



State of Ohio
State Employment Relations Board
65 East State Street, 12th Floor
Columbus, Ohio 43215-4213
(614) 644-8573

<http://www.serb.state.oh.us/2000%20forms/OTHER/RR.PDF>

Case No.

REGISTRATION REPORT

INSTRUCTIONS: File *one original* of this form with the State Employment Relations Board at the above address. FAILURE TO FILE THIS REPORT MAY RESULT IN REVOCATION OF CERTIFICATION(S) OF THE ORGANIZATION PURSUANT TO OHIO REVISED CODE SECTION 4117.19.

1. Name of Employee Organization:

Address:

Telephone:

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City, County, State, Zip:

Email:

Affiliation(s) (if any):

2. Name of Employee Organization's agent for service:

Address:

Telephone:

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City, State, Zip:

Email:

3. Type of Organization:

☐ Local

☐ State

☐ National

☐ International

4. Fiscal year ending:

Month _____ Day _____ Year _____

5. Constitution and Bylaws:

An employee organization is required by law to file with this Report and one (1) copy of its constitution and bylaws. The Board, however, shall accept a filing by a statewide, national, or international employee organization of its constitution and bylaws in lieu of filing of such documents by each subordinate organization, provided that the statewide, national, or international employee organization's constitution or bylaws conform to the requirements in Ohio Revised Code Chapter 4117 and are the same as that of the local employee organization.

6. Description of documents attached:

7. Chapter 4117 of the Revised Code also requires that the constitution or bylaws of every employee organization contain certain provisions relating to the items listed below. Indicated in the space provided where such provisions may be located in the constitution and/or bylaws of your organization, or of the statewide, national, or international parent organization, if applicable.

(a) Accurate accounts of income and expenses; availability of accounts for inspection by any member.

(b) Annual financial report.

(c) Loans, if available to officers and agents, also available on same terms and conditions to all members.

(d) Prohibition against business or financial interest of its officers, agents, their spouses, minor children, parents, or otherwise, that conflict with the fiduciary obligations of such person to the organization.

(e) Bonding of officials and employees who handle funds or other property of the organization, trusts, or subsidiary organizations upon specific request by Board.

(f) Provisions for periodic elections by secret ballot subject to recognized safeguards concerning the equal right of all members to nominate, seek office and vote in such elections.

(g) Provisions for the right of members to participate in the affairs of the organization.

(h) Provisions for fair and equitable procedures in disciplinary actions against members.

ALL CHANGES OR AMENDMENTS IN THE CONSTITUTION AND/OR BYLAWS MUST BE PROMPTLY REPORTED TO THE STATE EMPLOYMENT RELATIONS BOARD BY THE EXCLUSIVE REPRESENTATIVE OR OTHER EMPLOYEE ORGANIZATION ORIGINALLY FILING THE CONSTITUTION AND BYLAWS.

DECLARATION

I declare that I am an authorized representative of the reporting employee organization; that said organization agrees and pledges to comply with the laws of the State of Ohio; that said employees will accept members without regard to age, sex, color, race, religion, ancestry, national origin, handicap or physical disability as provided by law; and that all changes or amendments to the constitution or bylaws of such organization will be promptly reported to the State Employment Relations Board. I further declare that I have read the contents of this Registration Report and that the statements it contains are true and correct to the best of my knowledge and belief.

To distinguish originals, please do not use black ink for signatures.

Signature of Person Attesting to Content of Form

Print or Type Name