

# College of Business and Law Application for Conference Funding in 2011

University of Western Sydney

Locked Bag 1797  
Penrith, NSW 2751  
Phone: 02 9685 9338  
www.uws.edu.au

Please submit to your Head of School

Name of Staff

Staff Number

School

Are you an Early Career Researcher ? (PhD must have been awarded during the last five years)

Name of Conference

Location and Dates

1. National/International standing of conference: (please provide details about the national or international standing of the conference).

2. What activities will you be involved in at the conference? e.g. Organiser, presenting a paper, convening a research subtheme, chairing a session, convening a workshop, participating in a workshop, discussant at a session, other (please specify).

3. Title and abstract of paper (please attach the paper if available, that you will be presenting at the conference).

4. Evidence of refereeing and acceptance (please attach notice of acceptance from conference organisers. Funding is contingent on the paper being accepted, if available).

5. Funds requested:

Budget Category	Amount	Budget Category	Amount
Registration	<input type="text"/>	Other expenses	<input type="text"/>
Airfare	<input type="text"/>	Please specify	<input type="text"/>
Accommodation	<input type="text"/>	Total	<input type="text"/>

6. Have you applied for funding from any other source?

Please provide details.

7. Did you receive conference funding during the period 2008-2010?

**Please provide details of conference(s) attended in the last three years, including name, dates, location, title of papers and amount received, in the relevant section(s) below.**

8. What is the current status of the paper(s) presented at the conference(s)?

a. Accepted or already published in a refereed journal.  
Please specify details.

b. Currently under review in a refereed journal. Please specify details.

c. Will be submitted to a refereed journal. Please specify name of journal and expected submission date.

d. I do not plan to submit this paper to a refereed journal. Please state reasons.

e. Will the paper form the basis of a grant application? Please provide details.

9. Please indicate your status on the [UWS Register of Research Activity](#) (click for link)

10. Please list your publications during 2007-10 from the [UWS Researchers Portal](#). (click for link)

**Certification by the Applicant**

I certify that all the details on this form are correct and complete. Where my absence overlaps with teaching and assessment periods, I confirm that suitable arrangements have been made with the agreement with my supervisor and Head of School to cover my teaching, research supervision and other assigned academic duties during my the absence.

**Applicant's Signature:** \_\_\_\_\_

(Print and sign or paste electronic signature here)

Date

For office use only:

School Research Committee:

Conference funding is recommended up to a maximum of \$ \_\_\_\_\_

Funding is not recommended. (Please provide reasons).

---

---

**Head of School Recommendation:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Head of School)

**College Research and Higher Degrees Committee Recommendation:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(College Committee Chair/Representative)

**Executive Dean Recommendation:** \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Executive Dean)