roof: () Asphalt Shingles
() Architectural Shingles
() Metal
() Concrete Tile
() Clay Tile
() Flat - Tar & Gravel

Roof Design: () Gable
() Hip
() Flat

Roof Age in Years: _____

Year Built: _____

Square Footage: _____

Number of Stories: _____

Property Address: _____

Updates to Building:

Roof replaced? _____ Year _____

Water heater replaced? _____ Year _____

HVAC replaced? _____ Year _____

Electrical replaced? _____ Year _____

If a Condo: # of units in bldg _____

of stories in bldg _____

Name of Condo _____

Pool: _____ If Yes:

In Ground/Above Ground _____

Diving Board/Slide _____

Fenced _____

Property Coverage Amounts:

Building: _____

Business Contents: _____

Business Interruption: _____

Deductible: _____

Central Station Burglar Alarm? _____

Central Station Fire Alarm? _____

Sprinklered? _____

Fire Extinguishing System? _____

Security Guard? _____

Auto Coverage:

	Vehicle #1	Vehicle #2	Vehicle #3
Year	_____	_____	_____
Make	_____	_____	_____
Model	_____	_____	_____
Cost New	_____	_____	_____
GVW	_____	_____	_____
VIN	_____	_____	_____

Comp Ded	_____	_____	_____
Coll Ded	_____	_____	_____

Liability:_____

Always Include PIP

UM:_____

MedPay:_____

Any losses or claims in last 5 years:_____

If so, give date of claim, description, and

Amount of loss:_____

DOCUMENT CHECKLIST:

- | | |
|---|--------------------------------------|
| () Flood Zone Determination
OR, Elevation Certificate | () Citizens "No Market Document" |
| () Prior insurance dec page | () Appraisal (Required By Citizens) |
| () Burglar/Fire Alarm Certificates | () Loss Runs |
| () Pictures | |

CONSTRUCTION DEFINITIONS

Frame (code 1)

Buildings where the exterior walls are wood or other combustible materials, including construction where combustible materials are combined with other materials such as brick veneer, stone veneer, wood ironclad, and stucco on wood.

Joisted Masonry (code 2)

Buildings where the exterior walls are constructed of masonry materials such as adobe, brick, concrete, gypsum block, hollow concrete block, stone, tile or similar materials, and where the floors and roof are combustible. (Other than construction defined by the description for code 7.)

Noncombustible (code 3)

Buildings where the exterior walls, floors, and the roof are constructed of, and supported by, metal, asbestos, gypsum or other noncombustible materials. (Other than construction defined by the defined by the description for code 8.)

Masonry Noncombustible (code 4)

Buildings where the exterior walls are constructed of masonry materials as described in code 2 with the floors and roof of metal or other noncombustible materials. (Other than construction defined by the description for code 9.)

Modified Fire Resistive (code 5)

Buildings where the exterior walls and the floors and roof are constructed of masonry or fire resistive materials with a fire resistance rating of one hour or more but less than two hours.

Fire Resistive (code 6)

Building where the exterior walls and the floors and roof are constructed of masonry or fire resistive materials having a fire resistance rating of not less than two hours.

Superior Masonry/Heavy Timber (code 7)

Joisted masonry buildings where the entire roof is a minimum of 2 inches in thickness and is supported by timbers having a minimum dimension of 6 inches; or, where the entire roof assembly is documented to have a wind uplift classification of 90 or equivalent.

Superior Noncombustible (code 8)

Noncombustible buildings where the entire roof is constructed of 22 gauge metal (or heavier) on steel supports; or, where the entire roof is constructed of 2 inches of masonry on steel supports; or, where the entire roof assembly is documented to have a wind uplift classification of 90 or equivalent.

Superior Masonry Noncombustible (code 9)

Masonry noncombustible buildings where the entire roof is constructed of 2 inches of masonry on steel supports; or, when the entire roof is constructed of 22 gauge metal (or heavier) on steel supports; or, where the entire roof assembly is documented to have a wind uplift classification of 90 or equivalent.

CITIZENS WINDSTORM CONSTRUCTION DEFINITIONS

<u>Common Fire Classification</u>	<u>Corresponding Windstorm Classification</u>
Frame (code 1)	Frame
Joisted masonry (code 2)	Masonry
Noncombustible (code 3)	Masonry
Masonry noncombustible (code 4)	Semi-wind resistive
Modified fire resistive (code 5)	Wind resistive
Fire resistive (code 6)	Wind resistive
Superior masonry/heavy timber (code 7)	Semi-Wind resistive
Superior noncombustible (code 8)	Semi-Wind resistive
Superior masonry noncombustible (code 9)	Wind-resistive