



Equal Opportunities Monitoring Form

Woldingham School is committed to ensuring that applicants and employees from all sections of the community are treated equally and not discriminated against on the grounds of gender, colour, race, nationality, marital or civil partnership status, religion or belief, sexual orientation, disability or age.

This form assists us in monitoring who is applying for employment with us, our adherence to equal opportunities best practice and our progress towards identifying any barriers to diversity among our workforce. These objectives comply with the requirements of the Equality Act 2010.

Please return this form in the separate envelope provided. This form is used solely for monitoring purposes. It will be kept securely and not opened until the recruitment process is complete.

We would be grateful if you would fill in this form and return it with your Application. You are not obliged to answer all the questions but the more information you supply, the more effective our monitoring will be. All information supplied will be treated in the strictest confidence. Thank you for your assistance.

Please complete in block capitals or typescript, ticking the boxes which most closely relate to you.

Please state which job you have applied for and the date of your application			
Job applied for			
Date of application			
Where did you hear about the job for which you have applied?			
Newspaper (please specify which one)			
School Website			
Agency			
Friend			
Other (please specify)			
What is your gender (please tick)? <i>If you are currently undergoing the process of gender reassignment, please tick your future gender.</i>			
Male			
Female			
Is your age between (please tick)?:			
16-24		45-54	
25-34		55-64	
35-44		65 or over	
How would you describe your nationality and/or ethnicity (please tick)?			
<u>White:</u>		<u>Black or Black British:</u>	
		<u>Chinese or other ethnic group:</u>	
British — English, Scottish or Welsh		Caribbean	
Irish		African	
Any other white background		Any other Black background	
<u>Mixed race:</u>		<u>Asian or Asian British:</u>	
White and Black Caribbean		Indian	
White and Black African		Pakistani	
White and Asian		Bangladeshi	
Any other mixed		Any other Asian background	

background			
How would you describe your sexual orientation (please tick)?			
Heterosexual		Bisexual	
Gay		Prefer not to say	
How would you describe your religion (please tick)?			
My religion is:			
I am not religious			
Prefer not to say			
The Equality Act defines a disability as a "physical or mental impairment" which "has a substantial and long-term adverse effect on a person's ability to carry out normal day-to-day activities". An effect is long-term if it has lasted, or is likely to last, over 12 months or for the rest of the life of the person affected. Do you consider yourself to have a disability as defined under the Equality Act (please tick)?			
Yes			
No			
		I used to have a disability but have now recovered	
I do not know			
If you answered "Yes" to question 8, please give brief details of your condition:			

For the purposes of compliance with the Data Protection Act 1998, I hereby confirm that by completing this form I give my consent to Woldingham School processing the data supplied above in connection with monitoring compliance with its equal opportunities obligations and policy. I also agree to the storage of this information on manual and computerised files.

Signed: _____

Dated: _____